ThinkPad

User Guide

ThinkPad 11e and ThinkPad Yoga 11e

Note: Before using this information and the product it supports, be sure to read and understand the following:

- *Safety, Warranty, and Setup Guide*
- *Regulatory Notice*
- “Important safety information” on page vi
- Appendix E “Notices” on page 143

The latest *Safety, Warranty, and Setup Guide* and the *Regulatory Notice* are available on the Lenovo Support Web site at:
http://www.lenovo.com/UserManuals

Eighth Edition (January 2016)

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Contents

Read this first v
Important safety information vi
Conditions that require immediate action . . vii
Service and upgrades vii
Power cords and power adapters viii
Extension cords and related devices ix
Plugs and outlets ix
Power supply statement ix
External devices x
General battery notice x
Notice for built-in rechargeable batteries. . . . x
Lithium coin-cell battery notice xi
Heat and product ventilation xi
Electrical current safety information xii
Liquid crystal display (LCD) notice xiii
Using headphones or earphones. xiii
Additional safety information xiii

Chapter 1. Product overview 1
Locating computer controls, connectors, and indicators. 1
Front view. 1
Right-side view. 3
Left-side view 5
Rear view 6
Status indicators 7
Locating important product information 8
Machine type and model label. 8
FCC ID and IC Certification number information 9
Labels for the Windows operating systems. . 10
Features 11
Specifications 12
Lenovo programs 13
Accessing Lenovo programs 13
An introduction to Lenovo programs 14

Chapter 2. Using your computer . . . 17
Registering your computer 17
Frequently asked questions 17
Getting help about the Windows operating system. 19
Using the multi-touch screen 19
Special keys 23
Using the touch pad 24
Using the ThinkPad Yoga 11e in different modes . 25
Rotating the computer display. 25
Notebook mode 26
Stand mode 27
Tablet mode 28
Tent mode 29
Using the tablet buttons 30
Power management 31
Using the ac power 31
Checking the battery status. 31
Charging the battery 32
Managing the battery power 32
Power-saving modes 32
Maximizing the battery life 33
Connecting to the network 34
Ethernet connections 34
Wireless connections 34
Using an external display 36
Connecting an external display 36
Choosing a display mode 36
Changing display settings 37
Using audio features 37
Using the camera 37
Using a flash media card. 38
Installing a flash media card 38
Removing a flash media card 39
Using the ThinkPad Active Pen 39

Chapter 3. You and your computer . . 43
Accessibility and comfort 43
Ergonomic information. 43
Comfort 44
Accessibility information 44
Traveling with your computer 47
Travel tips 47
Travel accessories 47

Chapter 4. Security 49
Attaching a mechanical lock 49
Using passwords. 49
Typing passwords 49
Power-on password. 49
Supervisor password 50
Hard disk passwords 52
Hard disk security 54
Notice on deleting data from your hard disk drive or solid-state drive 54
Using firewalls 55
Protecting data against viruses 55

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Chapter 5. Advanced configuration . . 57
Installing a new operating system 57
Installing the Windows 7 operating system . . 57
Installing the Windows 8.1 or Windows 10 operating system 58
Installing device drivers 59
Using the ThinkPad Setup program 59
Main menu 60
Config menu. 60
Date/Time menu 64
Security menu 64
Startup menu 68
Restart menu 70
Updating the UEFI BIOS 70
Using system management. 70
Setting management features 71

Chapter 6. Preventing problems . . . 73
General tips for preventing problems 73
Making sure device drivers are up-to-date 74
Taking care of your computer 75
Cleaning the cover of your computer 76

Chapter 7. Troubleshooting problems 79
Diagnosing problems 79
Troubleshooting 79
Computer stops responding 79
Spills on the keyboard 80
Error messages 80
Beep errors 81
Memory module problems 82
Networking problems 82
Keyboard problems 84
Problems with the display and multimedia devices. 84
Battery and power problems 90
Problems with drives and other storage devices. 93
A software problem 94
A USB problem 94

Chapter 8. Recovery overview 95
Recovery information for the Windows 7 operating system. 95
Creating and using recovery media 95
Performing backup and recovery operations . 96
Using the Rescue and Recovery workspace . 97
Creating and using a rescue medium 98
Reinstalling preinstalled applications and device drivers 99
Solving recovery problems 100
Recovery information for the Windows 8.1 operating system. 100
Refreshing your computer 100
Resetting your computer to the factory default settings. 100
Using the advanced startup options 101
Recovering your operating system if Windows 8.1 fails to start. 101
Creating and using recovery media 101
Recovery overview for the Windows 10 operating system. 102
Resetting your computer 103
Using advanced startup options 103
Recovering your operating system if Windows 10 fails to start 103
Creating and using a recovery USB drive . . 103

Chapter 9. Replacing devices 105
Static electricity prevention. 105
Disabling the built-in batteries. 105
Replacing the memory module 106
Replacing the coin-cell battery 108
Replacing the hard disk drive or solid-state drive. 111
Replacing the keyboard 115
Replacing the user-replaceable wireless-LAN card 120

Chapter 10. Getting support 125
Before you contact Lenovo 125
Getting help and service 125
Using diagnostic programs 126
Lenovo Support Web site. 126
Calling Lenovo 126
Finding ThinkPad options 127
Purchasing additional services 127

Appendix A. Regulatory information 129
Wireless related information 129
Locating the UltraConnect wireless antennas 130
Wireless-radio compliance information . . . 130
Locating wireless regulatory notices 131
Certification related information 131
Export classification notice 131
Electronic emission notices. 131
Federal Communications Commission Declaration of Conformity 131
Industry Canada Class B emission compliance statement 132
European Union - Compliance to the Electromagnetic Compatibility Directive . . . 132

German Class B compliance statement . . . 132
Korea Class B compliance statement 133
Japan VCCI Class B compliance statement . . 133
Japan compliance statement for products which connect to the power mains with rated current less than or equal to 20 A per phase 133
Japan notice for ac power cord 133
Lenovo product service information for Taiwan 133
Eurasian compliance mark 134
Brazil audio notice 134

Appendix B. WEEE and recycling information 135
Important WEEE information 135
Recycling information for China 135
Recycling information for Japan 135
Recycling information for Brazil 136
Battery recycling information for Taiwan 137
Battery recycling information for the European Union 137
Battery recycling information for the United States and Canada 137

Appendix C. Restriction of Hazardous Substances Directive (RoHS) 139
European Union RoHS 139
Turkish RoHS 139
Ukraine RoHS 139
India RoHS 139
China RoHS 140

Appendix D. ENERGY STAR model information 141

Appendix E. Notices 143
Trademarks 144

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Read this first

Be sure to follow the important tips given here to get the most use and enjoyment out of your computer. Failure to do so might lead to discomfort or injury, or cause your computer to fail.

Protect yourself from the heat that your computer generates.



When your computer is turned on or the battery is charging, the base, the palm rest, and some other parts may become hot. The temperature they reach depends on the amount of system activity and the level of charge in the battery.

Extended contact with your body, even through clothing, could cause discomfort or even a skin burn.

- Avoid keeping your hands, your lap, or any other part of your body in contact with a hot section of the computer for any extended time.
- Periodically take hands from using the keyboard by lifting your hands from the palm rest.

Protect yourself from the heat generated by the ac power adapter.



When the ac power adapter is connected to an electrical outlet and your computer, it generates heat.

Extended contact with your body, even through clothing, may cause a skin burn.

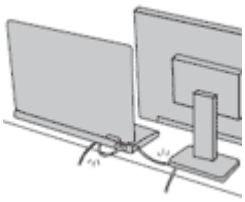
- Do not place the ac power adapter in contact with any part of your body while it is in use.
- Never use it to warm your body.

Prevent your computer from getting wet.



To avoid spills and the danger of electrical shock, keep liquids away from your computer.

Protect the cables from being damaged.

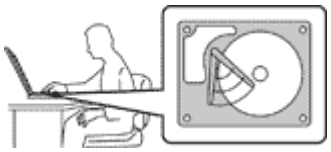


Applying strong force to cables may damage or break them.

Route communication lines, or the cables of an ac power adapter, a mouse, a keyboard, a printer, or any other electronic device, so that they cannot be walked on, tripped over, pinched by your computer or other objects, or in any way subjected to treatment that could interfere with the operation of your computer.

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Protect your computer and data when moving it.



Before moving a computer equipped with a hard disk drive or solid-state drive, do one of the following:

- Turn it off.
- Put it in sleep mode.
- Put it in hibernation mode.

This will help to prevent damage to the computer, and possible loss of data.

Handle your computer gently.



Do not drop, bump, scratch, twist, hit, vibrate, push, or place heavy objects on your computer, display, or external devices.

Carry your computer carefully.



- Use a quality carrying case that provides adequate cushioning and protection.
- Do not pack your computer in a tightly packed suitcase or bag.
- Before putting your computer in a carrying case, make sure that it is off, in sleep mode, or in hibernation mode. Do not put a computer in a carrying case while it is turned on.

Important safety information

Note: Read the important safety information first.

This information can help you safely use your notebook computer. Follow and retain all information included with your computer. The information in this document does not alter the terms of your purchase agreement or the Lenovo® Limited Warranty. For more information, see “Warranty Information” in the *Safety, Warranty, and Setup Guide* that comes with your computer.

Customer safety is important. Our products are developed to be safe and effective. However, personal computers are electronic devices. Power cords, power adapters, and other features can create potential safety risks that can result in physical injury or property damage, especially if misused. To reduce these risks, follow the instructions included with your product, observe all warnings on the product and in the operating instructions, and review the information included in this document carefully. By carefully following the information contained in this document and provided with your product, you can help protect yourself from hazards and create a safer computer work environment.

Note: This information includes references to power adapters and batteries. In addition to notebook computers, some products (such as speakers and monitors) ship with external power adapters. If you have such a product, this information applies to your product. In addition, computer products contain a coin-sized internal battery that provides power to the system clock even when the computer is unplugged, so the battery safety information applies to all computer products.

Conditions that require immediate action

Products can become damaged due to misuse or neglect. Some product damage is serious enough that the product should not be used again until it has been inspected and, if necessary, repaired by an authorized servicer.

As with any electronic device, pay close attention to the product when it is turned on. On very rare occasions, you might notice an odor or see a puff of smoke or sparks vent from your product. Or you might hear sounds like popping, cracking or hissing. These conditions might merely mean that an internal electronic component has failed in a safe and controlled manner. Or, they might indicate a potential safety issue. However, do not take risks or attempt to diagnose the situation yourself. Contact the Customer Support Center for further guidance. For a list of Service and Support phone numbers, see the following Web site:
http://www.lenovo.com/support/phone

Frequently inspect your computer and its components for damage or wear or signs of danger. If you have any question about the condition of a component, do not use the product. Contact the Customer Support Center or the product manufacturer for instructions on how to inspect the product and have it repaired, if necessary.

In the unlikely event that you notice any of the following conditions, or if you have any safety concerns with your product, stop using the product and unplug it from the power source and telecommunication lines until you can speak to the Customer Support Center for further guidance.

- Power cords, plugs, power adapters, extension cords, surge protectors, or power supplies that are cracked, broken, or damaged.
- Signs of overheating, smoke, sparks, or fire.
- Damage to a battery (such as cracks, dents, or creases), discharge from a battery, or a buildup of foreign substances on the battery.
- A cracking, hissing or popping sound, or strong odor that comes from the product.
- Signs that liquid has been spilled or an object has fallen onto the computer product, the power cord or power adapter.
- The computer product, power cord, or power adapter has been exposed to water.
- The product has been dropped or damaged in any way.
- The product does not operate normally when you follow the operating instructions.

Note: If you notice these conditions with a product (such as an extension cord) that is not manufactured for or by Lenovo, stop using that product until you can contact the product manufacturer for further instructions, or until you get a suitable replacement.

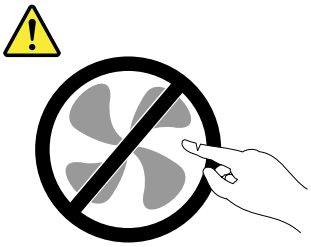
Service and upgrades

Do not attempt to service a product yourself unless instructed to do so by the Customer Support Center or your documentation. Only use a Service Provider who is approved to repair your particular product.

Note: Some computer parts can be upgraded or replaced by the customer. Upgrades typically are referred to as options. Replacement parts approved for customer installation are referred to as Customer Replaceable Units, or CRUs. Lenovo provides documentation with instructions when it is appropriate for customers to install options or replace CRUs. You must closely follow all instructions when installing or replacing parts. Before you remove the covers from a product equipped with a power cord, always make sure that the power is turned off and that the product is unplugged from any power source. If you have any questions or concerns, contact the Customer Support Center.

Although there are no moving parts in your computer after the power cord has been disconnected, the following warnings are required for your safety.

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CAUTION:
Hazardous moving parts. Keep fingers and other body parts away.

CAUTION:



Before you open the computer cover, turn off the computer and wait three to five minutes to let the computer cool before opening the cover.

Power cords and power adapters

DANGER

Use only the power cords and power adapters supplied by the product manufacturer.

The power cords shall be safety approved. For Germany, it shall be H05VV-F, 3G, 0.75 mm^2, or better. For other countries, the suitable types shall be used accordingly.

Never wrap a power cord around a power adapter or other object. Doing so can stress the cord in ways that can cause the cord to fray, crack, or crimp. This can present a safety hazard.

Always route power cords so that they will not be walked on, tripped over, or pinched by objects.

Protect power cords and power adapters from liquids. For instance, do not leave your power cord or power adapter near sinks, tubs, toilets, or on floors that are cleaned with liquid cleansers. Liquids can cause a short circuit, particularly if the power cord or power adapter has been stressed by misuse. Liquids also can cause gradual corrosion of power cord terminals and/or the connector terminals on a power adapter, which can eventually result in overheating.

Ensure that all power cord connectors are securely and completely plugged into receptacles.

Do not use any power adapter that shows corrosion at the ac input pins or shows signs of overheating (such as deformed plastic) at the ac input pins or anywhere on the power adapter.

Do not use any power cords where the electrical contacts on either end show signs of corrosion or overheating or where the power cord appears to have been damaged in any way.

To prevent possible overheating, do not cover the power adapter with clothing or other objects when the power adapter is plugged into an electrical outlet.

Extension cords and related devices

Ensure that extension cords, surge protectors, uninterruptible power supplies, and power strips that you use are rated to handle the electrical requirements of the product. Never overload these devices. If power strips are used, the load should not exceed the power strip input rating. Consult an electrician for more information if you have questions about power loads, power requirements, and input ratings.

Plugs and outlets

DANGER

If a receptacle (power outlet) that you intend to use with your computer equipment appears to be damaged or corroded, do not use the outlet until it is replaced by a qualified electrician.

Do not bend or modify the plug. If the plug is damaged, contact the manufacturer to obtain a replacement.

Do not share an electrical outlet with other home or commercial appliances that draw large amounts of electricity; otherwise, unstable voltage might damage your computer, data, or attached devices.

Some products are equipped with a three-pronged plug. This plug fits only into a grounded electrical outlet. This is a safety feature. Do not defeat this safety feature by trying to insert it into a non-grounded outlet. If you cannot insert the plug into the outlet, contact an electrician for an approved outlet adapter or to replace the outlet with one that enables this safety feature. Never overload an electrical outlet. The overall system load should not exceed 80 percent of the branch circuit rating. Consult an electrician for more information if you have questions about power loads and branch circuit ratings.

Be sure that the power outlet you are using is properly wired, easily accessible, and located close to the equipment. Do not fully extend power cords in a way that will stress the cords.

Be sure that the power outlet provides the correct voltage and current for the product you are installing.

Carefully connect and disconnect the equipment from the electrical outlet.

Power supply statement

DANGER

Never remove the cover on a power supply or any part that has the following label attached.



Hazardous voltage, current, and energy levels are present inside any component that has this label attached. There are no serviceable parts inside these components. If you suspect a problem with one of these parts, contact a service technician.

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External devices

CAUTION:
Do not connect or disconnect any external device cables other than USB and 1394 cables while the computer power is on; otherwise, you might damage your computer. To avoid possible damage to attached devices, wait at least five seconds after the computer is shut down to disconnect external devices.

General battery notice

**DANGER**

Batteries supplied by Lenovo for use with your product have been tested for compatibility and should only be replaced with approved parts. A battery other than the one specified by Lenovo, or a disassembled or modified battery is not covered by the warranty.

Battery abuse or mishandling can cause overheat, liquid leakage, or an explosion. To avoid possible injury, do the following:

- **Do not open, dissemble, or service any battery.**
- **Do not crush or puncture the battery.**
- **Do not short-circuit the battery, or expose it to water or other liquids.**
- **Keep the battery away from children**
- **Keep the battery away from fire.**

Stop using the battery if it is damaged, or if you notice any discharge or the buildup of foreign materials on the battery leads.

Store the rechargeable batteries or products containing the rechargeable batteries at room temperature, charged to approximately 30 to 50% of capacity. We recommend that the batteries be charged about once per year to prevent overdischarge.

Do not put the battery in trash that is disposed of in landfills. When disposing of the battery, comply with local ordinances or regulations.

Notice for built-in rechargeable batteries

**DANGER**

Do not attempt to replace the built-in rechargeable battery. Replacement of the battery must be done by a Lenovo-authorized repair facility or technician.

Only recharge the battery strictly according to instructions included in the product documentation.

The Lenovo-authorized repair facilities or technicians recycle Lenovo batteries according to local laws and regulations.

Lithium coin-cell battery notice

DANGER

If the coin-cell battery is incorrectly replaced, there is danger of an explosion. The battery contains a small amount of harmful substance.

Do not heat to more than 100°C (212°F).

The following statement applies to users in the state of California, U.S.A.

California Perchlorate Information:

Products containing manganese dioxide lithium coin-cell batteries may contain perchlorate.

Perchlorate Material - special handling may apply, See www.dtsc.ca.gov/hazardouswaste/perchlorate

Heat and product ventilation

DANGER

Computers, ac power adapters, and many accessories can generate heat when turned on and when batteries are charging. Notebook computers can generate a significant amount of heat due to their compact size. Always follow these basic precautions:

- **When your computer is turned on or the battery is charging, the base, the palm rest, and some other parts may become hot. Avoid keeping your hands, your lap, or any other part of your body in contact with a hot section of the computer for any extended length of time. When you use the keyboard, avoid keeping your palms on the palm rest for a prolonged period of time. Your computer generates some heat during normal operation. The amount of heat depends on the amount of system activity and the battery charge level. Extended contact with your body, even through clothing, could cause discomfort or even a skin burn. Periodically take breaks from using the keyboard by lifting your hands from the palm rest; and be careful not to use the keyboard for any extended length of time.**
- **Do not operate your computer or charge the battery near flammable materials or in explosive environments.**
- **Ventilation slots, fans and/or heat sinks are provided with the product for safety, comfort, and reliable operation. These features might inadvertently become blocked by placing the product on a bed, sofa, carpet, or other flexible surface. Never block, cover, or disable these features.**
- **When the ac power adapter is connected to an electrical outlet and your computer, it generates heat. Do not place the adapter in contact with any part of your body while using it. Never use the ac power adapter to warm your body. Extended contact with your body, even through clothing, may cause a skin burn.**

For your safety, always follow these basic precautions with your computer:

- **Keep the cover closed whenever the computer is plugged in.**
- **Regularly inspect the outside of the computer for dust accumulation.**
- **Remove dust from vents and any perforations in the bezel. More frequent cleanings might be required for computers in dusty or high-traffic areas.**
- **Do not restrict or block any ventilation openings.**

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- **Do not operate your computer inside furniture, as this might increase the risk of overheating.**
- **Airflow temperatures into the computer should not exceed 35°C (95°F).**

Electrical current safety information



DANGER

Electric current from power, telephone, and communication cables is hazardous.

To avoid a shock hazard:

- **Do not use your computer during a lightning storm.**
- **Do not connect or disconnect any cables or perform installation, maintenance, or reconfiguration of this product during an electrical storm.**
- **Connect all power cords to a properly wired and grounded electrical outlet.**
- **Connect to properly wired outlets any equipment that will be attached to this product.**
- **Whenever possible, use one hand only to connect or disconnect signal cables.**
- **Never turn on any equipment when there is evidence of fire, water, or structural damage.**
- **Disconnect the attached power cords and all the cables before you open the device covers, unless instructed otherwise in the installation and configuration procedures.**
- **Do not use your computer until all internal parts enclosures are fastened into place. Never use the computer when internal parts and circuits are exposed.**



DANGER

Connect and disconnect cables as described in the following procedures when installing, moving, or opening covers on this product or attached devices.

To connect:

1. **Turn everything OFF.**
2. **First, attach all cables to devices.**
3. **Attach signal cables to connectors.**
4. **Attach power cords to outlets.**
5. **Turn devices ON.**

To disconnect:

1. **Turn everything OFF.**
2. **First, remove power cords from outlets.**
3. **Remove signal cables from connectors.**
4. **Remove all cables from devices.**

The power cord must be disconnected from the wall outlet or receptacle before installing all other electrical cables connected to the computer.

The power cord may be reconnected to the wall outlet or receptacle only after all other electrical cables have been connected to the computer.



DANGER

During electrical storms, do not perform any replacement and do not connect the telephone cable to or disconnect it from the telephone outlet on the wall.

Liquid crystal display (LCD) notice

CAUTION:
The liquid crystal display (LCD) is made of glass, and rough handling or dropping the computer can cause the LCD to break. If the LCD breaks and the internal fluid gets into your eyes or on your hands, immediately wash the affected areas with water for at least 15 minutes; if any symptoms are present after washing, get medical care.

Note: For products with mercury-containing fluorescent lamps (for example, non-LED), the fluorescent lamp in the Liquid crystal display (LCD) contains mercury; dispose of according to local, state, or federal laws.

Using headphones or earphones

CAUTION:
Excessive sound pressure from earphones and headphones can cause hearing loss. Adjustment of the equalizer to maximum increases the earphone and headphone output voltage and the sound pressure level. Therefore, to protect your hearing, adjust the equalizer to an appropriate level.

Excessive use of headphones or earphones for a long period of time at high volume can be dangerous if the output of the headphone or earphone connectors do not comply with specifications of EN 50332-2. The headphone output connector of your computer complies with EN 50332-2 Sub clause 7. This specification limits the computer's maximum wide band true RMS output voltage to 150 mV. To help protect against hearing loss, ensure that the headphones or earphones you use also comply with EN 50332-2 (Clause 7 limits) for a wide band characteristic voltage of 75 mV. Using headphones that do not comply with EN 50332-2 can be dangerous due to excessive sound pressure levels.

If your Lenovo computer came with headphones or earphones in the package, as a set, the combination of the headphones or earphones and the computer already complies with the specifications of EN 50332-1. If different headphones or earphones are used, ensure that they comply with EN 50332-1 (Clause 6.5 Limitation Values). Using headphones that do not comply with EN 50332-1 can be dangerous due to excessive sound pressure levels.

Additional safety information

Plastic bag notice

DANGER

Plastic bags can be dangerous. Keep plastic bags away from babies and children to avoid danger of suffocation.

Glass parts notice

CAUTION:
Some parts of your product may be made of glass. This glass could break if the product is dropped on a hard surface or receives a substantial impact. If glass breaks, do not touch or attempt to remove it. Stop using your product until the glass is replaced by trained service personnel.

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Chapter 1. Product overview

This chapter provides information about the locations of connectors, locations of important product labels, computer features, specifications, and preinstalled programs.

This chapter contains the following topics:

- “Locating computer controls, connectors, and indicators” on page 1
- “Locating important product information” on page 8
- “Features” on page 11
- “Specifications” on page 12
- “Lenovo programs” on page 13

Locating computer controls, connectors, and indicators

This topic introduces the computer hardware features to give you the basic information that you need to start using the computer.

Front view

ThinkPad 11e front view



1 Microphone	2 Camera-in-use indicator
3 Camera	4 Speakers
5 System-status indicator	6 Touch pad

1 Microphone

The microphone captures sound and voice when used with a program capable of handling audio.

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2 Camera-in-use indicator

When the camera is started, the camera-in-use indicator turns on in green.

3 Camera

Use the camera to take pictures or hold a video conference. For more information, see “Using the camera” on page 37.

4 Speakers

Your computer is equipped with a pair of stereo speakers.

5 System-status indicator

The illuminated dot in the ThinkPad® logo on the palm rest functions as a system-status indicator. For more information, see “Status indicators” on page 7.

6 Touch pad

Your computer is equipped with a touch pad under the bottom edge of the keyboard. The touch pad enables you to move the pointer, without the use of a conventional mouse. For more information, see “Using the touch pad” on page 24.

ThinkPad Yoga® 11e front view



1 Proximity sensor	2 Microphone
3 Camera-in-use indicator	4 Camera
5 Speakers	6 System-status indicator
7 Touch pad	8 Windows button
9 Multi-touch screen	

1 Proximity sensor

The proximity sensor is designed to work when your computer is in tablet mode. If the proximity sensor detects your hands nearby, the Active Protection System™ program will be disabled automatically. After your hands leave the detecting area of the proximity sensor , the Active Protection System will be re-enabled.

2 Microphone

The microphone captures sound and voice when used with a program capable of handling audio.

3 Camera-in-use indicator

When the camera is started, the camera-in-use indicator turns on in green.

4 Camera

Use the camera to take pictures or hold a video conference. For more information, see “Using the camera” on page 37.

5 Speakers

Your computer is equipped with a pair of stereo speakers.

6 System-status indicator

The illuminated dot in the ThinkPad logo on the palm rest functions as a system-status indicator. For more information, see “Status indicators” on page 7.

7 Touch pad

Your computer is equipped with a touch pad under the bottom edge of the keyboard. The touch pad enables you to move the pointer, without the use of a conventional mouse. For more information, see “Using the touch pad” on page 24.

8 Windows button

- **For Windows 7 and Windows 10**: Press the Windows button to open the Start menu; or press the Windows button to wake up the computer from sleep mode.
- **For Windows 8.1**: Press the Windows button to switch between the current workspace and the Start screen; or press the Windows button to wake up the computer from sleep mode.

9 Multi-touch screen

Your computer might come with a multi-touch screen. For more information, see “Using the multi-touch screen” on page 19.

Right-side view

Note: Your computer might look slightly different from the following illustration.



1 Power button	2 Volume-control buttons
3 USB 3.0 connector	4 HDMI™ connector
5 Security-lock slot	

1 Power button

Press the power button to turn on the computer or put the computer into sleep mode. For how to turn off the computer, see “Frequently asked questions” on page 17.

If your computer is completely unresponsive, you can turn off the computer by pressing and holding the power button for four or more seconds. If the computer cannot be turned off, see “Computer stops responding” on page 79 for more information.

You also can define what the power button does. For example, by pressing the power button, you can turn off the computer or put the computer into sleep or hibernation mode. To change what the power button does, do the following:

1. Go to Control Panel, then change the view of Control Panel from Category to Large icons or Small icons.
2. Click **Power Options → Choose what the power buttons do**.
3. Follow the instructions on the screen.

2 Volume-control buttons

Use the volume-control buttons to adjust the volume.

3 USB 3.0 connector

The Universal Serial Bus (USB) 3.0 connector is used for connecting devices compatible with a USB interface, such as a USB printer or a digital camera.

Attention: When you connect a USB cable to this connector, ensure that the USB mark is facing upward. Otherwise the connector might get damaged.

4 HDMI connector

Your computer has a High-Definition Multimedia Interface (HDMI) connector. This connector can connect a compatible digital audio device or video monitor, such as a high-definition television (HDTV). You also can connect your computer to a compatible video graphics array (VGA) video device, such as a VGA monitor, by using an HDMI-to-VGA monitor cable.

5 Security-lock slot

To protect your computer from theft, you can purchase a security cable lock that fits the security-lock slot to lock the computer to a stationary object.

Note: You are responsible for evaluating, selecting, and implementing the locking device and security feature. Lenovo makes no comments, judgments, or warranties about the function, quality, or performance of the locking device and security feature.

Left-side view

Note: Your computer might look slightly different from the following illustration.



1 Power connector	2 Ethernet connector
3 Always On USB connector (USB 2.0 connector)	4 Audio connector
5 Media card slot	

1 Power connector

Connect the ac power adapter to the power connector to provide ac power to the computer and charge the battery.

2 Ethernet connector

Connect the computer to a local area network (LAN) with the Ethernet connector.

DANGER

To avoid the risk of electrical shock, do not connect the telephone cable to the Ethernet connector. You can only connect an Ethernet cable to this connector.

The Ethernet connector has two indicators that show the status of the network connection. When the green indicator is on, the computer is connected to a LAN. When the yellow indicator blinks, data is being transmitted.

Note: If you attach the computer to a docking station or port replicator, use the Ethernet connector on the docking station or port replicator to connect to a LAN, not the one on the computer.

3 Always On USB connector (USB 2.0 connector)

By default, the Always On USB connector enables you to charge some mobile digital devices and smartphones when your computer is in the following situations:

- The computer is on or in sleep mode.
- The computer is in hibernation mode or is turned off, but connected to ac power.

If you want to charge these devices when the computer is in hibernation mode or is turned off, and the computer is not connected to ac power, do the following:

- **For Windows® 7**: Start the Power Manager program, click the **Global Power Settings** tab, and then follow the instructions on the screen.
- **For Windows 8.1 and Windows 10**: Start the Lenovo Settings program, click **POWER**, and then follow the instructions on the screen.

For instructions on how to start the programs, see “Accessing Lenovo programs” on page 13.

4 Audio connector

Connect headphones or a headset that has a 3.5-mm (0.14-inch), 4-pole plug to the audio connector to listen to the sound from the computer.

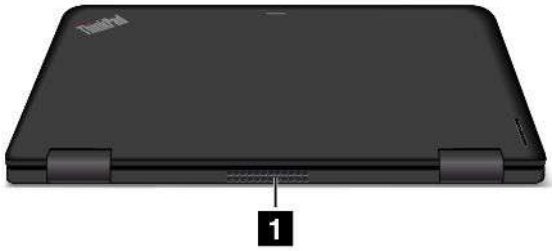
Note: If you are using a headset with a function switch, the audio connector might not fully support the function switch.

5 Media card slot

Your computer has a media card slot. Insert your flash media card into this slot to read the data on the card. For more information about the supported cards, see “Using a flash media card” on page 38.

Rear view

Note: Your computer might look slightly different from the following illustration.



1 Fan louvers

The fan louvers and internal fan enable air to circulate in the computer, which in turn ensures proper cooling, especially the cooling of the microprocessor.

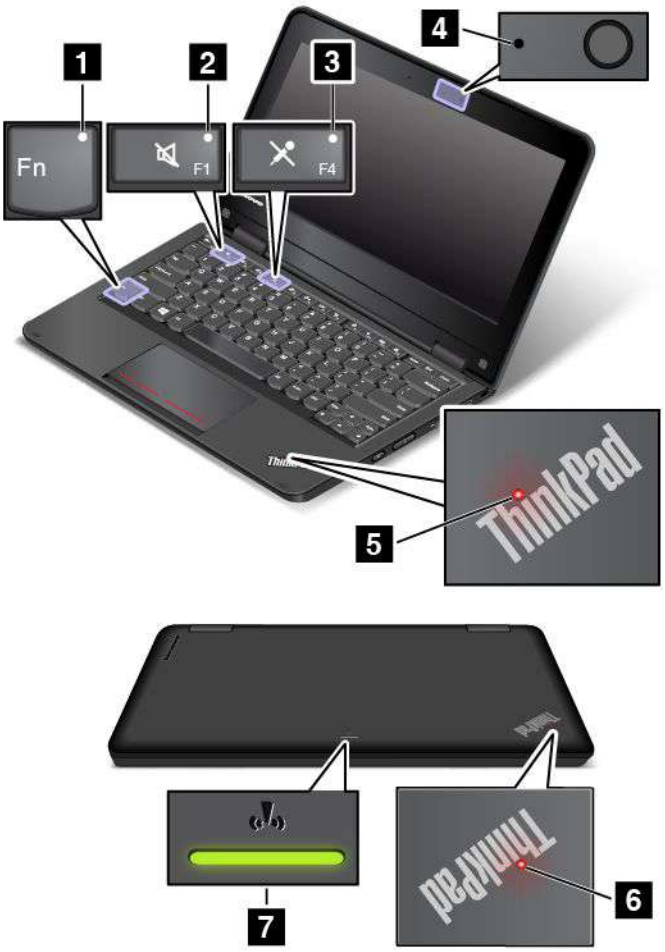
Notes:

- To ensure proper airflow, do not place any obstacles in front of the fan louvers.
- The fan louvers of your computer might get too hot when the computer is running heavy tasks. When you are using or carrying the computer, take care to avoid direct contact to the fan louvers.

Status indicators

The status indicators show the current status of your computer.

Note: Your computer might look slightly different from the following illustrations.



1 Fn Lock indicator

The Fn Lock indicator shows the status of Fn Lock function. For more information, see “Special keys” on page 23.

2 Speaker-mute indicator

When the speaker-mute indicator is on, the speakers are muted.

3 Microphone-mute indicator

When the microphone-mute indicator is on, the microphone is muted.

4 Camera-in-use indicator

When the camera is started, the camera-in-use indicator turns on in green.

5 6 System-status indicators

There are two ThinkPad logos on your computer, one on the palm rest and the other on the outer lid. The illuminated dot in each ThinkPad logo works as a system-status indicator and helps you identify the status of your computer.

- **Solid on:** The computer is on (in normal use).
- **Blinks fast:** The computer is entering hibernation mode.
- **Blinks slowly:** The computer is in sleep mode.
- **Blinks for three times:** The computer is initially connected to power.
- **Off:** The computer is off or in hibernation mode.

7 Wireless-status indicator

The wireless-status indicator is located on the outer lid of the computer and it helps you identify the wireless status of your computer.

- **Solid green:** The wireless features of the computer are on.
- **Off:** The wireless features of the computer are off.

Locating important product information

This section provides information to help you locate the machine type and model label, FCC ID and IC Certification number label, and the Genuine Microsoft® label.

Machine type and model label

The machine type and model label identifies your computer. When you contact Lenovo for help, the machine type and model information helps support technicians to identify your computer and provide faster service.

The following illustration shows the location of the machine type and model of your computer.

Note: Your computer might look slightly different from the following illustration.



FCC ID and IC Certification number information

The FCC and IC Certification information is identified by a label located on the computer as shown in the following figure.

Note: Your computer might look slightly different from the following illustrations.



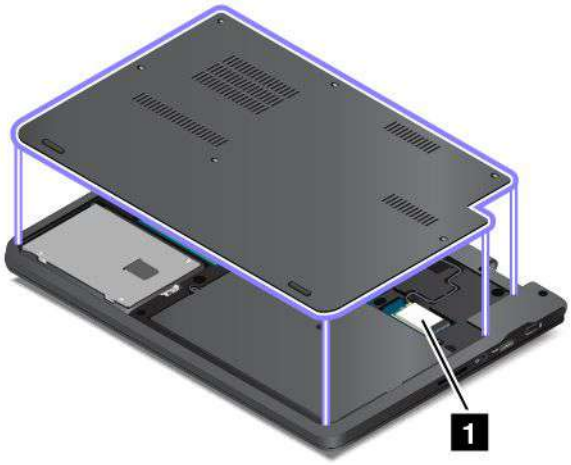
The content of this label differs depending on the wireless modules that come with your computer:

- For a preinstalled wireless module, this label identifies the actual FCC ID and IC certification number for the wireless module installed by Lenovo.

  Note: Do not remove or replace a preinstalled wireless module by yourself. For module replacement, you must contact Lenovo service first. Lenovo is not responsible for any damage caused by unauthorized replacement.

- For a user-replaceable wireless module, this label directs you to consult this user guide for the actual FCC ID and IC certification number.

  The FCC ID and IC Certification number label for the user-replaceable wireless module is affixed to the wireless module **1** installed in your computer.



Note: For the user-replaceable wireless module, ensure that you use only Lenovo-authorized wireless modules for the computer. Otherwise, an error message will be displayed and the computer will beep when you turn on the computer.

Labels for the Windows operating systems

Windows 7 Certificate of Authenticity: Computer models preinstalled with the Windows 7 operating system have a Certificate of Authenticity label affixed to the computer cover or inside the battery compartment. The Certificate of Authenticity is your indication that the computer is licensed for a Windows 7 product and is preinstalled with a Windows 7 genuine version. In some cases, an earlier Windows version might be preinstalled under the terms of the Windows 7 Professional license downgrade rights. Printed on the Certificate of Authenticity is the Windows 7 version for which the computer is licensed and the Product ID. The Product ID is important in case you need to reinstall the Windows 7 operating system from a source other than a Lenovo product recovery disc set.

Windows 8.1 and Windows 10 Genuine Microsoft label: Depending on your geographic location, the date when your computer was manufactured, and the version of Windows 8.1 or Windows 10 that is preinstalled, your computer might have a Genuine Microsoft label affixed to its cover. See http://www.microsoft.com/en-us/howtotell/Hardware.aspx for illustrations of the various types of Genuine Microsoft labels.

- In the People's Republic of China, the Genuine Microsoft label is required on all computer models preinstalled with any version of Windows 8.1 or Windows 10.
- In other countries and regions, the Genuine Microsoft label is required only on computer models licensed for Windows 8.1 Pro or Windows 10 Pro.

The absence of a Genuine Microsoft label does not indicate that the preinstalled Windows version is not genuine. For details on how to tell whether your preinstalled Windows product is genuine, refer to the information provided by Microsoft at http://www.microsoft.com/en-us/howtotell/default.aspx.

Unlike Windows 7 products, there are no external, visual indicators of the Product ID or Windows version for which the computer is licensed. Instead, the Product ID is recorded in the computer firmware. Whenever a Windows 8.1 or Windows 10 product is installed, the installation program checks the computer firmware for a valid, matching Product ID to complete the activation.

In some cases, an earlier Windows version might be preinstalled under the terms of the Windows 8.1 Pro or Windows 10 Pro license downgrade rights.

Features

This topic provides general information about the computer features for various models. Depending on your specific model, some features might be unavailable.

Microprocessor

To view the system properties of your computer, do the following:

- **For Windows 7:** Open the Start menu, right-click **Computer**, and then click **Properties**.
- **For Windows 8.1 :** Go to the desktop screen, and then move the pointer to the top-right or bottom-right corner of the screen to display the charms. Then click **Settings → PC info**.
- **For Windows 10:** do either of the following:
  - Open the Start menu and click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs. Then click **Settings → System → About**.
  - Right-click the Start button . Then select **System**.

Memory

You computer might be shipped with one of the following memory modules:

- Double data rate 3 low voltage small outline dual in-line memory module (DDR3 LV SODIMM)
- Double data rate 3 low voltage synchronous dynamic random access memory (DDR3 LV SDRAM)

The memory capacity varies depending on your computer model. To view the memory information of your computer, do the following:

- **For Windows 7:** Open the Start menu, right-click **Computer**, and then click **Properties**.
- **For Windows 8.1 :** Go to the desktop screen, and then move the pointer to the top-right or bottom-right corner of the screen to display the charms. Then click **Settings → PC info**.
- **For Windows 10:** do either of the following:
  - Open the Start menu and click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs. Then click **Settings → System → About**.
  - Right-click the Start button . Then select **System**.

Storage device

- 2.5-inch form factor, 7-mm height hard disk drive
- 2.5-inch form factor, 7-mm height solid-state drive

Display

- Size: 11.6 inches (294.64 mm)
- Resolution:
  - LCD: Up to 1366x768
  - External monitor: Up to 1920x1080 (HDMI)
- Color display with the thin-film transistor (TFT) technology
- Brightness control
- Integrated camera

Power source (ac power adapter)

- Sine-wave input at 50–60 Hz
- Input rating of the ac power adapter: 100–240 V ac, 50–60 Hz

Keyboard

- 6-row keyboard
- Function keys
- Touch pad

Interface

- Audio connector
- HDMI connector
- USB 3.0 connector
- Always On USB connector
- RJ45 Ethernet connector
- Media-card slot

Wireless features

- Integrated wireless-LAN
- Integrated Bluetooth

Features for ThinkPad Yoga 11e only:

- Accelerometer
- Digital compass
- Gyrometer
- Multi-touch screen
- Proximity sensor
- Windows button

Specifications

This topic lists the physical specifications for your computer.

Dimensions

- Width: 300 mm (11.81 inches)
- Depth: 216 mm (8.50 inches)
- Height:
  - ThinkPad 11e: 22.30 mm (0.88 inch)
  - ThinkPad Yoga 11e: 22.90 mm (0.90 inch)

Max weight

- ThinkPad 11e: 1.52 kg (3.35 lb)
- ThinkPad Yoga 11e: 1.59 kg (3.50 lb)

Environment

- Maximum altitude without pressurization: 3048 m (10 000 ft)
- Temperature
  - At altitudes up to 2438 m (8000 ft)
    - Operating: From 5.0°C (41°F) to 35.0°C (95°F)
    - Storage: From 5.0°C (41°F) to 43.0°C (109°F)
  - At altitudes above 2438 m (8000 ft)
    - Maximum temperature when operating under the unpressurized condition: 31.3°C (88°F)

  Note: When you charge the battery, the battery temperature must be at least 10°C (50°F).
- Relative humidity:
  - Operating: From 8% to 80%
  - Storage: From 5% to 95%

Heat output

- 45 W (154 Btu/hr) maximum

Attention:

- Keep your computer away from electrical appliances such as an air conditioner, an electric fan, a microwave oven, and a radio. The strong magnetic fields generated by these appliances can damage the motor and data on the hard disk drive.
- Do not place any beverages on top of or beside the computer or other attached devices. If liquid is spilled on or in the computer or an attached device, a short circuit or other damage might occur.
- Do not eat or smoke over your keyboard. Particles that fall into your keyboard can cause damage.

Lenovo programs

Your computer comes with Lenovo programs to help you work more easily and securely. The available programs might vary depending on the preinstalled Windows operating system.

To learn more about the programs and other computing solutions offered by Lenovo, go to http://www.lenovo.com/support.

Accessing Lenovo programs

To access Lenovo programs on your computer, do the following:

- **For Windows 7 and Windows 10**:
  1. Click the Start button to open the Start menu. Locate a program by the program name.
  2. If the program is not displayed on the Start menu, click **All programs** or **All apps** to display all programs.
  3. If you still do not find the program in the program list, search for the program in the search box.
- **For Windows 8.1**:
  1. Press the Windows key to open the Start screen. Locate a program by the program name.
  2. If the program is not displayed on the Start screen, click the arrow icon to open the Apps screen.
  3. If you still do not find the program on the Apps screen, search for the program in the search box.

Some Lenovo programs are ready to be installed. You cannot find these programs through the above methods unless you have installed them first. To install these Lenovo programs, go to **Lenovo PC Experience → Lenovo Tools** and follow the instructions on the screen.

An introduction to Lenovo programs

This topic provides a brief introduction to Lenovo programs. Depending on your computer model, some of the programs might not be available.

Access Connections™ (Windows 7)	The Access Connections program is a connectivity assistant program for creating and managing location profiles. Each location profile stores all the network and Internet configuration settings needed for connecting to a network infrastructure from a specific location such as a home or an office. By switching between location profiles as you move your computer from place to place, you can quickly and easily connect to a network with no need to manually reconfigure your settings and restart the computer each time.
Active Protection System™ (Windows 7, Windows 8.1, and Windows 10)	The Active Protection System program protects your internal storage drive (such as hard disk drive) when the shock sensor inside your computer detects a condition that could damage the drive, such as system tilt, excessive vibration, or shock. The internal storage drive is less vulnerable to damage when it is not operating. This is because when the internal storage drive is not operating, the system stops it from spinning, and might also move the read and write heads of the drive to areas that do not contain data. As soon as the shock sensor senses that the environment is stable again (minimal change in system tilt, vibration, or shock), it turns on the internal storage drive.
Auto Scroll Utility (Windows 7, Windows 8.1, and Windows 10)	This program enhances your experience with window operation. The window position of a foreground application is automatically adjusted. The scroll bar on a user interface is also automatically adjusted.
Communications Utility (Windows 7)	The Communications Utility program enables you to configure settings for the integrated camera and audio devices.
Hotkey Features Integration (Windows 7, Windows 8.1, and Windows 10)	Hotkey Features Integration is a utility package that enables you to select and install utility programs specifically for the special keys and buttons on your computer. The special keys and buttons are designed to meet accessibility and usability requirements. Installing related utility programs enables full functionality of the special keys and buttons.
Lenovo Companion (Windows 8.1 and Windows 10)	Your system's best features should be easy to access and understand. With Companion, they are. Use Companion to register your computer, access your user manual, manage system health and update, check the warranty status, and see accessories customized for your computer. You also can read hints and tips, explore Lenovo forums, and stay up-to-date on technology news with articles and blogs from trusted sources. This app is filled with exclusive Lenovo content to help you learn about your new system.
Lenovo PC Experience (Windows 7, Windows 8.1, and Windows 10)	The Lenovo PC Experience program helps you work more easily and securely by providing easy access to various programs, such as Active Protection System and Lenovo Solution Center.

Lenovo Settings (Windows 8.1 and Windows 10)	The Lenovo Settings program enables you to enhance your computing experience by turning your computer into a portable hotspot, configuring camera and audio settings, optimizing your power settings, and creating and managing multiple network profiles.
Lenovo Solution Center (Windows 7, Windows 8.1, and Windows 10)	The Lenovo Solution Center program enables you to troubleshoot and resolve computer problems. It combines diagnostic tests, system information collection, security status, and support information, along with hints and tips for optimal system performance.
Mobile Broadband Connect (Windows 7 and Windows 10)	The Mobile Broadband Connect program enables you to connect the computer to the mobile broadband network through a supported wireless-WAN card.
Message Center Plus (Windows 7)	The Message Center Plus program automatically displays messages to inform you about important notices from Lenovo, such as alerts on system updates and alerts on conditions that require your attention.
Password Manager (Windows 7 and Windows 8.1)	The Password Manager program automatically captures and fills in authentication information for Windows programs and Web sites.
Power Manager (Windows 7)	The Power Manager program provides convenient, flexible, and complete power management for the computer. It enables you to adjust your computer power settings to achieve the best balance between performance and power saving.
Recovery Media (Windows 7 and Windows 10)	The Recovery Media program enables you to restore the contents of the hard disk drive to the factory default settings.
Rescue and Recovery® (Windows 7)	The Rescue and Recovery program is a one-button recovery and restore solution. It includes a set of self-recovery tools to help you diagnose computer problems, get help, and recover from system crashes, even if you cannot start the Windows operating system.
System Update (Windows 7 and Windows 8.1)	The System Update program enables you to keep the software on the computer up-to-date by downloading and installing software packages, including device drivers, Unified Extensible Firmware Interface (UEFI) basic input/output system (BIOS) updates, and other third-party programs.
WRITEit (Windows 8.1 and Windows 10)	WRITEit gives you instant handwriting input wherever you need it. You can write directly in any app and text field, edit text in real-time, see your full screen, and convert your handwriting into digital text.

Chapter 2. Using your computer

This chapter provides information on using some of the computer components.

To create a more comfortable condition for your use of the computer, see Chapter 3 “You and your computer” on page 43 first.

This chapter contains the following topics:

- “Registering your computer” on page 17
- “Frequently asked questions” on page 17
- “Special keys” on page 23
- “Using the touch pad” on page 24
- “Using the ThinkPad Yoga 11e in different modes” on page 25
- “Power management” on page 31
- “Connecting to the network” on page 34
- “Using an external display” on page 36
- “Using audio features” on page 37
- “Using the camera” on page 37
- “Using a flash media card” on page 38
- “Using the ThinkPad Active Pen” on page 39

Registering your computer

When you register your computer, information is entered into a database, which enables Lenovo to contact you in case of a recall or other severe problem. In addition, some locations offer extended privileges and services to registered users.

When you register your computer with Lenovo, you also will receive the following benefits:

- Quicker service when you call Lenovo for help
- Automatic notification of free software and special promotional offers

To register your computer with Lenovo, go to http://www.lenovo.com/register. Then, follow the instructions on the screen.

Note: If you are using the Windows 7 operating system, you also can register your computer through the preinstalled Lenovo Product Registration program. The program launches automatically after you connect the computer to the Internet and you have used the computer for a period of time. Then, follow the instructions on the screen to register your computer.

Frequently asked questions

This topic provides a few tips that will help you optimized the use of your ThinkPad notebook computer.

To ensure that you receive the best performance from your computer, go to the following Web page to find information such as aids for troubleshooting and answers to frequently asked questions: http://www.lenovo.com/support/faq

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Can I get my user guide in another language?

- To download the user guide in another language, go to: http://www.lenovo.com/support. Then follow the instructions on the screen.

How to turn off my computer?

- **For Windows 7:** Open the Start menu, then click **Shut down**.
- **For Windows 8.1:** Do one of the following:
  - Go to the Start screen by pressing the Windows key, click the power icon in the top-right corner of the screen, then click **Shut down**.
  - Move your pointer to the top-right or bottom-right corner of the screen to display the charms. Then click **Settings** → **Power** → **Shut down**.

    Note: You also can open the **Settings** charm by pressing the settings key .
- **For Windows 10:** Open the Start menu, click **Power**, and then click **Shut down**.

How do I access Control Panel?

- **For Windows 7:** Open the Start menu, then click **Control Panel**.
- **For Windows 8.1:** Press the Windows key to open the Start screen, click the arrow icon to open the Apps screen, and then click **Control Panel**.
- **For Windows 10:** Right-click the Start button, then click **Control Panel**.

Can I change the Windows 8.1 startup behavior to open either the desktop or the Start screen?

On the Windows 8.1 operating system, you can set the computer to open either the desktop or the Start screen by default. To set the default startup screen, do the following:

1. On the desktop, move your pointer to the taskbar at the bottom of the screen and right-click on the taskbar.
2. Click **Properties**. The Taskbar and Navigation properties window is displayed.
3. On the **Navigation** tab, locate the **Start screen** section, and then do one of the following:
   - To set the desktop as your default startup screen, select **When I sign in or close all apps on a screen, go to the desktop instead of Start** so a check is visible.
   - To set the Start screen as your default startup screen, remove the check from the **When I sign in or close all apps on the screen, go to desktop instead of Start** checkbox.
4. Click **OK** to save the setting.

How do I use battery power more effectively when I am on the go?

- To conserve power, or to suspend operation without exiting programs or saving files, see “Power-saving modes” on page 32.
- To achieve the best balance between performance and power saving, change power plan settings.

How do I securely dispose of data stored on the storage devices?

- Study Chapter 4 “Security” on page 49 to find out how you can protect your computer from theft and unauthorized use.
- Use the Password Manager program to protect the data stored on your computer. For details, see the help information system of the program.

- Before you dispose of the data on the hard disk drive or solid-state drive, be sure to read “Notice on deleting data from your hard disk drive or solid-state drive” on page 54.

How do I give presentations or attach an external monitor?

- Ensure that you follow the procedure for “Using an external display” on page 36.
- With the Extend desktop function, you can display output on both the computer display and an external monitor.

I have been using your computer for some time already, and it is getting slower?

- Follow “General tips for preventing problems” on page 73.
- You can diagnose problems yourself by using the preinstalled diagnostic software.
- Check for recovery solutions in Chapter 8 “Recovery overview” on page 95.

Print the following sections and keep them with your computer in case you are unable to access this online user guide when necessary.

- “Installing a new operating system” on page 57
- “Computer stops responding” on page 79
- “Power problems” on page 91

Getting help about the Windows operating system

The Windows help information system provides you with detailed information about using the Windows operating system to help you get the most of your computer. To access the Windows help information system, do one of the following:

- **For Windows 7**: Open the Start menu, and then click **Help and Support**.
- **For Windows 8.1**: Move your pointer to the top-right or bottom-right corner of the screen to display the charms. Then click **Settings → Help**. Additionally, the Windows 8.1 operating system provides a **Help+Tips** application that you can open from the Start screen or Apps screen.
- **For Windows 10**: Open the Start menu, and then click **Get started**. Additionally, you can use Cortana® personal assistant to search for help, apps, files, settings, and so on.

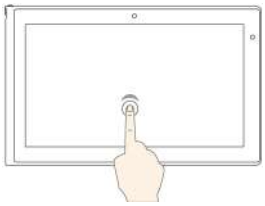
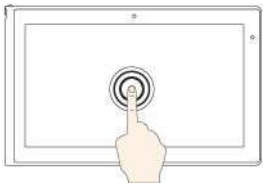
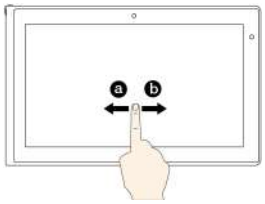
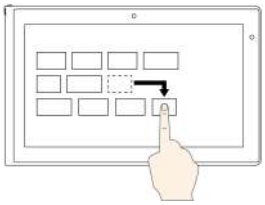
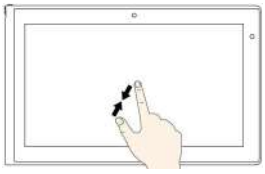
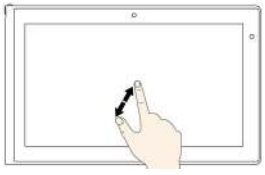
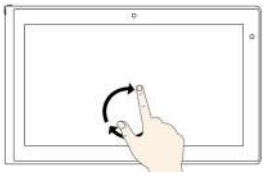
Using the multi-touch screen

This topic provides instructions on how to use the multi-touch screen that is available on some models.

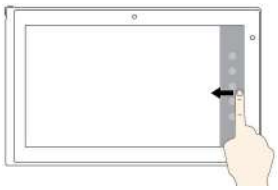
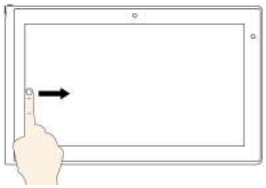
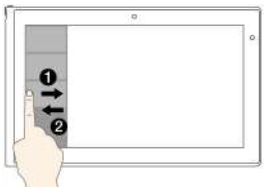
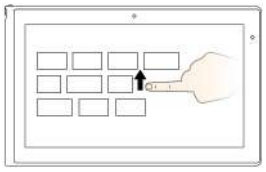
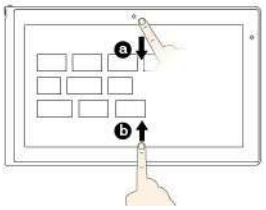
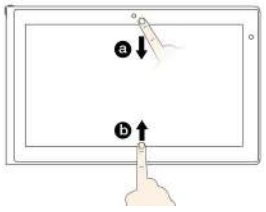
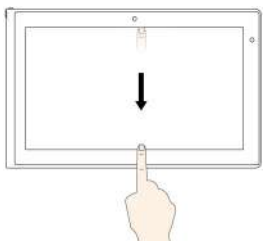
Notes:

- Your computer screen might look different from the following illustrations.
- Depending on the app you use, some gestures might not be available.

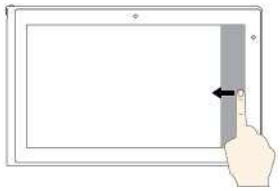
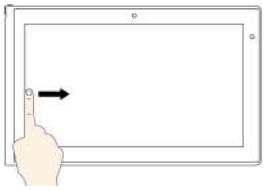
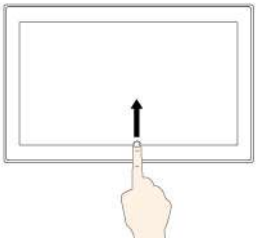
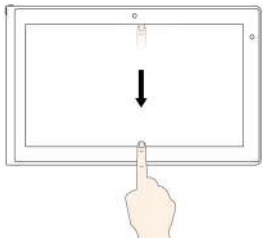
The following table introduces some frequently used gestures.

Touch gesture (touch models only)	Description
	**Touch**: Tap. **Mouse action**: Click. **Function**: Open an app or perform an action on an open app, such as **Copy**, **Save**, and **Delete**, depending on the app.
	**Touch**: Tap and hold. **Mouse action**: Right-click. **Function**: Open a menu with multiple options.
	**Touch**: Slide. **Mouse action**: Scroll the mouse wheel, move the scroll bar, or click the scroll arrow. **Function**: Scroll through items, such as lists, pages, and photos.
	**Touch**: Drag an item to the desired location. **Mouse action**: Click, hold, and drag an item. **Function**: Move an object.
	**Touch**: Move two fingers closer together. **Mouse action**: Press the Ctrl key while scrolling the mouse wheel backward. **Function**: Zoom out.
	**Touch**: Move two fingers farther apart. **Mouse action**: Press the Ctrl key while scrolling the mouse wheel forward. **Function**: Zoom in.
	**Touch**: Put two or more fingers on an item and then rotate your fingers clockwise or counterclockwise. **Mouse action**: If the app supports rotation, click the rotation icon. **Function**: Rotate an item.

The following table introduces touch gestures on the Windows 8.1 operating system.

Touch gesture (touch models only)	Description
	**Touch**: Swipe in from the right edge. **Mouse action**: Move the pointer to the bottom-right or top-right corner of your screen. **Function**: Display the charms that contain system commands, such as **Start**, **Settings**, **Search**, **Share**, and **Devices**.
	**Touch**: Swipe in from the left edge. **Mouse action**: Move the pointer to the top-left corner of your screen, and then click. Keep clicking to cycle through the open apps. **Function**: Cycle through and switch to open apps.
	**Touch**: Swipe in and out on the left edge. **Mouse action**: Move the pointer to the top-left corner of the screen, and then move the pointer downward along the left edge. To make a selection, click the desired app. **Function**: View the recently used apps or select an active app from the list.
	**Touch**: Swipe up to the top edge. **Mouse action**: Click the downward arrow ⓘ located near the bottom-left corner of the Start screen. **Function**: View all apps on the Start screen.
	**Touch**: Swipe in from the top or bottom edge of the Start screen, tap **Customize**, and then tap the desired icon. **Mouse action**: Right-click a blank area on the Start screen, click **Customize**, and then click the desired icon. **Function**: Customize tiles on the Start screen, or uninstall an app.
	**Touch**: Swipe in from the top or bottom edge of an open app. **Mouse action**: Right-click anywhere on an open app. **Function**: View the app commands on an open app, such as **Copy**, **Save**, and **Delete**, depending on the app.
	**Touch**: Swipe in from the top edge to the bottom on an open app. **Mouse action**: From the top edge of the screen, click, hold, and move the pointer to the bottom of the screen. Then, release the button. **Function**: Close the current app.

The following table introduces some touch gestures on the Windows 10 operating system.

Touch gesture (touch models only)	Description
	**Touch**: Swipe in from the right edge. **Mouse action**: Click the action center icon in the Windows notification area. **Function**: Open the action center to see your notifications and quick actions.
	**Touch**: Swipe in from the left edge. **Mouse action**: Click the task-view icon on the taskbar. **Function**: View all your open windows in task view.
	**Touch**: Swipe in from the bottom to top for full-screened app. **Mouse action**: Move your cursor to the Windows notification area at the bottom of the screen. **Function**: View the taskbar. **Note:** The full screen feature is available only on some apps. To open an app in full screen, click on the title bar.
	• **Short snap for full-screened app or when your computer is in tablet mode** **Touch**: Swipe downwards shortly from the top edge. **Mouse action**: Move your cursor to the top edge of the screen. **Function**: Show a hidden title bar. • **Long swipe when your computer is in tablet mode** **Touch**: Swipe in from the top edge to the bottom edge. **Mouse action**: From the top edge of the screen, click and hold, move the pointer to the bottom of the screen, and then release. **Function**: Close the current app.

Tips on using the multi-touch screen

- The multi-touch screen is a glass panel covered with a plastic film. Do not apply pressure or place any metallic object on the screen, which might damage the touch panel or cause it to malfunction.
- Do not use fingernails, gloved fingers, or inanimate objects for input on the screen.
- Regularly calibrate the accuracy of the finger input to avoid a discrepancy.

Tips on cleaning the multi-touch screen

- Turn off the computer before cleaning the multi-touch screen.
- Use a dry, soft, and lint-free cloth or a piece of absorbent cotton to remove fingerprints or dust from the multi-touch screen. Do not apply solvents to the cloth.
- Gently wipe the screen using a top-down motion. Do not apply any pressure on the screen.

Special keys

Your computer keyboard features several special keys to help you work more easily and effectively.

The following illustration shows the locations of the special keys.

Note: Your computer might look slightly different from the following illustration.



1 Windows key

For Windows 7 and Windows 10: Open the Start menu.
For Windows 8.1: Switch between the current workspace and the Start screen.

For information about using the Windows key with other keys, refer to the help information system of the Windows operating system.

2 Function keys

You can configure the Fn key and function keys in the Keyboard Properties window by doing the following:

1. Go to Control Panel, then change the view of Control Panel from Category to Large icons or Small icons.
2. Click **Keyboard**. In the Keyboard Properties window, click the **Fn and function keys** or **ThinkPad F1–F12 keys** tab.
3. Select the options of your preference.

- Fn + Esc Fn Lk Enables or disables the Fn Lock function.

  When the Fn Lock function is enabled: The Fn Lock indicator is on. To input F1–F12, press the function keys directly. To initiate the special function printed as an icon on each key, press the Fn key and the corresponding function key.

  When the Fn Lock function is disabled: The Fn Lock indicator is off. To initiate the special function printed as an icon on each key, press the function keys directly. To input F1–F12, press the Fn key and the corresponding function key.

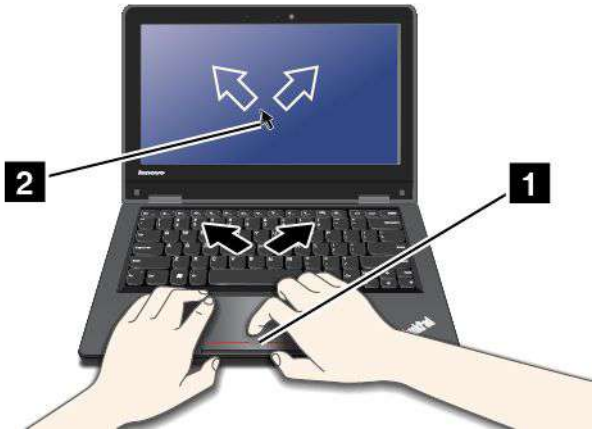
- F1 Mutes or unmutes the speakers. When the speakers are muted, the indicator on the F1 key is on. If you mute the sound and turn off your computer, the sound will remain muted when you turn on your computer again. To turn on the sound, press the volume-down key F2 and the volume-up key F3.
- F2 Decreases the speaker volume.

-  Increases the speaker volume.
-  Mutes or unmutes the microphones. When the microphones are muted, the indicator is on.
-  Darkens the display.
-  Brightens the display.
-  Manages external displays.
-  Enables or disables the wireless features.
- 
  - Windows 7: Opens **Control Panel**.
  - Windows 8.1: Opens the **Settings** charm.
  - Windows 10: Opens the Settings window.
- 
  - Windows 7: Opens **Windows Search**.
  - Windows 8.1: Opens the **Search** charm.
  - Windows 10: Opens the Cortana search box.
-  Views all the programs that you have opened.
- 
  - Windows 7: Opens **Computer**.
  - Windows 8.1 and Windows 10: Views all the programs.
- **Fn+4:** Put the computer into sleep mode. To return to normal operation, press the Fn key or power button.
- **Fn+End:** Has the same function as the Insert key on a conventional keyboard.
- **Fn+B:** Has the same function as the Break key on a conventional keyboard.
- **Fn+K:** Has the same function as the ScrLK key on the conventional keyboard.
- **Fn+P:** Has the same function as the Pause key on the conventional keyboard.
- **Fn+S:** Has the same function as the SysRq key on the conventional keyboard.

Using the touch pad

Note: Your computer might look slightly different from the following illustration.

Your computer is equipped with a touch pad **1** under the bottom edge of the keyboard. To move the pointer **2** on the screen, slide your fingertip over the touch pad in the direction in which you want the pointer to move. The left and right bottom of the touch pad work as click buttons. The functions correspond to those of the left and right mouse buttons on a conventional mouse.



Customizing the touch pad

To customize the touch pad, do the following:

1. Go to Control Panel and click **Hardware and Sound → Mouse**.
2. Follow the instructions on the screen.

Using the ThinkPad Yoga 11e in different modes

The ThinkPad Yoga 11e computer features different modes and provides some tablet features to help you work more flexibly and conveniently.

This section contains the following topics:

- "Rotating the computer display" on page 25
- "Notebook mode" on page 26
- "Stand mode" on page 27
- "Tablet mode" on page 28
- "Tent mode" on page 29
- "Using the tablet buttons" on page 30
- "Using the multi-touch screen" on page 19

Rotating the computer display

You can open the computer display of your ThinkPad Yoga 11e computer to any angle within a range of up to 360 degrees as shown in the following illustration.

Note: You computer might look slightly different from the following illustration.

Attention: Do not rotate the computer display with too much force, otherwise the computer display or hinges might get damaged. Do not apply too much force to the upper-right or upper-left corner of the computer display.



Notebook mode

You can use the ThinkPad Yoga 11e computer in notebook mode in scenarios that require using a keyboard and a mouse, such as editing documents and writing e-mails.

Attention: Do not rotate the computer display with too much force, otherwise the computer display or hinges might get damaged. Do not apply too much force to the upper-right or upper-left corner of the computer display.

Open the computer display slowly to any angle within a range of less than 190 degrees as shown in the following illustration. The degrees refers to the angle degrees between the LCD and the keyboard. Your computer is now in notebook mode.

Note: You computer might look slightly different from the following illustration.



In notebook mode, the keyboard and the touch pad are enabled. You also can control some functions of your computer through the tablet buttons and the multi-touch screen, without the use of the keyboard and the touch pad. For more information, refer to “Using the tablet buttons” on page 30 and “Using the multi-touch screen” on page 19.

Stand mode

You can use the ThinkPad Yoga 11e computer in stand mode in scenarios that require limited interaction with the screen, such as viewing photos and playing videos.

Attention: Do not rotate the computer display with too much force, otherwise the computer display or hinges might get damaged. Do not apply too much force to the upper-right or upper-left corner of the computer display.

If your computer is in notebook mode, do the following to turn the computer from notebook mode into stand mode:

1. Slowly rotate the computer display clockwise to any angle within a range of 190 degrees to 359 degrees. The degrees refers to the angle degrees between the LCD and the keyboard.

   Note: You computer might look slightly different from the following illustrations.



2. Position your computer as shown. Your computer is now in stand mode.



In stand mode, the keyboard and the touch pad are automatically disabled. However, you can control some functions of your computer through the tablet buttons and the multi-touch screen, without the use of the keyboard and the touch pad. For more information, refer to “Using the tablet buttons” on page 30 and “Using the multi-touch screen” on page 19.

Tablet mode

You can use the ThinkPad Yoga 11e computer in tablet mode in scenarios that require frequent interaction with the screen, such as browsing the Web site.

Attention: Do not rotate the computer display with too much force, otherwise the computer display or hinges might get damaged. Do not apply too much force to the upper-right or upper-left corner of the computer display.

If your computer is in stand mode, do the following to turn the computer from stand mode into tablet mode:

1. Position your computer as shown and slowly rotate the computer display clockwise to the angle of 360 degrees. The degrees refers to the angle degrees between the LCD and the keyboard.

   Note: You computer might look slightly different from the following illustrations.



2. Position your computer as shown. Your computer is now in tablet mode.



In tablet mode, the keyboard and the touch pad are automatically disabled. However, you can control some functions of your computer through the tablet buttons and the multi-touch screen, without the use of the keyboard and the touch pad. For more information, refer to “Using the tablet buttons” on page 30 and “Using the multi-touch screen” on page 19.

Tent mode

You can use the ThinkPad Yoga 11e computer in tent mode in scenarios that require limited interaction with the screen, such as viewing photos and making a presentation.

Attention: Do not rotate the computer display with too much force, otherwise the computer display or hinges might get damaged. Do not apply too much force to the upper-right or upper-left corner of the computer display.

If your computer is in tablet mode, do the following to turn the computer from tablet mode into tent mode:

1. Slowly rotate your computer display anticlockwise to any angle within a range of 190 degrees to 359 degrees. The degrees refers to the angle degrees between the LCD and the keyboard.

   Note: You computer might look slightly different from the following illustrations.



2. Position your computer as shown. Your computer is now in tent mode.

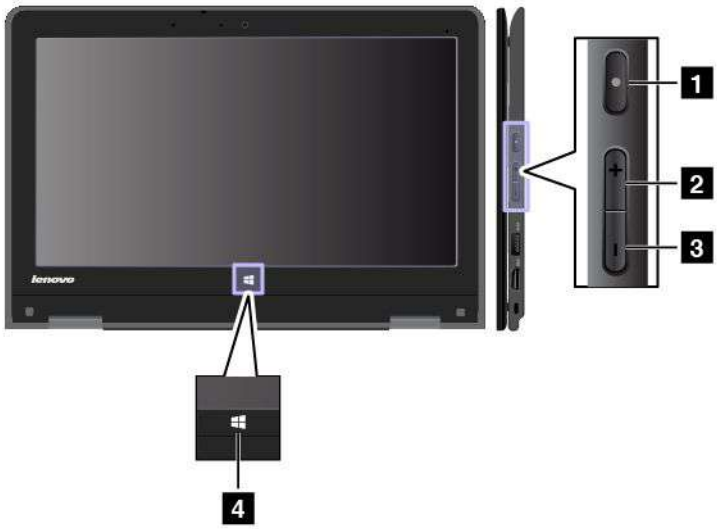


In tent mode, the keyboard and the touch pad are automatically disabled. However, you can control some functions of your computer through the tablet buttons and the multi-touch screen, without the use of the keyboard and the touch pad. For more information, refer to “Using the tablet buttons” on page 30 and “Using the multi-touch screen” on page 19.

Using the tablet buttons

The ThinkPad Yoga 11e computer is equipped with tablet buttons as shown in the following illustration. You can control some functions of your computer through the tablet buttons, without the use of the keyboard.

Note: You computer might look slightly different from the following illustration.



1 Power button: Press the power button to turn on the computer.

2 Speaker volume-up button: Press the speaker volume-up button to increase the speaker volume.

3 Speaker volume-down button: Press the speaker volume-down button to decrease the speaker volume.

4 Windows button

- **For Windows 7 and Windows 10**: Press the Windows button to open the Start menu; or press the Windows button to wake up the computer from sleep mode.
- **For Windows 8.1**: Press the Windows button to switch between the current workspace and the Start screen; or press the Windows button to wake up the computer from sleep mode.

Power management

The power to run your computer comes either from the ac power provided by the ac power adapter of your computer, or from the lithium-ion (Li-ion) battery provided with your computer. While you use ac power, the battery charges automatically.

When you use your computer away from electrical outlets, you depend on battery power to keep your computer running. Different computer components consume power at different rates. The more you use the power-intensive components, the faster you consume battery power.

Using the ac power

The power to run your computer can come either from the battery or from ac power. While you use ac power, the batteries charge automatically.

Your computer comes with an ac power adapter and a power cord.

- ac power adapter: Converts ac power for notebook computer use.
- Power cord: Connects the ac outlet and the ac power adapter.

Connecting to ac power

To connect the computer to ac power, do the following:

Attention: Using an improper power cord might cause severe damage to your computer.

Note: Ensure that you perform the actions in the order in which they are listed.

1. Connect the power cord to the ac power adapter.
2. Connect the ac power adapter to the power connector of the computer.
3. Connect the power cord into an electrical outlet.

Tips for using the ac power adapter

- When the ac power adapter is not in use, disconnect it from the electrical outlet.
- Do not bind the power cord tightly around the ac power adapter transformer pack when it is connected to the transformer.
- Before you charge the batteries, make sure that their temperature is at least 10°C (50°F).
- You can charge the batteries when the ac power adapter is connected to the computer. You need to charge the batteries in any of the following situations:
  - When the battery icon in the Windows notification area shows a low percentage of battery power remaining.
  - When the batteries have not been used for a long time

Checking the battery status

Move your pointer to the battery-status icon in the Windows notification area to check the battery status. The battery-status icon displays the percentage of battery power remaining and how long you can use your computer before you must charge the battery.

The rate at which you use battery power determines how long you can use the battery of your computer between charges. Because each computer user has different habits and needs, it is difficult to predict how long a battery charge will last. There are two main factors:

- How much energy is stored in the battery when you begin to work.
- The way you use your computer. For example:
  - How often you access the hard disk drive or solid-state drive.
  - How bright you make the computer display.
  - How often you use the wireless features.

Enabling the battery alarm on the Windows 7 operating system

For the Windows 7 operating system, you can program your computer so that when the battery power falls below a certain level, three events occur: an alarm is initiated, a message is displayed, and the LCD turns off.

To enable the battery alarm, do the following:

1. Start the Power Manager program and then click the **Global Power Settings** tab. For instructions on how to start the Power Manager program, see “Accessing Lenovo programs” on page 13.
2. In the **Alarms** area, set the power level percentage and the action in the **Low battery alarm** section and **Critically low battery alarm** section.

Note: If your computer enters sleep or hibernation mode when the battery power is low, but the alarm message has not yet been displayed, the message will be displayed when the computer resumes. To return to normal operation, when the message is displayed, click **OK**.

Charging the battery

It is recommended that you charge the battery when the battery power remaining is low. For example:

- When you find that the percentage of the remaining power is low.
- When the power alarm alerts you.

If an ac outlet is convenient, connect the ac power adapter to the computer and the ac outlet. Depending on the battery size and the physical environment, the battery will be fully charged in about three to six hours. The battery-status icon helps you identify that the battery is charging, and that the battery is fully charged.

Note: To maximize the life of the battery, the computer does not start recharging the battery if the remaining power is greater than 95%.

Managing the battery power

To achieve the best balance between performance and power saving, adjust your power plan settings by doing the following:

1. Go to Control Panel, then change the view of Control Panel from Category to Large icons or Small icons.
2. Click **Power Options**.
3. Follow the instructions on the screen.

Power-saving modes

There are several power-saving modes that you can use at any time to conserve power. This section introduces each mode and gives tips on the effective use of the battery power.

- **Screen-blank mode (for Windows 7 only)**

The computer display requires considerable battery power. To turn off the power to the display and make the computer enter screen-blank mode, right-click the battery gauge icon in the Windows notification area and then select **Power off display**.

- **Sleep mode**

  In sleep mode, your work is saved to memory, and then the hard disk drive or solid-state drive and the computer display are turned off. When your computer resumes to normal operation, your work is restored within seconds.

  To put your computer into sleep mode, do the following:

  – **For Windows 7**: Open the Start menu, then click the arrow next to the **Shut down** button. Click **Sleep** from the menu displayed.

  – **For Windows 8.1**: Go to the Start screen by pressing the Windows key, click the power icon, then click **Sleep**.

  – **For Windows 10:** Open the Start menu, click **Power**, and then click **Sleep**.

- **Hibernation mode**

  By using this mode, you can turn off your computer completely without saving files or exiting from any programs that are running. When the computer enters hibernation mode, all open programs, folders, and files are saved to the hard disk drive or solid-state drive, and then the computer turns off.

  To put the computer into hibernation mode, change your power plan settings by doing the following:

  – **For Windows 7**: Open the Start menu, then click the arrow next to the **Shut down** button. Click **Hibernate** from the menu displayed.

  – **For Windows 8.1 and Windows 10**: Define what the power button does first, then press the power button to put the computer into hibernation mode.

  If you put your computer into hibernation mode with the wake-up function disabled, the computer does not consume any power. The wake-up function is disabled by default. If you put your computer into hibernation mode with the wake-up function enabled, the computer consumes a small amount of power.

  To enable the wake-up function, do the following:

  1. Go to Control Panel and click **System and Security** → **Administrative Tools**.
  2. Double-click **Task Scheduler**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
  3. From the left pane, select the task folder for which you want to enable the wake-up function. The scheduled tasks are displayed.
  4. Click a scheduled task, and then click the **Conditions** tab.
  5. In the **Power** area, select **Wake the computer to run this task**.

- **Wireless off**

  When you are not using the wireless features, such as Bluetooth or wireless-LAN, turn them off. This helps conserve power. To turn off the wireless features, press the wireless-radios control key .

Maximizing the battery life

To maximize the life of the battery, do the following:

- Use the battery until the charge is completely depleted.
- Recharge the battery completely before using it. You can see whether the battery is fully charged from the battery-status icon in the Windows notification area.
- Take consideration of using power-saving modes, such as sleep mode and hibernation mode.

Connecting to the network

Your computer has one or more network cards that enable you to connect your computer to the Internet and other network connections.

Ethernet connections

You can connect to your local network or a broadband connection by using the built-in Ethernet feature of your computer.

DANGER

Your computer has an Ethernet connector. To avoid the risk of electrical shock, do not connect the telephone cable to the Ethernet connector.

Wireless connections

Wireless connection is the transfer of data without the use of cables but by means of radio waves only.

Depending on the wireless devices installed on your computer, you might be able to use the following wireless networks:

- Wireless-LAN connection
- Bluetooth connection

Using the wireless-LAN connection

A wireless-LAN covers a relatively small geographic area, such as an office building or a house. Devices based on the 802.11 standards can connect to this type of network.

Your computer comes with a built-in wireless network card and a configuration utility to help you establish wireless connections and monitor the connection status. This enables you to stay connected to your network while you are at the office, in a meeting room, or at home, with no need for a wired connection.

To establish a wireless-LAN connection, do the following:

1. Click the wireless-network-connection-status icon in the Windows notification area. A list of available wireless networks is displayed.
2. Double-click a network to connect to it. Provide required information if needed.

The computer automatically connects to an available wireless network when the location changes. Open Network and Sharing Center to manage multiple network profiles. For more information, refer to the Windows help information system.

Tips for using the wireless-LAN feature

To achieve the best connection, use the following guidelines:

- Place your computer so that there are as few obstacles as possible between the wireless-LAN access point and the computer.
- Open your computer lid to an angle of slightly more than 90 degrees.
- If you use the wireless feature (the 802.11 standard) of your computer simultaneously with a Bluetooth option, the data transmission speed can be delayed and the performance of the wireless feature can be degraded.

Checking the wireless-LAN connection status

You can check the wireless-LAN connection status through the wireless-network-connection-status icon in the Windows notification area. The more bars encompassed, the better the signal is.

For the Windows 7 operating system, you also can check the Access Connections gauge, the Access Connections status icon, or the Access Connections wireless-status icon in the Windows notification area.

Access Connections gauge:

-  Power to the wireless radio is off or no signal.
-  Power to the wireless radio is on. The signal strength of the wireless connection is poor. To improve signal strength, move your computer closer to the wireless access point.
-   Power to the wireless radio is on. The signal strength of the wireless connection is marginal.
-   Power to the wireless radio is on. The signal strength of the wireless connection is excellent.

Access Connections status icon:

-  No location profile is active or none exists.
-  Current location profile is disconnected.
-  Current location profile is connected.

Access Connections wireless-status icon:

-  Power to the wireless radio is off.
-  Power to the wireless radio is on. No association.
-  Power to the wireless radio is on. No signal.
-  Power to the wireless radio is on. The signal strength of the wireless connection is poor. To improve signal strength, move your computer closer to the wireless access point.
-  Power to the wireless radio is on. The signal strength of the wireless connection is marginal.
-  Power to the wireless radio is on. The signal strength of the wireless connection is excellent.

Using the Bluetooth connection

Bluetooth can connect devices a short distance from one another, and is commonly used for connecting peripheral devices to a computer, transferring data between hand-held devices and a personal computer, or remotely controlling and communicating with devices such as mobile phones.

Depending on the model, your computer might support the Bluetooth feature. To transfer data through the Bluetooth feature, do the following:

1. Ensure that the Bluetooth feature is enabled.
   - **For Windows 7:** Press the wireless-radios control key  and turn on the Bluetooth feature.
   - **For Windows 8.1:**
     a. Move your pointer to the top-right or bottom-right corner of the screen to display the charms.
     b. Click **Settings** → **Change PC settings** → **PC and devices** → **Bluetooth**.
     c. Turn on the Bluetooth feature.

- **For Windows 10:** Do one of the following:
  - Open the Start menu and click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs. Then click **Settings → Devices → Bluetooth**. Turn on the Bluetooth feature.
  - Open the Start menu and click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs. Then click **Settings → Network & Internet → Airplane mode**. Turn on the Bluetooth feature.

2. Right-click the data that you want to send.
3. Select **Send To → Bluetooth Devices**.
4. Select a Bluetooth device, and then follow the instructions on the screen.

Note: If you use the wireless feature (the 802.11 standards) of your computer simultaneously with a Bluetooth option, the data transmission speed can be delayed and the performance of the wireless feature can be degraded.

For more information, refer to the Windows help information system and the Bluetooth help information system.

Using an external display

You can use an external display such as a projector or a monitor to give presentations or to expand your workspace. This topic introduces how to connect an external display, choose display modes, and change display settings.

For more information about the external display, refer to the manuals provided with it.

Connecting an external display

You can connect an external display to the computer by doing the following:

1. Connect the external display to an appropriate video connector on your computer, for example, the HDMI connector.
2. Connect the external display to an electrical outlet.
3. Turn on the external display.

Choosing a display mode

You can display your desktop and apps on the computer display, the external display, or both. To choose how to display the video output, press the display-mode switching key  and then select a display mode you prefer.

There are four display modes:

- **Disconnect**: Displays the video output only on your computer screen.

  Note: Depending on the situation, you might see **Disconnect**, **PC screen only**, **Computer only**, or **Disconnect projector**.
- **Duplicate**: Displays the same video output on both your computer screen and an external display.
- **Extend**: Extends the video output from your computer display to an external display. You can drag and move items between the two displays.
- **Projector only**: Shows the video output only on an external display.

  Note: Depending on the situation, you might see **Projector only** or **Second screen only**.

Note: If you show DOS or programs using DirectDraw or Direct3D® in full-screen mode, only the main display shows the video output.

Changing display settings

You can change the settings for both the computer display and the external display. For example, you can define which one is the main display and which one is the secondary display. You also can change the resolution and orientation.

To change display settings, do the following:

1. Right-click on the desktop and select **Screen Resolution** or **Display settings**.
2. Select the display that you want to configure.
3. Change display settings as you want.

Note: If you set a higher resolution for the computer display than the external display, only part of the screen can be shown on the external display.

Using audio features

Your computer is equipped with the following items:

- Microphone
- Speakers
- Audio connector, 3.5 mm (0.14 inch) in diameter

Your computer also has an audio chip that enables you to enjoy various multimedia audio features:

- Compliant with Intel High Definition Audio
- Playback of musical instrument digital interface (MIDI) and moving picture experts group audio layer-3 (MP3) files
- Recording and playback of pulse-code modulation (PCM) and waveform audio file format (WAV) files
- Recording from various sound sources, such as a headset attached

The following table shows which functions of the audio devices attached to the connectors on your computer are supported.

Table 1. Audio feature list

Connector	Headset with a 3.5 mm (0.14-inch), 4-pole plug	Conventional headphone	Conventional microphone
Audio connector	Headphone and microphone functions supported	Headphone function supported	Not supported

To configure the microphone for optimal sound recording, use the Dolby Advanced Audio v2 program. To start the program, go to Control Panel and click **Hardware and Sound**. Then click the icon of the Dolby Advanced Audio v2 program.

Using the camera

Your computer has an integrated camera. You can use the camera to preview your video image and take a snapshot of your current image.

To start the camera, do the following:

- For Windows 7: Start the Communications Utility program.
- For Windows 8.1: Click **Camera** from the Start screen.
- For Windows 10: Open the Start menu, and click **Camera** from the all apps list.

When the camera is started, the camera-in-use indicator turns on in green.

You also can use the camera with other programs that provide features such as photographing, video capturing, and video conferencing. To use the camera with other programs, start one of the programs and start the photographing, video capturing, or video conferencing function. Then, the camera starts automatically and the camera-in-use indicator turns on in green. For more information about using the camera with a program, refer to the help information system of the program.

Configuring camera settings

You can configure the camera settings to meet your needs, such as adjusting the quality of the video output.

To configure the camera settings, do the following:

- For Windows 7: Start the Communications Utility program. Click the **Manage Settings** button and configure the camera settings as desired.
- For Windows 8.1, do one of the following:
  - Configure the camera settings directly from the program that is using the camera. For details, see the help information system of the program.
  - Click **Lenovo Settings** from the Start screen. Then click **Camera**. Follow the instructions on the screen to configure the camera settings as desired.
- For Windows 10: Do one of the following:
  - Open the **Camera** app, click the settings icon in the upper-right corner. Follow the instructions on the screen to configure the camera settings as desired.
  - Click **Lenovo Settings** from the Start menu. Then click **Camera**. Follow the instructions on the screen to configure the camera settings as desired.

Using a flash media card

Your computer has a media card reader slot, and it supports the following types of cards:

- MultiMediaCard (MMC) module
- Secure Digital (SD) card
- Secure Digital eXtended-Capacity (SDXC) card
- Secure Digital High-Capacity (SDHC) card

Note: Your computer does not support the CPRM feature for the SD card.

Attention: While transferring data to or from a flash media card, such as an SD card, do not put your computer into sleep or hibernation mode before the data transfer completes; otherwise, your data could become damaged.

Installing a flash media card

Attention: Before you start installing a card, touch a metal table or a grounded metal object. This action reduces any static electricity from your body. Static electricity could damage the card.

To install a flash media card, do the following:

1. Locate the media card slot on your computer. See “Left-side view” on page 5.
2. Ensure that the metal contacts of the card are facing down and pointing toward the media card slot.
3. Press the card firmly into the media card slot.

If the plug-and-play feature is not enabled for the installed flash media card, do the following to enable the feature:

1. Go to Control Panel.
2. Click **Hardware and Sound**.
3. Click **Device Manager**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
4. From the **Action** menu, select **Add legacy hardware**. The Add Hardware Wizard starts.
5. Follow the instructions on the screen.

Removing a flash media card

Attention:

- Before removing a card, stop the card first. Otherwise, data on the card might get damaged or lost.
- Do not remove a card while the computer is in sleep mode or hibernation mode. Otherwise, the system might not respond when you try to resume operation.

To remove a flash media card, do the following:

1. Click the triangular icon in the Windows notification area to show hidden icons. Then, right-click the **Safely Remove Hardware and Eject Media** icon.
2. Select the item you want to remove to stop the card.
3. Press the card to eject it from your computer.
4. Remove the card and store it safely for future use.

Note: If you do not remove the card from your computer after you eject the card from the Windows operating system, the card can no longer be accessed. To access the card, you must remove it once, then insert it again.

Using the ThinkPad Active Pen

Some computer models are equipped with a ThinkPad Active Pen. The ThinkPad Active Pen enables you to input text in a natural manner when you are taking notes, annotating Portable Document Format (PDF) files, or drawing graphics together with applications capable of editing and sketching. When you draw or write with the ThinkPad Active Pen, keep the pen perpendicular to the display to achieve the best line quality.

Use the ThinkPad Active Pen instead of your finger in conditions such as the following:

- You need precise and detailed input, such as drawing a picture or using the handwriting mode.
- Too many elements are crowded on the screen, for example, when you are playing games.
- You want to keep your screen free from smudges.
- You have long fingernails and it is difficult for you to type.

Notes:

- The ThinkPad Active Pen is not waterproof. Take care not to soak it or dip it in water.
- If your computer does not come with a ThinkPad Active Pen, your computer does not support the use of a pen.
- To purchase the ThinkPad Active Pen, go to the Lenovo Support Web site: http://www.lenovo.com/accessories

Using the ThinkPad Active Pen

The ThinkPad Active Pen is battery-powered and used with one AAAA alkaline battery.

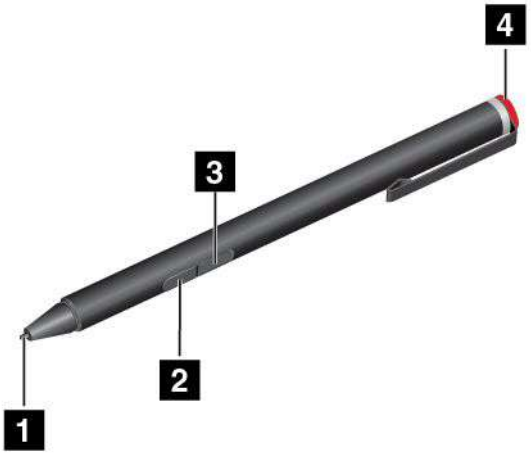
To install a battery into the ThinkPad Active Pen, unscrew and remove the end cap of the ThinkPad Active Pen, insert the battery into the battery compartment with the negative polarity facing outward, and then tighten the end cap back into position.

Note: Ensure that you install the battery in correct orientation with the negative polarity facing outward.

When the battery power runs out, the ThinkPad Active Pen stops functioning. In this case, replace the battery.

The following illustration shows the ThinkPad Active Pen.

1 Tip
2 Eraser button
3 Click button
4 End cap

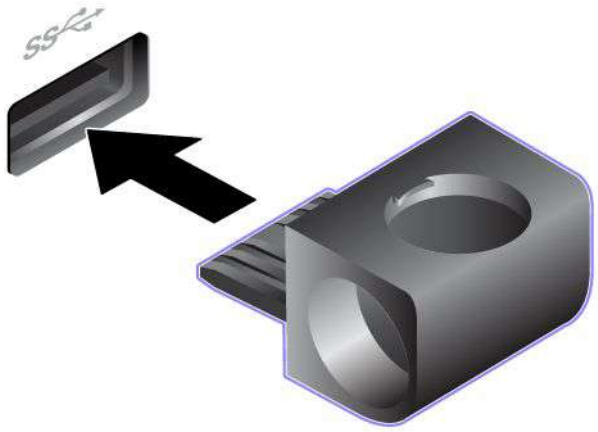


You can perform the following operations with the ThinkPad Active Pen:

- To click or make a selection, tap the display once with the pen.
- To double-click, tap twice without pausing.
- To right-click, tap the tip on the display and hold the pen for one second, or press the click button and tap the tip on the display.
- To erase ink, press and hold the eraser button, tap the tip on the display, and drag the pen across the ink you want to erase.

The ThinkPad Active Pen is delivered with a pen holder. To store the ThinkPad Active Pen on the computer, do the following:

1. Insert the pen holder connector into an available USB connector on the computer.



2. Insert the ThinkPad Active Pen into any of the three holes in the pen holder, as shown in the following illustrations:

   Note: You computer might look slightly different from the following illustrations.




Home
End
Delete
Backspace
Enter
Shift


Home
End
Backspace
Enter
Shift

Chapter 3. You and your computer

This chapter provides information about accessibility, comfort, and traveling with your computer.

Accessibility and comfort

Good ergonomic practice is important to get the most from your personal computer and to avoid discomfort. Arrange your workplace and the equipment you use to suit your individual needs and the kind of work that you perform. In addition, use healthy work habits to maximize your performance and comfort while using your computer.

The following topics provide information about arranging your work area, setting up your computer equipment, and establishing healthy work habits.

Lenovo is committed to providing the latest information and technology to our customers with disabilities. Refer to the accessibility information that outlines our efforts in this area. See “Accessibility information” on page 44.

Ergonomic information

Working in the virtual office might mean adapting to frequent changes in your environment. For example, adapting to the surrounding lighting sources, proper seating, and the placement of your computer hardware, can help you improve your performance and achieve greater comfort.

The following example shows someone in a conventional setting. Even when not in such a setting, you can follow many of these tips. Develop good habits, and they will serve you well.



General posture: Make minor modifications in your working posture to deter the onset of discomfort caused by long periods of working in the same position. Frequent short breaks from your work also help to prevent minor discomfort associated with your working posture.

Display: Position the display to maintain a comfortable viewing distance of 510-760 mm (20-30 inches). Avoid glare or reflections on the display from overhead lighting or outside sources of light. Keep the display screen clean and set the brightness to levels that enable you to see the screen clearly.

Head position: Keep your head and neck in a comfortable and neutral (vertical, or upright) position.

Chair: Use a chair that gives you good back support and seat height adjustment. Use chair adjustments to best suit your desired posture.

Arm and hand position: Keep your forearms, wrists, and hands in a relaxed and neutral (horizontal) position. Type with a soft touch without pounding the keys.

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Leg position: Keep your thighs parallel to the floor and your feet flat on the floor or on a footrest.

What if you are traveling?

It might not be possible to observe the best ergonomic practices when you are using your computer while on the move or in a casual setting. Regardless of the setting, try to observe as many of the tips as possible. Sitting properly and using adequate lighting, for example, will help you maintain desirable levels of comfort and performance.

Questions about vision?

The visual display screens of ThinkPad notebook computers are designed to meet the highest standards and to provide you with clear, crisp images and large, bright displays that are easy to see, yet easy on the eyes. Of course, any concentrated and sustained visual activity can be tiring. If you have questions on eye fatigue or visual discomfort, consult a vision-care specialist for advice.

Comfort

Observe the following guidelines to achieve greater comfort and improve performance.

Active sitting and rest breaks: The longer you sit and work with your computer, the more important it is to observe your working posture. Follow “Ergonomic information” on page 43 and practice “active sitting” to avoid discomfort associated with your working postures. Making minor voluntary postural changes and taking short frequent work breaks are the key ingredients for healthy computing. Your computer is light and mobile; you can easily reposition your working surface to accommodate many posture modifications.

Work area setup options: Familiarize yourself with all of your office furniture so that you know how to adjust your work surface, seat, and other work tools to accommodate your preferences for comfort. If your work area is not in an office setting, be sure to take special note of employing active sitting and taking work breaks. Many ThinkPad product solutions are available to help you modify and expand your computer to best suit your needs. You can find some of these options at http://www.lenovo.com/essentials. Explore your options for docking solutions and external products that provide the adjustability and features that you want.

Accessibility information

Lenovo is committed to providing users who have hearing, vision, and mobility limitations with greater access to information and technology. This section provides information about the ways to help these users get the most out of their computer experience. You also can get the most up-to-date accessibility information from the following Web site:
http://www.lenovo.com/accessibility

Keyboard shortcuts

The following table contains keyboard shortcuts that can help make your computer easier to use.

Note: Depending on your keyboard, some of the following keyboard shortcuts might not be available.

Keyboard shortcut	Function
Windows logo key + U	Open Ease of Access Center
Right Shift for eight seconds	Turn on or turn off Filter Keys
Shift five times	Turn on or turn off Sticky Keys
Num Lock for five seconds	Turn on or turn off Toggle Keys
Left Alt+Left Shift+Num Lock	Turn on or turn off Mouse Keys
Left Alt+Left Shift+PrtScn (or PrtSc)	Turn on or turn off High Contrast

For more information, go to http://windows.microsoft.com/, and then type any of the following keywords for searching: keyboard shortcuts, key combinations, shortcut keys.

Ease of Access Center

Ease of Access Center on the Windows operating system enables users to configure their computers to suit their physical and cognitive needs.

To use Ease of Access Center, do the following:

1. Go to Control Panel, and ensure that you view Control Panel by Category.
2. Click **Ease of Access → Ease of Access Center**.
3. Use the tools by following the instructions on the screen.

Ease of Access Center mainly includes the following tools:

- Magnifier

  Magnifier is a useful utility that enlarges the entire screen or part of the screen so that you can see the items better.

- Narrator

  Narrator is a screen reader that reads what is displayed on the screen aloud and describes events like error messages.

- On-Screen Keyboard

  If you prefer to type or enter data into your computer without using a physical keyboard, you can use On-Screen Keyboard. On-Screen Keyboard displays a visual keyboard with all the standard keys. You can select keys using the mouse or another pointing device, or you can tap to select the keys if your computer supports multi-touch screen.

- High Contrast

  High Contrast is a feature that heightens the color contrast of some text and images on your screen. As a result, those items are more distinct and easier to identify.

- Personalized keyboard

  Adjust keyboard settings to make your keyboard easier to use. For example, you can use your keyboard to control the pointer and make the keyboard easier to type certain key combinations.

- Personalized mouse

  Adjust mouse settings to make your mouse easier to use. For example, you can change the pointer appearance and make your mouse easier to manage windows.

Speech Recognition

Speech Recognition enables you to control your computer by voice.

Using only your voice, you can start programs, open menus, click objects on the screen, dictate text into documents, and write and send e-mails. Everything you do with the keyboard and mouse can be done with only your voice.

To use Speech Recognition, do the following:

1. Go to Control Panel, and ensure that you view Control Panel by Category.
2. Click **Ease of Access → Speech Recognition**.
3. Follow the instructions on the screen.

Screen-reader technologies

Screen-reader technologies are primarily focused on software program interfaces, help information systems, and various online documents. For additional information about screen readers, see the following:

- Using PDFs with screen readers:
  http://www.adobe.com/accessibility.html?promoid=DJGVE
- Using the JAWS screen reader:
  http://www.freedomscientific.com/jaws-hq.asp
- Using the NVDA screen reader:
  http://www.nvaccess.org/

Screen resolution

You can make the text and images on your screen easier to read by adjusting the screen resolution of your computer.

To adjust the screen resolution, do the following:

- For Windows 7 and Windows 8.1:
  1. Right-click an empty area of the desktop and select **Screen Resolution**.
  2. Follow the instructions on the screen.
- For Windows 10:
  1. Right-click an empty area of the desktop and select **Display settings → Advanced display settings**.
  2. Follow the instructions on the screen.

Note: Setting a resolution too low might prevent some items from fitting on the screen.

Customizable item size

You can make the items on your screen easier to read by changing the item size.

- To change the item size temporarily, use the Magnifier tool in Ease of Access Center.
- To change the item size permanently, do the following:
  - Change the size of all the items on your screen.
    1. Go to Control Panel, and ensure that you view Control Panel by Category.
    2. Click **Appearance and Personalization → Display**.
    3. Change the item size by following the instructions on the screen.
    4. Click **Apply**. This change will take effect the next time you log in to the operating system.
  - Change the size of the items on a Web page.

    Press and hold Ctrl, and then press the plus-sign key (+) to enlarge or the minus-sign key (-) to reduce the text size.
  - Change the size of the items on the desktop or a window.

    Note: This function might not work on some windows.

    If your mouse has a wheel, press and hold Ctrl, and then scroll the wheel to change the item size.

Industry-standard connectors

Your computer provides industry-standard connectors that enable you to connect assistive devices.

For more information about the location and function of the connectors, see “Locating computer controls, connectors, and indicators” on page 1.

Documentation in accessible formats

Lenovo provides electronic documentation in accessible formats, such as properly tagged PDF files or HyperText Markup Language (HTML) files. Lenovo electronic documentation is developed to ensure that visually impaired users can read the documentation through a screen reader. Each image in the documentation also includes adequate alternative text so that visually impaired users can understand the image when they use a screen reader.

Traveling with your computer

This topic provides information to help you work with your computer when you are traveling.

Travel tips

Use the following travel tips to travel more confidently and efficiently with your computer.

- Although it is safe to allow your computer to go through the x-ray machines at airport security stations, it is important to keep your eyes on the computer at all times to prevent theft.
- Consider bringing an electrical adapter for use in an airplane or automobile.
- If you carry an ac power adapter, detach the ac cord from it to avoid damaging the cord.

Travel tips on airplanes

If you carry your computer into an airplane, take note of the following tips:

- If you intend to use your computer or wireless services (such as Internet and Bluetooth), check with the airline for restrictions and availability of services before boarding the airplane. If there are restrictions on the use of computers with wireless features on the airplane, you must abide by those restrictions. If necessary, enable the Airplane mode before boarding. In the Airplane mode, all wireless features are disabled. To enable the Airplane mode, do the following:
  - **For Windows 8.1**: Swipe in from the right edge of the screen to display the charms, tap **Settings** → **Change PC settings** → **Network**, and then slide the control for **Airplane mode** to the right.
  - **For Windows 10**: Open the Start menu and click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs. Then click**Settings** → **Network & Internet** → **Airplane mode**. Slide the control for Airplane mode to enable it.
- Be careful about the seat in front of you on airplanes. Angle your computer display so that it does not get caught when the person in front of you leans back.
- When taking off, remember to turn off your computer or put it into hibernation mode.

Travel accessories

The following is a checklist of items to consider packing when you are going to travel:

- ThinkPad ac power adapter
- External mouse, if you are accustomed to using one
- Ethernet cable
- External storage device
- HDMI cable
- HDMI-to-VGA monitor cable
- A quality carrying case that provides adequate cushion and protection

If you are traveling to another country, you might want to consider an ac power adapter for the country to which you are traveling.

To purchase travel accessories, go to http://www.lenovo.com/essentials.

Chapter 4. Security

This chapter provides information about how to protect your computer from theft and unauthorized use.

- “Attaching a mechanical lock” on page 49
- “Using passwords” on page 49
- “Hard disk security” on page 54
- “Notice on deleting data from your hard disk drive or solid-state drive” on page 54
- “Using firewalls” on page 55
- “Protecting data against viruses” on page 55

Attaching a mechanical lock

You can attach a mechanical lock to your computer to help prevent it from being removed without your permission.

Attach a mechanical lock to the security-lock slot of the computer; then secure the chain on the lock to a stationary object. Refer to the instructions shipped with the mechanical lock.

Note: You are responsible for evaluating, selecting, and implementing the locking devices and security features. Lenovo makes no comments, judgments, or warranties about the function, quality, or performance of locking devices and security features.

Using passwords

You can help prevent your computer from unauthorized use by using passwords. Once you set a password, a prompt is displayed on the screen each time you turn on the computer. Enter your password at the prompt. You cannot use the computer unless you enter the valid password.

If you have set a power-on password, a supervisor password, or a hard disk password, it unlocks automatically when the computer resumes from sleep mode.

Note: If a Windows password has been set, you will be prompted to enter it.

Typing passwords

 When this icon is displayed, type a power-on password or a supervisor password.

 When this icon is displayed, type a user hard disk password. If you want to type a master hard disk password, Press F1. When the icon changes to , type the master hard disk password.

Note: To return to the icon , press F1 again.

Power-on password

You can set a power-on password to help protect your computer against unauthorized access.

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If you set a power-on password, the password prompt is displayed on the screen whenever you turn on the computer. You must enter the correct password to start using the computer.

Setting, changing, or removing a power-on password

Before you start, print these instructions.

To set, change, or remove a power-on password, do the following:

1. Turn off your computer. Wait for about five seconds, and then turn on the computer again.
2. When the logo screen is displayed, press F1 to start the ThinkPad Setup program.
3. Select **Security → Password → Power-on Password** by using the arrow keys.
4. Depending on your need, do one of the following:
   - To set a password, do the following:
     a. In the **Enter New Password** field, type a desired password and press Enter.
     b. In the **Confirm New Password** field, retype the password and press Enter.
   - To change a password, do the following:
     a. In the **Enter Current Password** field, type the current power-on password and press Enter.
     b. In the **Enter New Password** field, type the new power-on password and press Enter; then retype the password in the **Confirm New Password** field and Press Enter.
   - To remove a password, do the following:
     a. In the **Enter Current Password** field, type the current power-on password and press Enter.
     b. Leave the **Enter New Password** and **Confirm New Password** fields blank. Press Enter twice.
5. A Setup Notice window is displayed. Press Enter to continue.
6. Press F10. A Setup Confirmation window is displayed. Select **Yes** to save the configuration changes and exit.

Note: You might want to record your password and store it in a safe place. Otherwise, if you forget the password, you have to take your computer to a Lenovo reseller or a marketing representative to have the password canceled.

Supervisor password

The supervisor password protects the system information stored in the ThinkPad Setup program. If you have set a supervisor password, no one can change the configuration of the computer without the password. It provides the following security features:

- If only a supervisor password is set, a password prompt is displayed when you try to start the ThinkPad Setup program. Unauthorized users cannot access the ThinkPad Setup program without the password.
- The system administrator can use the supervisor password to access a computer even if the user of that computer has set a power-on password. The supervisor password overrides the power-on password.
- If both a supervisor password and a power-on password are set, you can do the following only if you have the supervisor password:
  - Changing or deleting the power-on password
  - Changing or deleting the supervisor password
  - Changing date and time
  - Changing the setting for the security chip
  - Specifying the minimum length for power-on password and hard disk password

- Enabling or disabling the following features:
  - Boot Device List F12 Option
  - Boot Order Lock
  - Flash BIOS Updating by End-Users
  - Internal network device
  - Internal wireless device
  - Internal Bluetooth device
  - Internal Network Option ROM
  - Lock UEFI BIOS Settings
  - Password at unattended boot
  - Security mode
  - Wake on LAN

Notes:

- The system administrator can set the same supervisor password on many ThinkPad notebook computers to make administration easier.
- When **Lock UEFI BIOS Settings** option is enabled, all BIOS settings cannot be changed. To change the settings, a supervisor password is required.

Setting, changing, or removing a supervisor password

Before you start, print these instructions.

Only a system administrator can set, change, or remove a supervisor password. To set, change, or remove a supervisor password, do the following:

1. Turn off your computer. Wait for about five seconds, and then turn on the computer again.
2. When the logo screen is displayed, press F1 to start the ThinkPad Setup program.
3. Select **Security → Password → Supervisor Password** by using the arrow keys.
4. Depending on your needs, do one of the following:
   - To set a password, do the following:
     a. In the **Enter New Password** field, type a desired password and press Enter.
     b. In the **Confirm New Password** field, retype the password and press Enter.
   - To change a password, do the following:
     a. In the **Enter Current Password** field, type the current supervisor password and press Enter.
     b. In the **Enter New Password** field, type the new supervisor password and press Enter; then retype the password in the **Confirm New Password** field and press Enter.
   - To remove a password, do the following:
     a. In the **Enter Current Password** field, type the current supervisor password and press Enter.
     b. Leave the **Enter New Password** and **Confirm New Password** fields blank. Press Enter twice.
5. A Setup Notice window is displayed. Press Enter to continue.
6. Press F10. A Setup Confirmation window is displayed. Select **Yes** to save the configuration changes and exit.

Note: You might want to record your password and store it in a safe place. The next time you start the ThinkPad Setup program, you will be prompted to type your supervisor password to proceed. If you forget

your supervisor password, Lenovo cannot reset your password. You must take your computer to a Lenovo reseller or a Lenovo marketing representative to have the system board replaced. Proof of purchase is required, and a fee will be charged for parts and service.

Hard disk passwords

The following two types of hard disk passwords can help protect the information stored on the hard disk drive or solid-state drive:

- **User hard disk password**

  If a user hard disk password has been set, but no master hard disk password has been, the user must enter the user hard disk password to access files and applications on the hard disk drive or the solid-state drive.

- **Master hard disk password**

  The master hard disk password also requires a user hard disk password. The master hard disk password is usually set and used by a system administrator. It enables the administrator to access any hard disk drive or solid-state drive in a system like a master key. The administrator sets the master password; then assigns a user password for each computer in the network. The user can then change the user password as desired, but the administrator still can get access by using the master password.

  When a master hard disk password is set, only the administrator can remove the user hard disk password.

Notes: The eDrive storage drives or Trusted Computing Group (TCG) Opal-compliant storage drives provide self-encryption capabilities to secure your data.

- If a TCG Opal-compliant storage drive and a TCG Opal management software program are installed, and the TCG Opal management software program is activated, the hard disk password is not available.
- If an eDrive storage drive is installed in your computer, and your computer is preinstalled with the Windows 8.1 operating system, the hard disk password is not available.

Setting a hard disk password

Before you start, print these instructions.

To set a hard disk password, do the following:

1. Turn off your computer. Wait for about five seconds, and then turn on the computer again.
2. When the logo screen is displayed, press F1 to start the ThinkPad Setup program.
3. Select **Security → Password → Hard disk 1 Password** by using the arrow keys.
4. A password window is displayed. You are prompted to select **User** or **User + Master**. Select **User** if you want to set only one hard disk password. Select **User + Master** if you want to set a user hard disk password and a master hard disk password, for example if you are an administrator or a supervisor.
   - If you select **User**, do the following:
     a. When a window for typing the new password opens, type your new password in the **Enter New Password** field and press Enter.
     b. In the **Confirm New Password** field, retype the password you just entered and press Enter.
   - If you select **User + Master**, do the following:
     a. First, set a user hard disk password. When a message window prompts you to set the user hard disk password, press Enter to continue. Type your new user hard disk password in the **Enter New Password** field and press Enter. Retype the password in the **Confirm New Password** field and press Enter.
     b. Then, set a master hard disk password. When a message window prompts you to set the master hard disk password. Press Enter to continue. Type your new master hard disk password in the

Enter New Password field and press Enter. Retype the password in the **Confirm New Password** field and press Enter.

5. A Setup Notice window is displayed. Press Enter to continue.
6. Press F10. A Setup Confirmation window is displayed. Select **Yes** to save the configuration changes and exit.

The next time you turn on your computer, type the user or master hard disk password to start your computer and access the operating system.

Changing or removing a hard disk password

To change or remove the hard disk password, do the following:

- If you are in **User + Master** hard disk mode, you can select either **User HDP** or **Master HDP** to change the password, depending on your needs.
  - If you select **User HDP** mode, follow the following steps to change the user hard disk password:
    1. Type the current user hard disk password in the **Enter Current Password** field and press Enter.
    2. Type the new password in the **Enter New Password** field and press Enter; then retype the password in the **Confirm New Password** field and press Enter.
    3. A Setup Notice window is displayed. Press Enter again to continue. The user hard disk password is changed.

    Note: The hard disk password cannot be removed in **User HDP** mode.
  - If you select **Master HDP** mode, follow the following steps to change the master hard disk password:
    1. Type the current master hard disk password in the **Enter Current Password** field and press Enter.
    2. Type the new master hard disk password in the **Enter New Password** field and press Enter; then retype the new password you just entered in the **Confirm New Password** field and press Enter.
    3. A Setup Notice window is displayed. Press Enter to continue. The master hard disk password is changed.

    Note: If you leave the **Enter New Password** and **Confirm New Password** fields blank and press Enter twice, both the user and master hard disk passwords are removed.
- If you are in **User** hard disk mode, follow the following steps to change the user hard disk password:
  1. Follow steps 1 through 6 in “Setting a hard disk password” on page 52, typing your password to start the ThinkPad Setup program.
  2. Type the current user hard disk password in the **Enter Current Password** field and press Enter.
  3. Type the new password in the **Enter New Password** field and press Enter; then retype the new password in the **Confirm New Password** field and press Enter.
  4. A Setup Notice window is displayed. Press Enter again to continue. The user hard disk password is changed.

  Note: If you leave the **Enter New Password** and **Confirm New Password** fields blank and press Enter twice, the user hard disk password is removed.

Tips for using the hard disk passwords

- You can set the minimum length of a hard disk password through the **Security** menu.
- If you set a hard disk password of over seven characters, the hard disk drive or solid-state drive can be used only with a computer that can recognize a hard disk password of over seven characters. If you then install the hard disk drive or solid-state drive in a computer that cannot recognize a hard disk password that contains more than seven characters, you cannot access the drive.

- Record your password and store it in a safe place. If you forget the user hard disk password, or both user and master hard disk passwords, Lenovo cannot reset your passwords or recover data from the hard disk drive or solid-state drive. You must take your computer to a Lenovo reseller or a marketing representative to have the hard disk drive or solid-state drive replaced. Proof of purchase is required, and a fee will be charged for parts and service.

Hard disk security

To protect passwords from unauthorized security attacks, refer to the following tips to maximize security:

- Set a power-on password as well as a hard disk password for your internal hard disk drive or solid-state drive. Refer to the procedures in “Power-on password” on page 49 and “Hard disk passwords” on page 52. For security, a longer password is recommended.
- If a Disk Encryption storage drive is installed in your computer, be sure to protect the contents of your computer memory from unauthorized access by use of drive encryption software, such as Microsoft Windows BitLocker® Drive Encryption. Refer to “Using Windows BitLocker Drive Encryption” on page 54.
- Before you dispose of, sell, or hand over your computer, be sure to delete data stored on it. For more information, refer to “Notice on deleting data from your hard disk drive or solid-state drive” on page 54.

Note: The hard disk drive or solid-state drive built into your computer can be protected by UEFI BIOS.

Using Windows BitLocker Drive Encryption

To help protect your computer against unauthorized access, use the drive encryption software, such as Windows BitLocker Drive Encryption.

Windows BitLocker Drive Encryption is an integral security feature of some editions of the Windows operating system. It can help you protect the operating system and data stored on your computer, even if your computer is lost or stolen. BitLocker works by encrypting all user and system files, including the swap and hibernation files.

BitLocker provides enhanced protection for your data and to ensure early boot component integrity.

To check the BitLocker status, go to Control Panel, and click **System and Security → BitLocker Drive Encryption**.

For more information about Windows BitLocker Drive Encryption, see the help information system of the Windows operating system, or search for “Microsoft Windows BitLocker Drive Encryption Step-by-Step Guide” on the Microsoft Web site.

Disk Encryption hard disk drive and Encryption solid-state drive

Some models contain the Disk Encryption hard disk drive or Encryption solid-state drive. This feature helps to protect your computer against security attacks on media, NAND flash or device controllers by use of a hardware encryption chip. For the efficient use of the encryption feature, be sure to set a hard disk password for the internal storage device.

Notice on deleting data from your hard disk drive or solid-state drive

Some of the data stored on the hard disk drive or solid-state drive might be sensitive. Handing your computer over to someone else without deleting the loaded software, such as operating systems and application software, might even violate license agreements. Be sure to delete data stored on the hard disk drive or solid-state drive before you dispose of, sell, or hand over your computer.

You can use the following methods to delete data from the hard disk drive or solid-state drive:

- Move the data to the Recycle Bin, and then empty the Recycle Bin.
- Delete the data.
- Format your hard disk drive or solid-state drive, using the software for initializing it.
- Use the recovery program provided by Lenovo to bring the hard disk drive or solid-state drive back to the factory default settings.

These operations, however, only change the file location of the data; they do not delete the data itself. In other words, the data retrieval processing is disabled under an operating system such as Windows. The data is still there, even though it seems to be lost. Thus, it is sometimes possible to read the data by use of special software for data recovery. There is a risk that people of bad faith might read and misuse the critical data on hard disk drives or solid-state drives for unexpected purposes.

To prevent leakage of data, it is important that you delete all the data from the hard disk drive or solid-state drive when you dispose of, sell, or hand over your computer. You can destroy the data physically by smashing the hard disk drive with a hammer, or magnetically by means of strong magnetic power, thus making the data unreadable. But it is recommended that you use the software (payware) or service (pay service) developed for that purpose. The process might take several hours.

For disposing of data on the solid-state drive, Lenovo provides the Drive Erase Utility for Resetting the Cryptographic Key and Erasing the Solid State Drive tool. For disposing of data on the hard disk drive, Lenovo provides the Secure Data Disposal™ tool.

If a Disk Encryption hard disk drive or an Encryption solid-state drive is supported and installed in your computer, you can logically dispose of all the data on the drive in a short time by erasing the cryptographic key. The data encrypted with the old key is not physically erased but remains on the drive; however, it cannot be decrypted without the old key. This feature is also available with the Drive Erase Utility for Resetting the Cryptographic Key and Erasing the Solid State Drive tool. Go to http://www.lenovo.com/support to download these tools.

Using firewalls

If your system is preinstalled with a firewall program, it protects against computer Internet security threats, unauthorized accesses, intrusions, and Internet attacks. It also protects your privacy.

For more information about how to use the firewall program, refer to the help information system that comes with the program.

Protecting data against viruses

Your computer is preinstalled with an antivirus program so you can detect and eliminate viruses. The antivirus program is designed to help you detect and eliminate viruses.

Lenovo provides a full version of antivirus software on your computer with a free 30-day subscription. After 30 days, you must renew the license to continue receiving the antivirus software updates.

For more information about how to use your antivirus software, refer to the help information system of your antivirus software.

Chapter 5. Advanced configuration

This chapter provides the following information to help you configure the computer:

- “Installing a new operating system” on page 57
- “Installing device drivers” on page 59
- “Using the ThinkPad Setup program” on page 59
- “Using system management” on page 70

Installing a new operating system

In some situations, you might need to install a new operating system. This topic provides instructions on how to install a new operating system.

Installing the Windows 7 operating system

Before you start, print these instructions.

Attention: The process of installing a new operating system deletes all the data on your hard disk drive or solid-state drive, including the data that were stored in a hidden folder.

To install the Windows 7 operating system, do the following:

1. Copy all the subdirectories and files in the `C:\SWTOOLS` directory to a removable storage device.
   - The supplement files for the Windows 7 operating system are in the `C:\SWTOOLS\OSFIXES` directory.
   - The device drivers are in the `C:\SWTOOLS\DRIVERS` directory.
   - The preinstalled programs are in the `C:\SWTOOLS\APPS` directory.
2. Start the ThinkPad Setup program. See “Using the ThinkPad Setup program” on page 59.
3. Select **Startup → UEFI/Legacy Boot**. Then do one of the following:
   - To install the Windows 7 (32-bit) operating system, select **Legacy Only** or **Both**.
   - To install the Windows 7 (64-bit) operating system in Legacy mode, select **Legacy Only**.
   - To install the Windows 7 (64-bit) operating system in UEFI mode, select **UEFI Only**.
4. Press the F10 key to exit the ThinkPad Setup program.
5. Insert the Windows 7 operating system installation DVD into the external optical drive, and restart the computer.
6. Restore the `C:\SWTOOLS` directory that you backed up before installing the Windows 7 operating system.
7. Install the device drivers. See “Installing device drivers” on page 59.
8. Install the Windows 7 fix modules. You can find the Windows 7 fix modules in the `C:\SWTOOLS\OSFIXES\` directory. For more information, go to the Microsoft Knowledge Base home page at: http://support.microsoft.com/
9. Install the registry patches, for example the Enabling Wake on LAN from Standby for ENERGY STAR patch. To download and install the registry patches, go to the Lenovo Support Web site at: http://www.lenovo.com/support

Note: After installing the operating system, do not change the initial **UEFI/Legacy Boot** setting in the ThinkPad Setup program. Otherwise the operating system will not start correctly.

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When you install the Windows 7 operating system, you might need one of the following country or region codes:

Country or region	Code	Country or region	Code
China	SC	Denmark	DK
Finland	FI	France	FR
Germany	GR	Italy	IT
Japan	JP	Netherlands	NL
Norway	NO	Spain	SP
Sweden	SV	Taiwan and Hong Kong	TC
United States	US		

Installing the Windows 8.1 or Windows 10 operating system

Before you start, print these instructions.

Attention:

- The process of installing a new operating system deletes all the data on your internal storage drive, including the data that were stored in a hidden folder.
- If your computer is equipped with both a hard disk drive and an M.2 solid-state drive, do not use the M.2 solid-state drive as a bootable device. The M.2 solid-state drive is used for “cache” function and to support the Intel Rapid Start Technology.

To install the Windows 8.1 or Windows 10 operating system, do the following:

1. Start the ThinkPad Setup program. See “Using the ThinkPad Setup program” on page 59.
2. Select **Startup → Boot** to display the **Boot Priority Order** submenu.
3. Select the drive that contains the operating system installation program, for example **USB HDD**.
4. Press the F10 key to exit the ThinkPad Setup program.
5. Connect the drive that contains the operating system installation program to the computer, and restart the computer.
6. Install the device drivers and necessary programs. See “Installing device drivers” on page 59.
7. After installing the device drivers, apply Windows Update to get the latest modules, for example the security patches.
8. Depending on your preference, install Lenovo programs. For information about Lenovo programs, see “Lenovo programs” on page 13.

Note: After installing the operating system, do not change the initial **UEFI/Legacy Boot** setting in the ThinkPad Setup program. Otherwise, the operating system will not start correctly.

When you install the Windows 8.1 or Windows 10 operating system, you might need one of the following country or region codes:

Country or region	Code	Country or region	Code
China	SC	Netherlands	NL
Denmark	DK	Norway	NO
Finland	FI	Spain	SP
France	FR	Sweden	SV

Germany	GR	Taiwan and Hong Kong	TC
Italy	IT	United States	US
Japan	JP		

Installing device drivers

Device driver is the program that operates a particular hardware device of the computer. If a device does not perform well or you install a new device, you need to update or install the corresponding device driver. For example, if you use the Windows 7 operating system, to use the USB 3.0 connector, you need to download and install the USB 3.0 driver.

To download the latest device drivers, do the following:

1. Go to http://www.lenovo.com/ThinkPadDrivers.
2. Select your product name to view all the device drivers for your computer.
3. Select the device drivers you that you need, and follow the instructions on the screen.

Attention: Do not download the device drivers from the Windows Update Web. Always download the device driver from:
http://www.lenovo.com/ThinkPadDrivers

If you use the Windows 7 operating system, you also can find the device drivers in the `C:\SWTOOLS\DRIVERS` directory on your hard disk drive or solid-state drive. For more information, see “Reinstalling preinstalled applications and device drivers” on page 99.

Using the ThinkPad Setup program

The ThinkPad Setup program enables you to select various setup configurations for your computer through configuring the BIOS.

To configure the BIOS of your computer, do the following:

1. Turn on the computer. When the logo screen is displayed, press F1. The ThinkPad Setup program starts.

   Note: If you are required to enter the supervisor password, enter the correct password. You also can press Enter to skip the password prompt and start the ThinkPad Setup program. If you do not enter the password, you cannot change the configurations that are protected by the supervisor password. For more information, refer to “Using passwords” on page 49.
2. Use the arrow keys to select a tab; or use the arrow keys to locate an item and press Enter to select it. Then a submenu is displayed.

   Note: Some menu items are displayed only if the computer supports the corresponding features.
3. Set the value of an item by doing one of the following:
   - Press the F6 key to change to a higher value.
   - Press the F5 key to change to a lower value.

   Note: Default values are in **boldface**.
4. To change other configurations, press the Esc key to exit the submenu and return to the parent menu.
5. When you complete the configuration, press the F10 key to save and exit. You also can select the **Restart** tab in the ThinkPad Setup menu, and restart your computer with one of the provided options.

   Note: You can press F9 to restore to the default settings.

Main menu

When you enter the ThinkPad Setup program, youl first see the **Main** menu as follows:

Note: The menu items displayed on your computer might be slightly different from the following list.

- UEFI BIOS Version
- UEFI BIOS Date
- Embedded Controller Version
- TXE Firmware Version
- Machine Type Model
- System-unit serial number
- System board serial number
- Asset Tag
- CPU Type
- CPU Speed
- Installed memory
- UUID
- MAC address (Internal LAN)
- Preinstalled OS license
- UEFI Secure Boot

Config menu

To change the configuration of your computer, select the **Config** tab from the ThinkPad Setup menu.

The following table lists the **Config** menu items. Default values are in **boldface**. The menu items might change without notice. Depending on the model, the default value might vary.

Note: The menu items displayed on your computer might be slightly different from the following table.

Attention: The default configurations are already optimized for you. Improper change of the configurations might cause unexpected results.

Table 2. Config menu items

Menu item	Submenu item	Value	Comments
Network	Wake On LAN	• Disabled • **AC Only** • AC and Battery	Enable the computer to power on when the Ethernet controller receives a magic packet (a special network message). If you select **AC Only**, Wake on LAN is enabled only when the ac power adapter is attached. If you select **AC and Battery**, Wake on LAN is enabled with any power sources. **Notes:**

Table 2. Config menu items (continued)

Menu item	Submenu item	Value	Comments
			• The magic packet type Wake on LAN requires ac power. • The Wake on LAN function does not work when a hard disk password is set.
	Ethernet LAN Option ROM (for **Legacy Only** boot mode or **Both** with **Legacy first**)	• Disabled • **Enabled**	Load the Ethernet LAN Option ROM to enable startup from an integrated network device.
	UEFI IPv4 Network Stack (for **UEFI Only** boot mode or **Both** with **UEFI first**)	• Disabled • **Enabled**	Enable or disable Internet Protocol Version 4 (IPv4) network stack for the UEFI environment.
	UEFI IPv6 Network Stack (for **UEFI Only** boot mode or **Both** with **UEFI first**)	• Disabled • **Enabled**	Enable or disable Internet Protocol Version 6 (IPv6) network stack for the UEFI environment.
	UEFI PXE Boot Priority (for **Both** with **UEFI first** boot mode, and IPv6 and IPv4 stacks are both enabled.)	• IPv6 First • **IPv4 First**	Select network stack priority for UEFI preboot execute environment (PXE) boot.
USB	USB UEFI BIOS Support	• Disabled • **Enabled**	Enables or disables boot support for USB storage devices.
	Always On USB	• Disabled • **Enabled**	If you select **Enabled**, the external USB devices can be charged through the Always On USB connector even when the computer is in low-power mode (sleep, hibernate, or power-off).
	- Charge in Battery Operation	• **Disabled** • Enabled	If you select **Enabled**, the external USB devices can be charged through USB connectors even when system is hibernate or power-off and in battery operation.
	USB 3.0 Mode	• Disabled • **Enabled**	Set the USB 3.0 controller mode for the connectors shared between USB 2.0 and USB 3.0 controllers. If you select **Enabled**, it enables USB 3.0 mode and allows USB 3.0 to be supported in the operating system.

Table 2. Config menu items (continued)

Menu item	Submenu item	Value	Comments
			If you select **Disabled**, it disables and hides the USB 3.0 controller, and the USB 3.0 connector will work as a USB 2.0 connector.
Keyboard/Mouse	Fn and Ctrl Key swap	• **Disabled** • Enabled	Enable exchanges of Fn and Ctrl key action at the bottom-left of the keyboard. **Disabled**: Fn key and Ctrl key behavior is as printed on the keyboard. **Enabled**: Fn key works as Ctrl key. Ctrl key works as Fn key.
	F1–F12 as primary function	• **Disabled** • Enabled	Enable the F1-F12 function or the special function printed as an icon on each key as the primary function. **Enabled**: Executes the F1-F12 function. **Disabled**: Executes the special function. To temporarily switch the above two options, press Fn+Esc to enable FnLock. The FnLock indicator is on when FnLock is enabled.
	Fn Sticky key	• **Disabled** • Enabled	When the option is enabled, you can press the Fn key to keep it in a pressed condition; then press the desired function key. The action is equivalent to pressing the required key simultaneously with the Fn key. When you press the Fn key twice, the state is locked until you press the Fn key again.

Table 2. Config menu items (continued)

Menu item	Submenu item	Value	Comments
Display	Boot Display Device	• **ThinkPad LCD** • HDMI	Select the display device that is to be activated at boot time. This selection is effective for boot time, password prompt, and ThinkPad Setup. **HDMI** is the HDMI connector on your computer.
	Boot Time Extension	• **Disabled** • 1 second • 2 seconds • 3 seconds • 5 seconds • 10 seconds	This option defines the time to extend the boot process. Some external monitors need a few seconds to be ready so that the computer cannot detect them at boot. Try this option to give enough wakeup time to these monitors.
Power	Intel SpeedStep® technology (Intel SpeedStep mounted models only)	• Disabled • **Enabled** Mode for AC • **Maximum Performance** • Battery Optimized Mode for Battery • Maximum Performance • **Battery Optimized**	Select the mode of Intel SpeedStep technology at runtime. **Maximum Performance**: Always highest speed **Battery Optimized**: Always lowest speed **Disabled**: No runtime support, lowest speed
	CPU Power Management	• Disabled • **Enabled**	Enable or disable the power-saving feature that stops the microprocessor clock automatically when there are no computer activities. Normally, it is not necessary to change the setting.
	Disable Built-in Battery	• Yes • **No**	Temporarily disable battery for servicing the computer. After selecting this item, the computer will be automatically powered off. The computer is then ready to be serviced. **Note:** The battery will be automatically re-enabled when the ac power adapter is reconnected to the computer.

Table 2. Config menu items (continued)

Menu item	Submenu item	Value	Comments
Beep and Alarm	Password Beep	• **Disabled** • Enabled	Enable this option to have a beep sound when the computer is waiting for a power-on, hard disk, or supervisor password. Different beeps will sound when the entered password matches or does not match the configured password.
	Keyboard Beep	• Disabled • **Enabled**	Enables or disables the keyboard beep when unmanageable key combinations are pressed.

Date/Time menu

To change the date or time of your computer, select the **Date/Time** tab from the ThinkPad Setup menu. Then do the following:

1. Use the arrow keys to select **System Date** or **System Time**.
2. Type a date or time.

Security menu

To change the security settings of your computer, select the **Security** tab from the ThinkPad Setup menu.

The following table lists the **Security** menu items. Default values are in **boldface**. The menu items might change without notice. Depending on the model, the default value might vary.

Note: The menu items displayed on your computer might be slightly different from the following table.

Attention: The default configurations are already optimized for you. Improper change of the configurations might cause unexpected results.

Table 3. Security menu items

Menu item	Submenu item	Value	Comments
Password	Supervisor Password	• **Disabled** • Enabled	Refer to “Supervisor password” on page 50.
	Lock UEFI BIOS Settings	• **Disabled** • Enabled	Enable or disable the function that protects items in the ThinkPad Setup program from being changed by a user who does not have the supervisor password. By default, this is set to **Disabled**. If you set the supervisor password and enable this function, no one but you can change items in the ThinkPad Setup program.

Table 3. Security menu items (continued)

Menu item	Submenu item	Value	Comments
	Password at unattended boot	• Disabled • **Enabled**	If you select and enable **Password at unattended boot**, a password prompt is displayed when the computer is turned on, from either a power-off state or hibernation state, by an unattended event such as a Wake on LAN attempt. If you select **Disabled**, no password prompt is displayed; the computer goes ahead and loads the operating system. To prevent unauthorized access, set the user authentication on the operating system.
	Password at restart	• **Disabled** • Enabled	If you select and enable **Password at restart**, a password prompt is displayed when you restart the computer. If you select **Disabled**, no password prompt is displayed; the computer goes ahead and loads the operating system. To prevent unauthorized access, set the user authentication on the operating system.
	Set Minimum Length	• **Disabled** • x characters (4≤x≤12)	Specify a minimum length for the power-on password and hard disk password. If you set the supervisor password and specify a minimum length for passwords, no one but you can change the length.
	Power-On Password	• **Disabled** • Enabled	Refer to “Power-on password” on page 49.
	Hard Disk 1 Password	• **Disabled** • Enabled	Refer to “Hard disk passwords” on page 52.

Table 3. Security menu items (continued)

Menu item	Submenu item	Value	Comments
UEFI BIOS Update Option	Flash BIOS Updating by End-Users	• Disabled • **Enabled**	If you select **Enabled**, all users can update the UEFI BIOS. If you select **Disabled**, only the person who knows the supervisor password can update the UEFI BIOS.
	Secure RollBack Prevention	• Disabled • **Enabled**	If you select **Disabled**, you can flash to an earlier version of the UEFI BIOS. If you select **Enabled**, you cannot flash to an earlier version of the UEFI BIOS. **Note:** This item is set as **Disabled** by default when the **OS Optimized Defaults** on the **Restart** menu is set as **Disabled**. This item is set as **Enabled** by default when the **OS Optimized Defaults** is set as **Enabled**.
Memory Protection	Execution Prevention	• Disabled • **Enabled**	Some computer viruses and worms cause memory buffers to overflow. By selecting **Enabled**, you can protect your computer against attacks by such viruses and worms. If after choosing **Enabled** you find that a program does not run correctly, select **Disabled** and reset the setting.
Virtualization	Intel Virtualization Technology or AMD (TM) Virtualization Technology	• **Disabled** • Enabled	If you select **Enabled**, a Virtual Machine Monitor (VMM) can utilize the additional hardware capabilities provided by Intel/AMD Virtualization Technology.
	Intel VT-d Feature (available for Intel microprocessor only)	• **Disabled** • Enabled	Intel VT-d stands for Intel Virtualization Technology for Directed I/O. When enabled, a VMM can utilize the platform infrastructure for I/O virtualization.

Table 3. Security menu items (continued)

Menu item	Submenu item	Value	Comments
I/O Port Access	Ethernet LAN	• Disabled • **Enabled**	If you select **Enabled**, you can use Ethernet LAN devices.
	Wireless LAN	• Disabled • **Enabled**	If you select **Enabled**, you can use wireless LAN devices.
	Bluetooth	• Disabled • **Enabled**	If you select **Enabled**, you can use Bluetooth devices.
	USB Port	• Disabled • **Enabled**	If you select **Enabled**, you can use USB connectors.
	Memory Card Slot	• Disabled • **Enabled**	If you select **Enabled**, you can use the memory card slot.
	Integrated Camera	• Disabled • **Enabled**	If you select **Enabled**, you can use the integrated camera.
	Microphone	• Disabled • **Enabled**	If you select **Enabled**, you can use the microphones (internal, external, or line-in).
Anti-Theft	Computrace	• **Enabled** • Disabled • Permanently Disabled	Enables or disables the UEFI BIOS interface to activate the computrace module. Computrace is an optional monitoring service from Absolute Software. **Note:** If you set the computrace module activation to **Permanently Disabled**, you will be unable to enable this setting again.
Secure Boot	Secure Boot	• Disabled • **Enabled**	Enable or disable the UEFI Secure Boot feature. Select **Enable** to prevent unauthorized operating systems from running at boot time. Select **Disabled** to allow any operating systems to run at boot time. If you enable the Secure Boot, the following item settings on the **Startup** menu also will change automatically: 1. The **UEFI/Legacy Boot** setting will change to **UEFI Only**.

Table 3. Security menu items (continued)

Menu item	Submenu item	Value	Comments
			2. The **CSM Support** setting will change to **No**. **Note:** This item is set as **Disabled** by default when the **OS Optimized Defaults** on the **Restart** menu is set as **Disabled**. This item is set as **Enabled** by default when the **OS Optimized Defaults** is set as **Enabled**.
	Platform Mode	• **User Mode** • Setup Mode	Specify the system operating mode.
	Secure Boot Mode	• **Standard Mode** • Custom Mode	Specify the Secure Boot mode.
	Reset to Setup Mode		This option is used to clear the current platform key and put the computer into **Setup Mode**. You can install your own platform key and customize the Secure Boot signature databases in **Setup Mode**. Secure Boot mode will be set to **Custom Mode**.
	Restore Factory Keys		This option is used to restore all keys and certificates in Secure Boot databases to factory default settings. Any customized Secure Boot settings will be erased, and the default platform key will be re-established along with the original signature databases including certificate for Windows 8.1.

Startup menu

To change the startup settings of your computer, select the **Startup** tab from the ThinkPad Setup menu.

Attention:

- After you change the startup sequence, ensure that you select a correct device during a copy, a save, or a format operation. Otherwise your data might be erased or overwritten.
- If you are using the BitLocker drive encryption, you should not change the startup sequence. BitLocker drive encryption locks the computer from starting once detects the change of startup sequence.

To change the startup sequence temporarily so that the computer starts from a desired drive, do the following:

1. Turn off the computer.
2. Turn on the computer. When the logo screen is displayed, press the F12 key.
3. Select the device you want the computer to start from.

   Note: The **Boot** menu will be displayed if the computer cannot start from any devices or the operating system cannot be found.

The following table lists the **Startup** menu items. Default values are in **boldface**. The menu items might change without notice. Depending on the model, the default value might vary.

Note: The menu items displayed on your computer might be slightly different from the following table.

Table 4. Startup menu items

Menu item	Value	Comments
Boot	• USB CD • USB FDD • ATA HDD0 • USB HDD • PCI LAN-xxxxxxxxxx • PCI LAN	Select the boot device when you press the power button to turn on the computer.
Network Boot	• USB CD • USB FDD • ATA HDD0 • USB HDD • **PCI LAN**	Select the boot device when the computer wakes from LAN. If **PCI LAN** is enabled, a network administrator can turn on all of the computers in a LAN remotely by use of network management software.
UEFI/Legacy Boot	• **Both** – **UEFI/Legacy Boot Priority** – UEFI First – **Legacy First** • UEFI Only • Legacy Only **CSM Support** (for UEFI Only) • **Yes** • No	Select system boot capability. • **Both**: Select priority of boot options between UEFI and Legacy. • **UEFI Only**: The system will start from the UEFI-enabled operating system. • **Legacy Only**: The system will start from any operating system other than the UEFI-enabled one. **Note:** If you select **UEFI Only**, the computer cannot start from the bootable devices that do not have the UEFI enabled operating system. Compatibility Support Module (CSM) is required for starting the legacy operating system. If you select **UEFI Only**, **CSM Support** is selectable. For **Both** or **Legacy Only** mode, **CSM Support** is not selectable.

Table 4. Startup menu items (continued)

Menu item	Value	Comments
Boot Mode	• **Quick** • Diagnostics	Screen during the POST: • **Quick**: The ThinkPad logo screen is displayed. • **Diagnostics**: Text messages are displayed. **Note:** You also can enter the **Diagnostic** mode by pressing Esc during the POST.
Option Key Display	• Disabled • **Enabled**	If you select **Disabled**, the message "To interrupt normal startup, press Enter." will not be displayed during the POST.
Boot Device List F12 Option	• Disabled • **Enabled**	If you select **Enabled**, the F12 key is recognized and the Boot Menu window is displayed.
Boot Order Lock	• **Disabled** • Enabled	If you select **Enabled**, the boot priority order is locked for your future use.

Restart menu

To exit the ThinkPad Setup program and restart the computer, select **Restart** from the ThinkPad Setup menu.

The following submenu items are displayed:

- **Exit Saving Changes**: Save the changes and restart the computer.
- **Exit Discarding Changes**: Discard the changes and restart the computer.
- **Load Setup Defaults**: Restore to the factory default settings.

  Note: Enable **OS Optimized Defaults** to meet the Windows 8 or Windows 10 certification requirements. When you change this setting, some other settings are changed automatically, such as **CSM Support**, **UEFI/Legacy Boot**, **Secure Boot**, and **Secure RollBack Prevention**.
- **Discard Changes**: Discard the changes.
- **Save Changes**: Save the changes.

Updating the UEFI BIOS

The UEFI BIOS is the first program that the computer runs when the computer is turned on. The UEFI BIOS initializes the hardware components, and loads the operating system and other programs.

You can update the UEFI BIOS by starting your computer from a flash update optical disc or a flash update program running in the Windows environment. When you install a new program, a device driver, or hardware, you might be informed to update the UEFI BIOS.

For instructions on how to update the UEFI BIOS, go to:
http://www.lenovo.com/ThinkPadDrivers

Using system management

This topic is primarily intended for the network administrators.

Your computer is designed for manageability, so that you can redirect more resources to better meet your business objectives.

This manageability enables you to remotely operate client computers in the same way as you operate your own computer, such as turning on a client computer, formatting hard disk drive or solid-state drive, and installing a program.

Once the computer is configured and operational, you can manage it by using the software and the manageability features that are already integrated into the client computer and the network.

Desktop Management Interface

The UEFI BIOS of your computer supports an interface called System Management BIOS (SMBIOS) Reference Specification. SMBIOS provides information about the hardware components of your computer. It is the responsibility of the UEFI BIOS to provide information about itself and the devices on the system board. This specification documents the standards for getting access to this BIOS information.

Preboot eXecution Environment

The Preboot eXecution Environment (PXE) technology makes the computer more manageable by enabling the computer to start from a server. Your computer supports the personal computer functions that PXE requires. For example, with the appropriate LAN card, your computer can be started from the PXE server.

Note: The Remote Initial Program Load (RIPL or RPL) function cannot be used with your computer.

Wake on LAN

The network administrator can turn on a computer from a management console by using the Wake on LAN feature.

When the Wake on LAN feature is enabled, many operations, such as data transfer, software updates, and Flash updates of the UEFI BIOS, can be done remotely without remote attendance. The updating process can perform after normal working hours and on weekends, so that the users are not interrupted during work, and the LAN traffic is kept to a minimum. It saves time and increases productivity.

Note: If the computer is turned on through Wake on LAN, the computer starts follow the **Network Boot** sequence.

Asset ID EEPROM

The Asset ID EEPROM contains information about the computer configuration and the serial numbers of the key components. It also includes a number of blank fields where you can record information about the end users in your network.

Setting management features

To enable a network administrator to remotely control your computer, set the following system-management features in the ThinkPad Setup program:

- Wake on LAN
- Network Boot sequence
- Flash update

Note: If a supervisor password has been set, you will be required to enter the supervisor password when you start the ThinkPad Setup program.

Enabling or disabling the Wake on LAN feature

When the Wake on LAN feature is enabled and the computer is connected to a LAN, the network administrator can start the computer remotely from a management console, using a remote network-management program.

To enable or disable the Wake on LAN feature, do the following:

1. Start the ThinkPad Setup program. See “Using the ThinkPad Setup program” on page 59.
2. Select **Config → Network**. The **Network** submenu is displayed.
3. Select a corresponding option for the Wake on LAN feature.
4. Press the F10 key to save and exit.

Defining a Network Boot sequence

When the computer wakes on LAN, the computer boots from the device as specified on the **Network Boot** menu, and then follow the boot order list on the **Boot** menu.

To define a Network Boot sequence, do the following:

1. Start the ThinkPad Setup program. See “Using the ThinkPad Setup program” on page 59.
2. Select **Startup → Network Boot**. The boot device list is displayed.
3. Select a boot device to make it as the top boot priority.
4. Press the F10 key to save and exit.

Note: You can press the F9 key to restore to the factory default settings.

Checking the requirements for flash updates

A network administrator can update the programs on your computer from a management console, if the following requirements are met:

- The computer must be started over LAN.
- The computer must be engaged in the PXE.
- A network-management program must be installed on the computer of the network administrator.

Chapter 6. Preventing problems

An important part of owning a ThinkPad notebook computer is maintenance. With proper care, you can avoid common problems. This chapter provides information that can help you keep your computer running smoothly.

- "General tips for preventing problems" on page 73
- "Making sure device drivers are up-to-date" on page 74
- "Taking care of your computer" on page 75

General tips for preventing problems

This topic provides the following tips to help you prevent computing problems:

- Check the capacity of your hard disk drive or solid-state drive from time to time. If the hard disk drive or solid-state drive gets too full, the Windows operating system will slow down and might produce errors.

  To check the hard disk drive or solid-state drive capacity, do the following:

  - Windows 7: Click **Start → Computer**.
  - Windows 8.1: Open the File Explorer and click **Computer**.
  - Windows 10: Open the File Explorer and click **This PC**.
- Empty your recycle bin on a regular basis.
- Use disk defragment tool regularly on your hard disk drive or solid-state drive to improve data seek and read times.
- To free up disk space, uninstall unused application programs.

  Note: You also might want to look for program duplication or overlapping versions.
- Clean out your Inbox, Sent, and Trash folders from your e-mail client program.
- Back up your data at least once a week. If critical data is present, it is a good idea to perform a daily backup operation. Lenovo has many backup options available for your computer. Rewritable optical drives are available for most machines and are easily installed.
- Schedule system restore operations to take a system snapshot periodically. For more information about system restore, see Chapter 8 "Recovery overview" on page 95.
- Update device drivers and the UEFI BIOS when needed.
- Profile your machine at http://www.lenovo.com/support to keep up to date with current drivers and revisions.
- Keep up to date for device drivers on other non-Lenovo hardware. You might want to read the device driver information release notes prior to updating for compatibility or known issues.
- Keep a log book. Entries might include major hardware or software changes, driver updates, minor issues you have experienced, and how you resolved the minor issues.
- If you ever need to run a recovery on your computer to return the preinstalled contents onto the machine, the following tips might help along the way:
  - Remove all external devices such as the printer, keyboard, and so on.
  - Make sure that your battery is charged and your computer has the ac power connected.
  - Access ThinkPad Setup and load the default settings.
  - Restart the computer and start the recovery operation.

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  - If your computer uses discs as the recovery media, do not remove the disc from the drive until prompted to do so.
- For suspected hard disk drive or solid-state drive issues, refer to “Diagnosing problems” on page 79 and run a diagnostic test for the drive before you call the Customer Support Center. If your computer does not start up, download the files to create a bootable self-test medium from http://www.lenovo.com/hddtest. Run the test and record any messages or error codes. If the test returns any failing error codes or messages, call the Customer Support Center with the codes or messages and the computer in front of you. A technician will assist you further.
- If required, you can find the contact information about the Customer Support Center for your country or region at http://www.lenovo.com/support/phone. When calling the Customer Support Center, make sure that you have your machine model type, serial number, and the computer in front of you. Also, if the computer is producing error codes, it is helpful to have the error screen on or the messages written down.

Making sure device drivers are up-to-date

Device drivers are programs that contain instructions for the operating system about how to operate or “drive” a certain piece of hardware. Each hardware component on your computer has its own specific driver. If you add a new component, the operating system needs to be instructed on how to operate that piece of hardware. After you install the driver, the operating system can recognize the hardware component and understand how to use it.

Note: Because drivers are programs, like any other file on your computer, they are susceptible to corruption and might not perform correctly if corruption occurs.

It is not always necessary to download the latest drivers. However, you should download the latest driver for a component if you notice poor performance from that component or if you add a new component. This might eliminate the driver as the potential cause of the problem.

Getting the latest drivers from the Web site

You can download and install updated device drivers from the Lenovo Web site by doing the following:

1. Go to http://www.lenovo.com/ThinkPadDrivers.
2. Select the entry for your computer and then follow the instructions on the screen to download and install necessary software.

Getting the latest drivers using System Update

The System Update program helps you keep the software on your computer up-to-date. Update packages are stored on Lenovo servers and can be downloaded from the Lenovo Support Web site. Update packages can contain applications, device drivers, UEFI BIOS flashes, or software updates. When the System Update program connects to the Lenovo Support Web site, the System Update program automatically recognizes the machine type and model of your computer, the installed operating system, and the language of the operating system to determine what updates are available for your computer. The System Update program then displays a list of update packages and categorizes each update as critical, recommended, or optional to help you understand the importance. You have complete control of which updates to download and install. After you select the update packages you want, the System Update program automatically downloads and installs the updates without any further intervention from you.

The System Update program is preinstalled on your computer and is ready to run. The only prerequisite is an active Internet connection. You can start the program manually, or you can use the schedule feature to enable the program to search for updates automatically at specified intervals. You also can predefine scheduled updates to search by severity (critical updates, critical and recommended updates, or all updates) so the list you choose from contains only those update types that are of interest to you.

For more information about how to use System Update, refer to the help information system of the program.

Taking care of your computer

Although your computer is designed to function reliably in normal work environments, you need to use common sense in handling it. By following the important tips in this topic, you will get the most use and enjoyment out of your computer.

Be careful about where and how you work

- Store packing materials safely out of the reach of children to prevent the risk of suffocation from plastic bags.
- Keep your computer away from magnets, activated cellular phones, electrical appliances, or speakers (more than 13 cm or 5 inches).
- Avoid subjecting your computer to extreme temperatures (below 5°C/41°F or above 35°C/95°F).
- Some appliances, such as certain portable desktop fans or air purifiers, can produce negative ions. If a computer is close to such an appliance, and is exposed for an extended time to air containing negative ions, it might become electrostatically charged. Such a charge might be discharged through your hands when you touch the keyboard or other parts of the computer, or through connectors on I/O devices connected to the computer. Even though this kind of electrostatic discharge (ESD) is the opposite of a discharge from your body or clothing to the computer, it poses the same risk of a computer malfunction.

Your computer is designed and manufactured to minimize any effects of electrostatic charge. An electrostatic charge above a certain limit, however, can increase the risk of ESD. Therefore, when using the computer close to an appliance that can produce negative ions, give special attention to the following:

- Avoid directly exposing your computer to the air from an appliance that can produce negative ions.
- Keep your computer and peripherals as far as possible from such an appliance.
- Wherever possible, ground your computer to facilitate safe electrostatic discharge.

Note: Not all such appliances cause a significant electrostatic charge.

Be gentle with your computer

- Avoid placing any objects (including paper) between the display and the keyboard or the palm rest.
- Do not turn your computer over while the ac power adapter is connected. This could break the adapter plug.

Carry your computer properly

- Before moving your computer, be sure to remove any media, turn off attached devices, and disconnect cords and cables.
- When picking up your open computer, hold it by the bottom. Do not pick up or hold your computer by the display.

Handle storage media and drives properly

- When installing the hard disk drive or solid-state drive, follow the instructions shipped with your hardware, and apply pressure only where needed on the device.
- Turn off your computer if you are replacing the hard disk drive or the solid-state drive.
- After you replace the hard disk drive or solid-state drive, reattach the cover of the drive slot.
- Store your external and removable hard disk drive or optical drives in the appropriate containers or packaging when they are not being used.
- Before you install any of the following devices, touch a metal table or a grounded metal object. This action reduces any static electricity from your body. The static electricity could damage the device.

- Memory module
- Memory card, such as an SD card, SDHC card, SDXC card, and a MultiMediaCard

  Note: Not all listed devices are included in your computer.

- While transferring data to or from a flash media card, such as an SD card, do not put your computer into sleep or hibernation mode before the data transfer is complete. To do so might cause damage to your data.

Take care when setting passwords

- Remember your passwords. If you forget a supervisor or hard disk password, Lenovo will not reset it, and you might have to replace your system board, or hard disk drive, or solid-state drive.

Register your computer

- Register your ThinkPad computer with Lenovo at http://www.lenovo.com/register. For more information, see “Registering your computer” on page 17.

Be sure not to modify your computer

- Only an authorized ThinkPad repair technician should disassemble and repair your computer.

Cleaning the cover of your computer

Occasionally clean your computer by doing the following:

1. Prepare a mixture of a gentle kitchen-use detergent. The detergent must not contain abrasive powder or strong chemicals such as acid or alkaline. Use five parts water to one part detergent.
2. Absorb the diluted detergent into a sponge.
3. Squeeze excess liquid from the sponge.
4. Wipe the cover with the sponge, using a circular motion and taking care not to let any excess liquid drip.
5. Wipe the surface to remove the detergent.
6. Rinse the sponge with clean running water.
7. Wipe the cover with the clean sponge.
8. Wipe the surface again with a dry, soft, lint-free cloth.
9. Wait for the surface to dry completely and remove any fibers from the cloth.

Cleaning your computer keyboard

To clean the computer keyboard, do the following:

1. Apply some isopropyl rubbing alcohol to a soft, dust-free cloth.

   Note: Avoid spraying cleaner directly onto the keyboard.

2. Wipe each keytop surface with the cloth. Wipe the keys one by one; if you wipe several keys at a time, the cloth might hook onto an adjacent key and possibly damage it. Make sure that no liquid drips onto or between the keys.
3. Allow to dry.
4. To remove any crumbs or dust from beneath the keys, you can use a camera blower with a brush or cool air from a hair dryer.

Cleaning your computer display

To clean the computer display, do the following:

1. Gently wipe the display with a dry, soft, lint-free cloth. If you see a scratchlike mark on your display, it might be a stain transferred from the keyboard when the cover was pressed from the outside.
2. Wipe or dust the stain gently with a soft, dry cloth.
3. If the stain remains, moisten a soft, lint-free cloth with water or a 50-50 mixture of isopropyl alcohol and water that does not contain impurities.

   Note: Avoid spraying cleaner directly onto the keyboard.
4. Wring out as much of the liquid as you can.
5. Wipe the display again; do not let any liquid drip into the computer.
6. Be sure to dry the display before closing it.

Chapter 7. Troubleshooting problems

This chapter provides information on what to do if you experience a problem with your computer.

This chapter contains the following topics:

- “Diagnosing problems” on page 79
- “Troubleshooting” on page 79

Diagnosing problems

If you experience problems with your computer, use the Lenovo Solution Center program as a starting point for solving them.

The Lenovo Solution Center program enables you to troubleshoot and resolve computer problems. It combines diagnostic tests, system information collection, security status, and support information, along with hints and tips for optimal system performance.

Notes:

- The Lenovo Solution Center program also is available for downloaded at:
  http://www.lenovo.com/diags
- If you are using other Windows operating system, you can find the latest information about diagnostics for your computer at:
  http://www.lenovo.com/diagnose

When you are setting up your computer, the Lenovo Solution Center program prompts you to create recovery media. You can use the recovery media to restore the hard disk drive or solid-state drive to the factory default state. For more information, see “Creating and using recovery media” on page 95.

To run the Lenovo Solution Center program, see “Lenovo programs” on page 13.

For additional information, refer to the Lenovo Solution Center help system.

Note: If you are unable to isolate and repair the problem yourself after running the Lenovo Solution Center program, save and print the log files created by the program. You will need the log files when you speak to a Lenovo technical support representative.

Troubleshooting

If your computer has an error, it typically displays a message or an error code, or makes a beep when you turn it on. When you experience a problem, refer to the corresponding sections in this topic to try to solve the problem by yourself.

Computer stops responding

Print these instructions now and keep it with your computer for reference later.

If your computer is completely unresponsive (you cannot use the touch pad or the keyboard), do the following:

1. Press and hold the power button until the computer turns off. After the computer is turned off, restart the computer by pressing the power button. If the computer does not turn on, continue with step 2.

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2. While the computer is off, remove the ac power adapter from the computer. Hold down the power button for 10 seconds. Connect the ac power adapter. If the computer does not turn back on, continue with step 3.
3. While the computer is off, remove the ac power adapter from the computer. Remove all external devices that are attached to your computer (keyboard, mouse, printer, scanner, and so on). Repeat step 2. If step 2 is unsuccessful, continue with step 4.

   Note: The following steps involve removing static sensitive components from your computer. Make sure that you are properly grounded and remove all sources of power attached to the computer. If you are uncomfortable or unsure about removing components, please call the Customer Support Center for assistance.
4. While the computer is off, remove all sources of power and external hardware. Remove any non-original memory module added to your computer. After removing the extra memory module, repeat step 2. If the computer still does not turn on, consult the user manual for other customer-replaceable components that are attached to your computer.

If the computer still does not start up, call the Customer Support Center and a Customer Support Specialist will assist you.

Spills on the keyboard

With a mobile computer, there are increased chances of spilling liquids on the keyboard. Because most liquids conduct electricity, liquid spilled on the keyboard could create numerous short circuits, potentially causing irreparable damage to your computer.

If you spill something on your computer:

Attention: Ensure that no liquid creates a short circuit between you and the ac power adapter (if in use). Although you might lose some data or work by turning off the computer immediately, leaving the computer on might make your computer unusable.

1. Carefully disconnect the ac power adapter immediately.
2. Turn off the computer immediately. The more quickly you stop the current from passing through the computer, the more likely you will reduce damage from short circuits.
3. Wait until you are certain that all the liquid is dry before turning on your computer.

Error messages

- **Message**: 0177: Bad SVP data, stop POST task.

  Solution: Checksum of the supervisor password in the EEPROM is not correct. The system board should be replaced. Have the computer serviced.

- **Message**: 0183: Bad CRC of Security Settings in EFI Variable. Enter ThinkPad Setup.

  Solution: Checksum of the Security settings in the EFI Variable is not correct. Enter ThinkPad Setup to check the security settings, Press F10 and then press Enter to restart the system. If you still have a problem, have the computer serviced.

- **Message**: 0187: EAIA data access error

  Solution: The access to EEPROM is failed. Have the computer serviced.

- **Message**: 0188: Invalid RFID Serialization Information Area

  Solution: The EEPROM checksum is not correct (block # 0 and 1). The system board should be replaced, and the box serial number needs to be reinstalled. Have the computer serviced.

- **Message**: 0189: Invalid RFID configuration information area

  Solution: The EEPROM checksum is not correct (block # 4 and 5). The system board should be replaced, and the UUID needs to be reinstalled. Have the computer serviced.

- **Message**: 0190: Critical low-battery error

  Solution: The computer turns off because the battery is low. Connect the ac power adapter to the computer and charge the battery.

- **Message**: 0191: System Security - Invalid remote change requested

  Solution: The system configuration change has failed. Confirm the operation and try again. To clear the error, enter ThinkPad Setup.

- **Message**: 0199: System Security - Security password retry count exceeded.

  Solution: This message is displayed if you enter a wrong supervisor password more than three times. Confirm the supervisor password and try again. To clear the error, enter ThinkPad Setup.

- **Message**: 1802: Unauthorized network card is plugged in - Power off and remove the network card.

  Solution: The wireless network card is not supported on this computer. Remove it.

- **Message**: 0270: Real Time Clock Error.

  Solution: System Real Time Clock is not functional. Have the computer serviced.

- **Message**: 0271: Check Date and Time settings.

  Solution: Neither the date nor the time is set in the computer. Set the date and time, using ThinkPad Setup.

- **Message**: 2100: Detection error on HDD0 (Main HDD)

  Solution: The hard disk drive or solid-state drive is not working. Have the hard disk drive or solid-state drive serviced.

- **Message**: 2110: Read error on HDD0 (Main HDD)

  Solution: The hard disk drive or solid-state drive is not working. Have the hard disk drive or solid-state drive serviced.

- **Message**: 2200: Machine Type and Serial Number are invalid.

  Solution: Machine Type and Serial Number are invalid. Have the computer serviced.

- **Message**: 2201: Machine UUID is invalid.

  Solution: Machine UUID is invalid. Have the computer serviced.

- **Message**: Fan error

  Solution: Cooling fan has failed. Shut down the computer immediately and have the computer serviced.

- **Message**: Thermal sensing error

  Solution: The thermal sensor has a problem. Shut down the computer immediately and have the computer serviced.

Beep errors

The following table describes the common beep errors and corresponding solutions.

Table 5. Beep errors

Beeps	Solution
One short beep, pause, three short beeps, pause, three more short beeps, pause, and one short beep (1-3-3-1 beeps)	Memory problem. Shut down the computer immediately and have the computer serviced.
Four cycles of four short beeps	TCG*-compliant functionality-related problem (might be the BIOS code validation failure). Shut down the computer immediately and have the computer serviced. * TCG is the abbreviation for Trusted Computing Group.
Five short beeps, pause, five more short beeps, and pause	TCG-compliant functionality-related problem (might be the TPM initialization failure). Continue with the boot process and call the Lenovo service center for technical support.

Memory module problems

Print these instructions now and keep it with your computer for reference later.

If your memory module is not operating properly, check the following items:

1. If your computer comes with a memory module that is seated in the memory slot, verify the installation. For more information, see “Replacing the memory module” on page 106.
2. Check for error messages during startup.

   Follow the appropriate corrective actions for power-on self-test (POST) error messages.
3. Verify that the latest UEFI BIOS for your model has been installed.
4. Verify the proper memory configuration and compatibility including the maximum memory size and the memory speed.
5. Run diagnostic programs. See “Diagnosing problems” on page 79.

Networking problems

The following are the most common networking problems.

Ethernet problems

- **Problem**: The computer cannot connect to the network.

  Solution: Ensure that:

  – The cable is installed correctly.

    The network cable must be securely connected both to the Ethernet connector of your computer and to the RJ45 connector of the hub. The maximum allowable distance from the computer to hub is 100 meters. If the cable is connected and the distance is within acceptable limits but the problem persists, try a different cable.

  – You are using the correct device driver. To install the correct driver, do the following:

    1. Go to Control Panel and click **Hardware and Sound → Device Manager**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
    2. If the exclamation mark **!** is displayed next to the adapter name under **Network adapters**, you might not be using the correct driver or the driver might have been disabled. To update the driver, right-click the highlighted adapter.
    3. Click **Update Driver Software**, and then follow the instructions on the screen.

  – The switch port and the adapter have the same duplex setting.

If you configured the adapter for full duplex, make sure that the switch port also is configured for full duplex. Setting wrong duplex mode can degrade performance, cause data loss, or result in lost connections.

– You have installed all networking software that is necessary for your network environment.

  Check with your LAN administrator for the necessary networking software.

- **Problem**: The adapter stops working for no apparent reason.

  Solution: The network driver files might be corrupt or missing. Update the driver by referring to the previous solution for the procedure to make sure that the correct device driver is installed.

- **Problem**: My computer is a Gigabit Ethernet model and I use a speed of 1000 Mbps, but the connection fails or errors occur.

  Solution:

  – Use Category 5 wiring and make sure that the network cable is securely connected.

  – Connect to a 1000 BASE-T hub/switch (not 1000 BASE-X).

- **Problem**: The Wake on LAN feature is not working.

  Solution: Ensure that Wake on LAN is enabled in ThinkPad Setup. If it is, check with your LAN administrator for the necessary settings.

- **Problem**: My computer is a Gigabit Ethernet model, but the computer cannot connect to the network at 1000 Mbps. Instead, it connects at 100 Mbps.

  Solution:

  – Try another cable.

  – Make sure that the link partner is set to auto-negotiate.

  – Make sure that the switch is 802.3ab-compliant (gigabit over copper).

A wireless-LAN problem

Problem: I cannot connect to the network using the built-in wireless network card.

Solution: Make sure that:

- The Airplane mode is off.
- Your wireless-LAN driver is the latest version.
- Your computer is within range of a wireless access point.
- The wireless radio is enabled.

Note: If you are using the Windows 7 operating system, click **Show hidden icons** on the taskbar. The Access Connections icon is displayed. For more information about the icon, refer to the Access Connections help information system.

For the Windows 7 operating system, check the Network Name (SSID) and your encryption information. Use the Access Connections program to verify this case-sensitive information.

Bluetooth problems

Note: Check your connection anytime and make sure that no other Bluetooth-enabled device is searching for the device to which you want to connect. Simultaneous searching is not allowed in the Bluetooth connection.

- **Problem**: Sound does not come from the Bluetooth headset/headphone but comes from the local speaker even though the Bluetooth headset/headphone is connected using a Headset profile or AV profile.

Solution: Do the following:

1. Exit the program that uses the sound device (for example, Windows Media® Player).
2. Go to Control Panel and click **Hardware and Sound** → **Sound** → **Playback**.
3. If you are using a Headset profile, select **Bluetooth Hands-free Audio** and click the **Set Default** button. If you are using an AV profile, select **Stereo Audio** and click the **Set Default** button.
4. Click **OK** to close the Sound window.

- **Problem**: PIM items sent from the Windows 7 operating systems cannot be received correctly into the address book of any other Bluetooth-enabled device.

  Solution: The Windows 7 operating system sends PIM items in XML format, but most Bluetooth-enabled devices handle PIM items in vCard format. If another Bluetooth-enabled device can receive a file through Bluetooth, a PIM item sent from the Windows 7 might be saved as a file with the extension .contact.

Keyboard problems

- **Problem**: All or some keys on the keyboard do not work.

  Solution: If an external numeric keypad is connected:

  1. Turn off the computer.
  2. Remove the external numeric keypad.
  3. Turn on the computer and try using the keyboard again.

  If the keyboard problem is resolved, carefully reconnect the external numeric keypad. Make sure that you have seated the connectors correctly.

  If the problem persists, make sure that the correct device driver is installed by doing the following:

  1. Go to Control Panel. Change the view of Control Panel from Category to Large icons or Small icons.
  2. Click **Keyboard**.
  3. Select the **Hardware** tab. In the **Device Properties** pane, make sure that you see this message: `Device Status: This device is working properly.`

  If keys on the keyboard still do not work, have the computer serviced.

- **Problem**: All or some keys on the external numeric keypad do not work.

  Solution: Make sure that the external numeric keypad is correctly connected to the computer.

Problems with the display and multimedia devices

This topic includes the most common problems with displays and multimedia devices, including the computer display, the external monitor, and the audio devices.

Computer screen problems

- **Problem**: My screen keeps blanking when I do not want it to.

  Solution:

  – If your computer is preinstalled with the Windows 7 operating system, you can disable any system timers, such as the LCD turn-off timer or the blank timer by doing the following:

    1. Start Power Manager.
    2. Click the **Power plan** tab, and then select **Maximum Performance** from the predefined power plans.

  – If your computer is preinstalled with the Windows 8.1 or Windows 10 operating system, do the following:

    1. Go to Control Panel, and ensure that you view Control Panel by Category.

2. Click **Hardware and Sound** → **Power Options** → **High performance**.
3. Show the additional plans, then choose **High performance**.

- **Problem**: The screen is blank.

  Solution: Do the following:

  – Press the display-mode switching key  to bring up the image.
  – If your computer is in sleep mode, press Fn to resume from the sleep mode.
  – If the problem persists, follow the solution for the following problem.

- **Problem**: When I turn on the computer, nothing is displayed on the screen and the computer does not beep while starting up.

  Note: If you are not sure whether you heard any beeps, turn off the computer by pressing and holding the power button for four seconds or more. Then turn on the computer and listen again.

  Solution: Ensure that:

  – The ac power adapter is connected to the computer and the power cord is connected to a working electrical outlet.
  – The computer is turned on. (Press the power button again for confirmation.)
  – The brightness level of the screen is appropriately set.

  If a power-on password is set, press any key to display the prompt for the power-on password and then type the correct password and press Enter.

  If these items are correctly set, and the screen remains blank, have the computer serviced.

- **Problem**: When I turn on the computer, only a white pointer is displayed on a blank screen.

  Solution: If you have modified a partition on your hard disk drive or solid-state drive by using partition software, information about that partition, or the master boot record might have been destroyed.

  Do the following to try to solve the problem:

  1. Turn off the computer, and then turn it on again.
  2. If you still see only the pointer on the screen, do the following:
     – If you have used the partition software, examine the partition on the hard disk drive or solid-state drive by using the software, and recover the partition if required.
     – Use the recovery solutions to restore the system to the factory default state.

  If the problem persists, have the computer serviced.

- **Problem**: The screen is unreadable or distorted.

  Solution: Make sure that:

  – The display device driver is installed correctly.
  – The screen resolution and color quality are correctly set.
  – The monitor type is correct.

  To check these settings, do the following:

  1. Right-click on the desktop and do the following:
     – For Windows 7 and Windows 8.1: Click **Screen resolution**.
     – For Windows 10: Click **Display settings**. Show the displayed window in full screen. Then click **Advanced display settings**.

Note: If your computer cannot detect the external monitor, click the **Detect** button.

2. Select the external monitor and set **Resolution**.
3. Do the following:
   - For Windows 7 and Windows 8.1: Click **Advanced settings**.
   - For Windows 10: Click **Display adapter properties**.
4. Click the **Monitor** tab. Check the monitor information to make sure that the monitor type is correct. If it is, click **OK** to close the window; otherwise proceed with the following steps.
5. If more than two monitor types are displayed, select **Generic PnP Monitor** or **Generic Non-PnP Monitor**.
6. Click **Properties**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
7. Click the **Driver** tab.
8. Click **Update Driver**.
9. Click **Browse my computer for driver software**, and then click **Let me pick from a list of device drivers on my computer**.
10. Clear the **Show compatible hardware** check box.
11. Select the correct manufacturer and model for the external monitor. If you cannot find your monitor on the list, stop the installation of this driver and use the driver shipped with your monitor.
12. After updating the driver, click **Close**.

- **Problem**: Incorrect characters are displayed on the screen.

  Solution: Ensure that you install the operating system or program correctly. If they are installed and configured correctly, have the computer serviced.

- **Problem**: The screen stays on even after you turn off your computer.

  Solution: Press and hold the power button for four seconds or more to turn off your computer; then turn it on again.

- **Problem**: Missing, discolored, or bright dots appear on the screen every time you turn on your computer.

  Solution: This is an intrinsic characteristic of the TFT technology. Your computer display contains multiple TFTs. A small number of missing, discolored, or bright dots on the screen might exist all the time.

- **Problem**: My screen goes blank while the computer is on.

  Solution: Your screen saver or power management might have been enabled. Do either of the following:

  - Touch the touch pad or press a key to exit the screen saver.
  - Press the power button to resume the computer from sleep or hibernation.

External monitor problems

- **Problem**: The external monitor is blank.

  Solution: To bring up the image, press the display-mode switching key  and select the desired monitor. If the problem persists, do the following:

  1. Connect the external monitor to another computer to make sure that it works.
  2. Reconnect the external monitor to your computer.
  3. Refer to the manual shipped with the external monitor to check the resolutions and refresh rates that are supported.

- If the external monitor supports the same resolution as the computer display or a higher resolution, view output on the external monitor or on both the external monitor and the computer display.
- If the external monitor supports a lower resolution than the computer display, view output on the external monitor only. (If you view output on both the computer display and the external monitor, the external monitor screen will be blank or distorted.)

- **Problem**: You cannot set a higher resolution than the present one on your external monitor.

  Solution: Ensure that the monitor information is correct. Do the following:

  1. Right-click on the desktop and do the following:
     - For Windows 7 and Windows 8.1: Click **Screen resolution**.
     - For Windows 10: Click **Display settings**. Show the displayed window in full screen. Then click **Advanced display settings**.

     Note: If your computer cannot detect the external monitor, click the **Detect** button.
  2. Click the icon for the desired monitor (the **Monitor-2** icon is for the external monitor).
  3. Do the following:
     - For Windows 7 and Windows 8.1: Click **Advanced settings**.
     - For Windows 10: Click **Display adapter properties**.
  4. Click the **Adapter** tab. Make sure that the correct device driver name is shown in the adapter information window.

     Note: The device driver name depends on the video chip that has been installed on your computer.
  5. Click **OK**.

  If the information is incorrect, reinstall the device driver.

  - Check the monitor type and, if necessary, update the driver by doing the following:
    1. Connect the external monitor to the monitor connector, and then connect the monitor to an electrical outlet.
    2. Turn on the external monitor and the computer.
    3. Right-click on the desktop and do the following:
       - For Windows 7 and Windows 8.1: Click **Screen resolution**.
       - For Windows 10: Click **Display settings**. Show the displayed window in full screen. Then click **Advanced display settings**.

       Note: If your computer cannot detect the external monitor, click the **Detect** button.
    4. Click the icon for the desired monitor (the **Monitor-2** icon is for the external monitor).
    5. Do the following:
       - For Windows 7 and Windows 8.1: Click **Advanced settings**.
       - For Windows 10: Click **Display adapter properties**.
    6. Click the **Monitor** tab. Check the monitor information window to make sure that the monitor type is correct. If it is, click **OK** to close the window; otherwise do the following.
    7. If more than one monitor type is displayed, select **Generic PnP Monitor** or **Generic Non-PnP Monitor**.
    8. Click **Properties**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
    9. Click the **Driver** tab.

10. Click **Update Driver**.
11. Click **Browse my computer for driver software**, and then click **Let me pick from a list of device drivers on my computer**.
12. Clear the **Show compatible hardware** check box.
13. Select your monitor manufacturer and model.
14. After updating the driver, click **Close**.
15. Set **Resolution**.

    Note: To change the color settings, select the **Monitor** tab, then set **Colors**.
16. Click **OK**.

- **Problem**: The screen is unreadable or distorted.

  Solution: Make sure that:

  – The monitor information is correct and the appropriate monitor type is selected. Refer to the solution to the previous problem.

  – Make sure that an appropriate refresh rate is selected by doing the following:
    1. Connect the external monitor to the monitor connector, and then connect the monitor to an electrical outlet.
    2. Turn on the external monitor and the computer.
    3. Right-click on the desktop and do the following:
       – For Windows 7 and Windows 8.1: Click **Screen resolution**.
       – For Windows 10: Click **Display settings**. Show the displayed window in full screen. Then click **Advanced display settings**.

       Note: If your computer cannot detect the external monitor, click the **Detect** button.
    4. Click the icon for the desired monitor (the **Monitor-2** icon is for the external monitor).
    5. Do the following:
       – For Windows 7 and Windows 8.1: Click **Advanced settings**.
       – For Windows 10: Click **Display adapter properties**.
    6. Click the **Monitor** tab.
    7. Select the correct screen refresh rate.

- **Problem**: Wrong characters are displayed on the screen.

  Solution: Ensure that you follow the correct procedure when installing the operating system or program. If you did, have the external monitor serviced.

- **Problem**: The Extend desktop function does not work.

  Solution: Enable the Extend desktop function by doing the following:
  1. Connect the external monitor to the monitor connector, and then connect the monitor to an electrical outlet.
  2. Turn on the external monitor and the computer.
  3. Right-click on the desktop and do the following:
     – For Windows 7 and Windows 8.1: Click **Screen resolution**.
     – For Windows 10: Click **Display settings**. Show the displayed window in full screen. Then click **Advanced display settings**.

Note: If your computer cannot detect the external monitor, click the **Detect** button.

4. Click the **Monitor-2** icon.
5. Select **Extend these displays** for multiple displays.
6. Click the **Monitor-1** icon (for the primary display, the computer display).
7. Set the resolution for the primary display.
8. Click the **Monitor-2** icon (for the external monitor).
9. Set the screen resolution for the secondary display.
10. Set the relative position of each monitor by dragging its icon. You can set the monitors in any relative position, but the icons must touch each other.
11. Click **OK** to apply the changes.

- **Problem**: If you use the Extend desktop function, you cannot set a higher resolution or higher refresh rate on the secondary display.

  Solution: Change the resolution and the color depth to lower settings for the primary display. Refer to the solution to the previous problem.

- **Problem**: Display switching does not work.

  Solution: If you use the Extend desktop function, disable it, and change the display output location. If a DVD movie or a video clip is playing, stop the playback, close the program, and then change the display output location.

- **Problem**: The screen position on the external monitor is incorrect when that monitor is set for a high resolution.

  Solution: Sometimes, when you use a high resolution such as 1600x1200, the image is shifted to left or right on the screen. To correct this, first make sure that your external monitor supports the display mode (the resolution and the refresh rate) that you have set. If it does not, set a display mode that the monitor supports. If it does support the display mode you have set, go to the setup menu for the monitor itself and adjust the settings there. Usually the external monitor has buttons for access to the setup menu. For details, see the documentation that comes with the monitor.

Audio problems

- **Problem**: Wave or MIDI sound does not play correctly.

  Solution: Make sure that the built-in audio device is configured correctly.

  1. Go to Control Panel and click **Hardware and Sound**.
  2. Click **Device Manager**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
  3. Double-click **Sound, video and game controllers**. Make sure that the Dolby Advanced Audio v2 driver is enabled and configured correctly.

- **Problem**: Recordings made using the microphone input are not loud enough.

  Solution: Make sure that the Microphone Boost function is turned on and set by doing the following:

  1. Go to Control Panel and click **Hardware and Sound → Sound**.
  2. Click the **Recording** tab in the Sound window.
  3. Select **Microphone**, and click the **Properties** button.
  4. Click the **Levels** tab, and move the Microphone Boost slider upwards.
  5. Click **OK**.

Note: For details about controlling volume, refer to your Windows online help.

- **Problem**: A volume or balance slider cannot be moved.

  Solution: The slider might be grayed out. This means that its position is fixed by the hardware and cannot be changed.

- **Problem**: The volume sliders do not stay in place when some audio programs are used.

  Solution: It is normal for the sliders to change position when certain sound programs are used. The programs are aware of the settings in the Volume Mixer window and are allowed to change the settings themselves. An example is the Windows Media Player. Usually the application has sliders available to control the sound from within the program.

- **Problem**: The balance slider cannot completely mute one channel.

  Solution: The control is designed to compensate for minor differences in balance and does not completely mute either channel.

- **Problem**: There is no volume control for MIDI sound in the Volume Mixer window.

  Solution: Use the hardware volume control. This is because the built-in synthesizer software does not support the control.

- **Problem**: The sound cannot be turned off even if you set the Master volume control at minimum.

  Solution: You still can hear some sound even though you have set the Master volume control at minimum. To turn off the sound completely, go to the Master volume control and select **Mute speakers**.

- **Problem**: When you connect a headphone to your computer while playing sound, a speaker does not produce sound.

  Solution: Once the headphone is attached, the streaming is automatically redirected to it. If you want to listen to sound from the speakers again, be sure to set those speakers as the default device. The procedure is as follows:

  1. Go to Control Panel. Change the view of Control Panel from Category to Large icons or Small icons.
  2. Click **SmartAudio**. The SmartAudio window opens.
  3. Look at the playback devices. If you have attached a headphone, the headphone will be automatically set as the default device, and the icon for that headphone will be checked.
  4. To set a different device as the default, double-click the icon for those speakers. That icon will now have a check mark.
  5. Play any sound by use of a music program such as Windows Media Player. Make sure that sound comes from the speakers.

  For details, refer to the help information system for SmartAudio.

Battery and power problems

This topic contains instructions on troubleshooting battery and power problems.

Battery problems

- **Problem**: The built-in battery cannot be fully charged in the standard charge time when the computer is powered off.

  Solution: The battery might be over-discharged. Do the following:

  1. Turn off the computer.
  2. Connect the ac power adapter to the computer and let it charge.

If the built-in battery cannot be fully charged in 24 hours, have your computer serviced.

- **Problem**: Your computer shuts down before the battery-status indicator shows empty, or your computer operates after the battery-status indicator shows empty.

  Solution: Discharge and recharge the built-in battery.

- **Problem**: The operating time for a fully charged built-in battery is short.

  Solution: Discharge and recharge the built-in battery. If your battery operating time is still short, have your computer serviced.

- **Problem**: The computer does not operate with a fully charged built-in battery.

  Solution: The surge protector in the built-in battery might be active. Turn off the computer for one minute to reset the protector; then turn on the computer again.

- **Problem**: The built-in battery cannot be charged.

  You cannot charge the battery when it is too hot. Turn off the computer and allow it to cool to room temperature. After the computer cools, recharge the battery. If the battery still cannot be charged, have your computer serviced.

Power problems

Print these instructions now and keep it with your computer for reference later.

If your computer is getting no power at all, check the following items:

1. Check all power connections. Remove any power strips and surge protectors to connect the ac power adapter directly to the ac power outlet.
2. Inspect the ac power adapter. Check for any physical damage, and make sure that the power cable is firmly attached to the adapter brick and the computer.
3. Verify the ac power source is working by attaching another device to the outlet.
4. Remove all devices and then test for system power with minimal devices attached.

If your computer does not run on battery power, check the following items:

1. If the battery runs out of power, attach ac power adapter to recharge the battery.
2. If the battery is charged but the computer does not run, call Lenovo Customer Service Center to have your computer serviced.

An ac power adapter problem

Problem: The ac power adapter is connected to the computer and the working electrical outlet, but the power adapter (power plug) icon is not displayed in the Windows notification area.

Solution: Do the following:

1. Make sure that the connection of the ac power adapter is correct. For instructions on connecting the ac power adapter, see *Safety, Warranty, and Setup Guide* that comes with your computer.
2. If the connection of the ac power adapter is correct, turn off the computer, then disconnect the ac power adapter.
3. Reconnect the ac power adapter, then turn on the computer.
4. If the power adapter icon still is not displayed in the Windows notification area, have the ac power adapter and your computer serviced.

Note: If you are using the Windows 7 operating system, to display the power adapter (power plug) icon, click **Show hidden icons** in the Windows notification area.

A power button problem

Problem: The system does not respond, and you cannot turn off the computer.

Solution: Turn off the computer by pressing and holding the power button for four seconds or more. If the system is still not reset, remove the ac power adapter.

Boot problems

Print these instructions now and keep them with your computer for reference later.

If you receive an error message before the operating system loads, follow the appropriate corrective actions for POST error messages.

If you receive an error message while the operating system is loading the desktop configuration after the POST is completed, check the following items:

1. Go to the Lenovo Support Web site at http://www.lenovo.com/support and search for the error message.
2. Go to the Microsoft Knowledge Base homepage at http://support.microsoft.com/ and search for the error message.

Sleep and hibernation problems

- **Problem**: The computer enters sleep mode unexpectedly.

  Solution: If the microprocessor overheats, the computer automatically enters sleep mode to allow the computer to cool and to protect the microprocessor and other internal components. Check the settings for sleep mode.

- **Problem**: The computer enters sleep mode immediately after the POST.

  Solution: Make sure that:

  – The battery is charged.

  – The operating temperature is within the acceptable range. Refer to “Specifications” on page 12.

  If the battery is charged and the temperature is within range, have the computer serviced.

- **Problem**: A critical low-battery error occurs, and the computer immediately turns off.

  Solution: The battery power is getting low. Connect the ac power adapter to the computer and to an electrical outlet.

- **Problem**: The computer display remains blank after you press Fn to return from sleep mode.

  Solution: Check whether an external monitor was disconnected or turned off while the computer was in sleep mode. If you disconnected or turned off the external monitor, connect it or turn it on before resuming the computer from the sleep mode. When resuming the computer from the sleep mode without attaching the external monitor or turning it on, and the computer display remains blank, press F7 to bring up the computer display.

  Notes:

  – If you are using F7 to apply a presentation scheme, you will need to press F7 at least three times in three seconds to bring up the computer display.

  – If your computer is a Windows 7 model, it does not support the presentation scheme.

- **Problem**: The computer does not return from sleep mode, and the computer does not work.

  Solution: If the computer does not return from sleep mode, it might have entered sleep or hibernation mode automatically because the battery is depleted. Check the system-status indicator (illuminated ThinkPad logo).

– If the system-status indicator (illuminated ThinkPad logo) blinks slowly, your computer is in sleep mode. Connect the ac power adapter to the computer; then press Fn.
– If the system-status indicator (illuminated ThinkPad logo) is off, your computer is in power-off state or in hibernation mode. Connect the ac power adapter to the computer; then press the power button to resume operation.

If the system still does not return from sleep mode, your system might stop responding and you might not be able to turn off the computer. In this case, you need to reset the computer. If you have not saved your data, it might be lost. To reset the computer, press and hold the power button for four seconds or more. If the system is still not reset, remove the ac power adapter.

- **Problem**: Your computer does not enter sleep or hibernation mode.

  Solution: Check whether any option has been selected to disable your computer from entering sleep or hibernation mode.

  If your computer tries to enter sleep mode but the request is rejected, the device attached to the USB connector might have been disabled. If this occurs, do a hot-unplug-and-plug operation for the USB device.

- **Problem**: The battery discharges slightly while the computer is in hibernation mode.

  Solution: If the wake-up function is enabled, the computer consumes a small amount of power. This is not a defect. For details, refer to “Power-saving modes” on page 32.

Problems with drives and other storage devices

This section includes hard disk drive problems and a solid-state drive problem.

Hard disk drive problems

- **Problem**: The hard disk drive makes a rattling noise intermittently.

  Solution: The rattling noise might be heard:

  – When the hard disk drive begins or finishes getting access to data.
  – When you carry the hard disk drive.
  – When you carry your computer.

  This is a normal characteristic of a hard disk drive and is not a defect.

- **Problem**: The hard disk drive does not work.

  Solution: On the **Startup** menu of ThinkPad Setup, make sure that the hard disk drive is on the **Boot priority order** list. If it is on the **Excluded from boot order** list, it is disabled. Select the entry for it on the list and press the Shift+1 key. This moves the entry to the **Boot priority order** list.

- **Problem**: After setting a hard disk password on the hard disk drive of the computer, you moved the drive to another computer. Now you cannot unlock the hard disk password.

  Solution: Your computer supports an enhanced password algorithm. Computers older than yours might not support such a security function.

A solid-state drive problem

Problem: When you compress files or folders by use of the data compression function in Windows, and then decompress them, the process of writing to or reading from the files or folders is slow.

Solution: Apply the disk defragmentation tool in Windows for faster access to the data.

A software problem

Problem: An application does not run correctly.

Solution: Ensure that the problem is not being caused by the application.

Check that your computer has the minimum required memory to run the application. Refer to the manuals supplied with the application.

Check the following:

- The application is designed to operate with your operating system.
- Other applications run correctly on your computer.
- The necessary device drivers are installed.
- The application works when it is run on some other computer.

If an error message is displayed while you are using the application, refer to the manuals supplied with the application.

If the application still does not run correctly, contact your place of purchase or a service representative for help.

A USB problem

Problem: A device connected to the USB connector does not work.

Solution: Open the Device Manager window. Make sure that the USB device setup is correct, and that the assignment of computer resource and the installation of the device driver are correct. To open the Device Manager window, go to Control Panel and click **Hardware and Sound → Device Manager**. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.

Refer to “Diagnosing problems” on page 79 and run a diagnostic test of the USB connector.

Chapter 8. Recovery overview

This chapter provides information about the recovery solutions provided by Lenovo.

- “Recovery information for the Windows 7 operating system” on page 95
- “Recovery information for the Windows 8.1 operating system” on page 100
- “Recovery overview for the Windows 10 operating system” on page 102

Recovery information for the Windows 7 operating system

This section provides information about the recovery solutions provided by Lenovo on the Windows 7 operating system.

Notes:

- There are a variety of methods to choose from when considering how to recover in the event of a software- or hardware-related problem. Some methods vary depending on the type of your operating system.
- The product on the recovery media might be used only for the following purposes:
  - Restore the product preinstalled on your computer
  - Reinstall the product
  - Modify the product using the Additional Files

To prevent potential performance risks or unexpected behavior that might be caused by the new hard disk drive technology, it is recommended that you use one of the following software programs for backup:

- Rescue and Recovery version 4.3 or later
- Acronis True Image 2010 or later
- Paragon Backup & Recovery 10 Suite or later, Paragon Backup & Recovery 10 Home or later

Creating and using recovery media

You can use recovery media to restore the hard disk drive or solid-state drive to the factory default settings. Recovery media are useful if you transfer the computer to another area, sell the computer, recycle the computer, or put the computer in an operational state after all other methods of recovery have failed. As a precautionary measure, it is important to create recovery media as early as possible.

Note: The recovery operations you can perform using recovery media vary depending on the operating system from which the recovery media were created. The recovery media might contain a boot medium and a data medium. Your Microsoft Windows license permits you to create only one data medium, so it is important that you store the recovery media in a safe place after you have made them.

Creating recovery media

This section provides instructions on how to create recovery media.

Note: You can create recovery media using discs or external USB storage devices.

To create recovery media, click **Start → All Programs → Lenovo PC Experience → Lenovo Tools → Factory Recovery Disks**. Then, follow the instructions on the screen.

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Using recovery media

You can use recovery media to restore the computer to the factory default settings only. You can use recovery media to put the computer in an operational state after all other methods of recovery have failed.

Attention: When you use recovery media to restore the computer to the factory default settings, all the files currently on the hard disk drive or solid-state drive will be deleted and replaced by the factory default settings.

To use recovery media, do the following:

1. Depending on the type of your recovery media, connect the boot medium (memory key or other USB storage device) to the computer, or insert the boot disc into an external optical drive.
2. Repeatedly press and release the F12 key when turning on the computer. When the Boot Menu window opens, release the F12 key.
3. Select the desired startup device and press Enter. The restore process begins.
4. Follow the instructions on the screen to complete the operation.

Notes:

1. After restoring your computer to the factory default settings, you might have to reinstall device drivers for some devices. See “Reinstalling preinstalled applications and device drivers” on page 99.
2. Some computers come with Microsoft Office or Microsoft Works preinstalled. If you need to recover or reinstall your Microsoft Office or Microsoft Works applications, you must use the *Microsoft Office CD* or *Microsoft Works CD*. These discs are provided only with computers preinstalled with Microsoft Office or Microsoft Works.

Performing backup and recovery operations

The Rescue and Recovery program enables you to back up all your hard disk drive or solid-state drive contents including the operating system, data files, software programs, and personal settings. You can designate where the Rescue and Recovery program stores the backup:

- In a protected area of your hard disk drive or solid-state drive
- On an attached external USB hard disk drive
- On a network drive
- On recordable discs (a recordable optical drive is required for this option)

After you have backed up the contents on the hard disk drive or solid-state drive, you can restore the complete contents of the hard disk drive or solid-state drive, restore only the selected files, or restore only the Windows operating system and applications.

Performing a backup operation

This section provides instructions on how to perform a backup operation using the Rescue and Recovery program.

1. From the Windows desktop, click **Start → All Programs → Lenovo PC Experience → Lenovo Tools → Enhanced Backup and Restore**. The Rescue and Recovery program opens.
2. In the Rescue and Recovery main window, click the **Launch advanced Rescue and Recovery** arrow.
3. Click **Back up your hard drive** and select backup operation options. Then, follow the instructions on the screen to complete the backup operation.

Performing a recovery operation

This section provides instructions on how to perform a recovery operation using the Rescue and Recovery program.

1. From the Windows desktop, click **Start → All Programs → Lenovo PC Experience → Lenovo Tools → Enhanced Backup and Restore**. The Rescue and Recovery program opens.
2. In the Rescue and Recovery program main window, click the **Launch advanced Rescue and Recovery** arrow.
3. Click the **Restore your system from a backup** icon.
4. Follow the instructions on the screen to complete the recovery operation.

For more information about performing a recovery operation from the Rescue and Recovery workspace, see “Using the Rescue and Recovery workspace” on page 97.

Using the Rescue and Recovery workspace

The Rescue and Recovery workspace resides in a protected, hidden area of your hard disk drive or solid-state drive that operates independently from the Windows operating system. This enables you to perform recovery operations even if you cannot start the Windows operating system. You can perform the following recovery operations from the Rescue and Recovery workspace:

- **Rescue files from your hard disk drive or solid-state drive, or from a backup**

  The Rescue and Recovery workspace enables you to locate files on your hard disk drive or solid-state drive and transfer them to a network drive or other recordable media, such as a USB device or a disc. This solution is available even if you did not back up your files or if changes were made to the files since your last backup operation. You also can rescue individual files from a Rescue and Recovery backup located on your local hard disk drive or solid-state drive, a USB device, or a network drive.
- **Restore your hard disk drive or solid-state drive from a Rescue and Recovery backup**

  If you have backed up your hard disk drive or solid-state drive using the Rescue and Recovery program, you can restore the hard disk drive or solid-state drive from a Rescue and Recovery backup, even if you cannot start the Windows operating system.
- **Restore your hard disk drive or solid-state drive to the factory default settings**

  The Rescue and Recovery workspace enables you to restore the complete contents of your hard disk drive or solid-state drive to the factory default settings. If you have multiple partitions on your hard disk drive or solid-state drive, you have the option to restore the factory default settings to the C: partition and leave the other partitions intact. Because the Rescue and Recovery workspace operates independently from the Windows operating system, you can restore the factory default settings even if you cannot start the Windows operating system.

Attention: If you restore the hard disk drive or solid-state drive from a Rescue and Recovery backup or restore the hard disk drive or solid-state drive to the factory default settings, all files on the primary hard disk drive or solid-state drive partition (usually drive C:) will be deleted in the recovery process. If possible, make copies of important files. If you are unable to start the Windows operating system, you can use the rescue files feature of the Rescue and Recovery workspace to copy files from your hard disk drive or solid-state drive to other media.

To start the Rescue and Recovery workspace, do the following:

1. Turn off your computer.
2. Repeatedly press and release the F11 key when turning on the computer. When you hear beeps or see a logo screen, release the F11 key.
3. If you have set a Rescue and Recovery password, type your password when prompted. The Rescue and Recovery workspace opens after a short delay.

   Note: If the Rescue and Recovery workspace fails to open, see “Solving recovery problems” on page 100.
4. Do one of the following:

- To rescue files from your hard disk drive or solid-state drive, or from a backup, click **Rescue files** and follow the instructions on the screen.
- To restore your hard disk drive or solid-state drive from a Rescue and Recovery backup or to restore your hard disk drive or solid-state drive to the factory default settings, click **Restore your system** and follow the instructions on the screen.

For more information about the features of the Rescue and Recovery workspace, click **Help**.

Notes:

1. After restoring your hard disk drive or solid-state drive to the factory default settings, you might have to reinstall device drivers for some devices. See “Reinstalling preinstalled applications and device drivers” on page 99.
2. Some computers come with Microsoft Office or Microsoft Works preinstalled. If you need to recover or reinstall your Microsoft Office or Microsoft Works applications, you must use the *Microsoft Office CD* or *Microsoft Works CD*. These discs are provided only with computers preinstalled with Microsoft Office or Microsoft Works.

Creating and using a rescue medium

With a rescue medium, such as a disc or a USB hard disk drive, you can recover the computer from failures that prevent you from gaining access to the Rescue and Recovery workspace on your hard disk drive or solid-state drive.

Notes:

1. The recovery operations you can perform using a rescue medium vary depending on the operating system.
2. The rescue disc can be started in all types of external optical drives.

Creating a rescue medium

To create a rescue medium, do the following:

1. From the Windows desktop, click **Start** → **All Programs** → **Lenovo PC Experience** → **Lenovo Tools** → **Enhanced Backup and Restore**. The Rescue and Recovery program opens.
2. In the Rescue and Recovery main window, click the **Launch advanced Rescue and Recovery** arrow.
3. Click the **Create Rescue Media** icon. The Create Rescue and Recovery Media window opens.
4. In the **Rescue Media** area, select the type of the rescue medium you want to create. You can create a rescue medium using a disc or a USB hard disk drive.
5. Click **OK** and follow the instructions on the screen to create a rescue medium.

Using a rescue medium

This section provides instructions on how to use the rescue medium you have created.

- If you have created a rescue medium using a disc, use the following instructions to use the rescue medium:
  1. Turn off your computer.
  2. Repeatedly press and release the F12 key when turning on the computer. When the Boot Menu window opens, release the F12 key.
  3. In the Boot Menu window, select the desired optical drive as the first boot device. Then, insert the rescue disc into the external optical drive and press Enter. The rescue medium starts.
- If you have created a rescue medium using a USB hard disk drive, use the following instructions to use the rescue medium:
  1. Attach the USB hard disk drive to one of the USB connectors on your computer.

2. Repeatedly press and release the F12 key when turning on the computer. When the Boot Menu window opens, release the F12 key.
3. In the Boot Menu window, select the USB hard disk drive as the first boot device and press Enter. The rescue medium starts.

When the rescue medium starts, the Rescue and Recovery workspace opens. The help information for each feature is available from the Rescue and Recovery workspace. Follow the instructions to complete the recovery process.

Reinstalling preinstalled applications and device drivers

Your computer has provisions that enable you to reinstall desired factory-installed applications and device drivers.

Reinstalling preinstalled programs

To reinstall selected applications, do the following:

1. Turn on your computer.
2. Go to the `C:\SWTOOLS` directory.
3. Open the APPS folder. The folder contains several subfolders named for the various preinstalled applications.
4. Open the subfolder for the application you want to reinstall.
5. Double-click **Setup**, and then follow the on-screen steps to reinstall the application.

Reinstalling preinstalled device drivers

Attention: When you reinstall device drivers, you are changing the current configuration of your computer. Reinstall device drivers only when it is necessary to correct a problem with your computer.

To reinstall a device driver for a factory-installed device, do the following:

1. Turn on your computer.
2. Go to the `C:\SWTOOLS` directory.
3. Open the DRIVERS folder. The folder contains several subfolders named for the various devices installed in your computer (for example, AUDIO and VIDEO).
4. Open the subfolder for the device.
5. Reinstall the device driver by one of the following methods:
   - In the subfolder for the device, look for a text file (a file with the extension .txt). The text file contains information on how to reinstall that device driver.
   - If the subfolder for the device contains a file of setup information (a file with the extension .inf), you can use the Add New Hardware program (in the Windows Control Panel) to reinstall the device driver. Not all device drivers can be reinstalled by use of this program. In the Add New Hardware program, when prompted for the device driver you want to install, click **Have Disk** and **Browse**. Then select the device driver file from the device subfolder.
   - In the subfolder for the device, look for the executable file (a file with the extension .exe). Double-click the file, and follow the instructions on the screen.

Attention: If you need updated device drivers for your computer, do not download them from the Windows Update Web site. Obtain them from Lenovo. For more information, see “Making sure device drivers are up-to-date” on page 74.

Solving recovery problems

If you are unable to access the Rescue and Recovery workspace or the Windows environment, do one of the following:

- Use a rescue medium to start the Rescue and Recovery workspace. See “Creating and using a rescue medium” on page 98.
- Use recovery media if all other methods of recovery have failed and you need to restore the hard disk drive or solid-state drive to the factory default settings. See “Creating and using recovery media” on page 95.

Note: If you are unable to access the Rescue and Recovery workspace or the Windows environment from a rescue medium or recovery media, you might not have the rescue device (an internal hard disk drive or solid-state drive, a disc, a USB hard disk drive, or other external devices) set as the first boot device in the startup device sequence. You must first make sure that your rescue device is set as the first boot device in the startup device sequence in the ThinkPad Setup program. For detailed information on how to temporarily or permanently change the startup device sequence, see “Startup menu” on page 68.

It is important to create a rescue medium and a set of recovery media as early as possible and store them in a safe place for future use.

Recovery information for the Windows 8.1 operating system

This section provides information about the recovery solutions for the Windows 8.1 operating system.

A Windows recovery image is preinstalled in the recovery partition on your computer. The Windows recovery image enables you to refresh your computer, or reset your computer to the factory default settings.

You can create recovery media as backups or replacement for the Windows recovery image. With the recovery media, you can troubleshoot and fix the problems on your computer even if you cannot start the Windows 8.1 operating system. It is recommended that you create recovery media as early as possible. For more information, see “Creating and using recovery media” on page 101.

Refreshing your computer

If your computer does not perform well and the problem might be caused by a recently installed program, you can refresh your computer without losing your personal files or changing your settings.

Attention: If you refresh your computer, the programs that came with your computer and the programs that you installed from Windows Store will be reinstalled, but all other programs will be removed.

To refresh your computer, do the following:

1. Move your pointer to the top-right or bottom-right corner of the screen to display the charms. Click **Settings** → **Change PC settings** → **Update and recovery** → **Recovery**.
2. In the **Refresh your PC without affecting your files** section, click **Get started**.
3. Follow the instructions on the screen to refresh your computer.

Resetting your computer to the factory default settings

If you want to recycle your computer or just start over, you can reset your computer to the factory default settings. Resetting the computer will reinstall the operating system, reinstall all the programs that came with your computer, and reset all the settings to the factory default settings.

Attention: If you reset the computer to the factory default settings, all your personal files and settings will be deleted. To avoid data loss, make a backup copy of all the data that you want to keep.

To reset your computer to the factory default settings, do the following:

1. Move your pointer to the top-right or bottom-right corner of the screen to display the charms. Click **Settings → Change PC settings → Update and recovery → Recovery**.
2. In the **Remove everything and reinstall Windows** section, click **Get started**. Then click **Next** to confirm the operation.
3. Depending on your needs, do one of the following:
   - To perform a quick format, click **Just remove my files** to start the process. The process will take several minutes.
   - To perform a complete format, click **Fully clean the drive** to start the process. The process will take several hours.
4. Follow the instructions on the screen to reset your computer to the factory default settings.

Using the advanced startup options

With the advanced startup options, you can change the firmware settings of the computer, change the startup settings of the Windows operating system, start the computer from an external device, or restore the Windows operating system from a system image.

To use the advanced startup options, do the following:

1. Move your pointer to the top-right or bottom-right corner of the screen to display the charms. Click **Settings → Change PC settings → Update and recovery → Recovery**.
2. In the **Advanced startup** section, click **Restart now → Troubleshoot → Advanced options**.
3. Select a desired startup option, then follow the instructions on the screen.

Recovering your operating system if Windows 8.1 fails to start

The Windows recovery environment on your computer is capable of operating independently from the Windows 8.1 operating system. This enables you to recover or repair the operating system even if the Windows 8.1 operating system fails to start.

After two consecutive failed boot attempts, the Windows recovery environment starts automatically. Then you can choose repair and recovery options by following the instructions on the screen.

Note: Ensure that your computer is connected to ac power during the recovery process.

Creating and using recovery media

You can create recovery media as backups for the Windows recovery environment and the Windows recovery image. If you cannot start the computer, you can use recovery media to troubleshoot and fix the problems on your computer.

It is recommended that you create recovery media as early as possible. Once you create recovery media, keep them in a safe place and do not use them to store other data.

Creating recovery media

To create recovery media, you need a USB drive with at least 8 GB of storage. The required USB capacity depends on the size of the recovery image.

Attention: Creating recovery media will delete anything stored on the USB drive. To avoid data loss, make a backup copy of all the data that you want to keep.

To create recovery media, do the following:

Note: Ensure that your computer is connected to ac power.

1. Move your pointer to the top-right or bottom-right corner of the screen to display the charms, and click **Search**.
2. Type recovery in the **Search** field and click the **Search** button. Then click **Create a recovery drive**.
3. Click **Yes** in the User Account Control window to allow the Recovery Media Creator program to start.
4. Select the **Copy the recovery partition from the PC to the recovery drive.** option. Then click **Next**.

   Important: If you clear the **Copy the recovery partition from the PC to the recovery drive.** option, you will create recovery media without the recovery partition content. You still can start the computer from the recovery media, but you might be unable to recover your computer if the recovery partition on your computer is damaged.
5. Connect a proper USB drive then click **Next**.
6. Click **Create** in the Recovery Drive window. The creation of the recovery media starts.
7. When the creation of the recovery media finishes, do one of the following:
   - To keep the recovery partition on your computer, click **Finish**.
   - To delete the recovery partition on your computer, click **Delete the recovery partition**.

     Attention: If you delete the recovery partition on your computer, do keep the recovery media in a safe place. The Windows recovery image will not be stored in your computer anymore, and you will need the recovery media to refresh or reset your computer.
8. Remove the USB drive. The recovery media are created successfully.

Using recovery media

If you cannot start your computer, or if you cannot start the Windows recovery image on your computer, use recovery media to recover your computer.

To use recovery media, do the following:

Note: Ensure that your computer is connected to ac power.

1. Turn on or restart the computer. Before the Windows operating system starts, repeatedly press the F12 key. The Boot Menu window opens.
2. Select the recovery drive as the boot device.
3. Select a preferred language and then select a preferred keyboard layout.
4. Click **Troubleshoot** to display the optional recovery solutions.
5. Select a corresponding recovery solution according to your situation. For example, select **Reset your PC** if you want to reset your computer to the factory default settings.

For more information about the recovery solutions provided by the Windows 8.1 operating system, go to: http://go.microsoft.com/fwlink/?LinkID=263800

Recovery overview for the Windows 10 operating system

The Windows recovery programs enable you to reset your computer or use advanced startup options.

It is recommended that you create a recovery USB drive as early as possible. Store the recovery USB drive as a backup or replacement for the Windows recovery programs.

For more information, see “Creating and using a recovery USB drive” on page 103.

Resetting your computer

If your computer does not perform well, you might consider resetting your computer. In the resetting process, you can choose to keep your files or remove them, and then reinstall the Windows operating system.

To reset your computer, do the following:

Note: The graphical user interface (GUI) items of the operating system might change without notice.

1. Open the Start menu and then click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs, and then click **Settings → Update & security → Recovery**.
2. In the **Reset this PC** section, click **Get started**.
3. Follow the instructions on the screen to reset your computer.

Using advanced startup options

With advanced startup options, you can change the firmware settings of the computer, change the startup settings of the Windows operating system, start the computer from an external device, or restore the Windows operating system from a system image.

To use advanced startup options, do the following:

Note: The GUI items of the operating system might change without notice.

1. Open the Start menu and then click **Settings**. If **Settings** is not displayed, click **All apps** to display all programs, and then click **Settings → Update & security → Recovery**.
2. In the **Advanced startup** section, click **Restart now → Troubleshoot → Advanced options**.
3. Select a desired startup option, then follow the instructions on the screen.

Recovering your operating system if Windows 10 fails to start

The Windows recovery environment on your computer is capable of operating independently from the Windows 10 operating system. This enables you to recover or repair the operating system even if the Windows 10 operating system fails to start.

After two consecutive failed boot attempts, the Windows recovery environment starts automatically. Then you can choose repair and recovery options by following the instructions on the screen.

Note: Ensure that your computer is connected to ac power during the recovery process.

Creating and using a recovery USB drive

You can create a recovery USB drive as a backup for the Windows recovery programs. With the recovery USB drive, you can troubleshoot and fix the problems even if the preinstalled Windows recovery programs are damaged.

Creating a recovery USB drive

The USB drive that you use to create the recovery USB drive must be at least 16 GB of storage. The actual USB capacity that is required depends on the size of the recovery image.

Attention: The creation process deletes anything stored on the USB drive. To avoid data loss, make a backup copy of all the data that you want to keep.

To create a recovery USB drive, do the following:

Note: Ensure that your computer is connected to ac power during the following process.

1. Connect a proper USB drive (at least 16 GB of storage).
2. Type recovery in the search box on the taskbar. Then click **Create a recovery drive**.
3. Click **Yes** in the User Account Control window to allow the Recovery Media Creator program to start.
4. In the Recovery Drive window, follow the on-screen instructions to create a recovery USB drive.

Using the recovery USB drive

If you cannot start your computer, refer to the corresponding information in the topic “Troubleshooting” on page 79 to try to solve the problem by yourself. If you still cannot start your computer, use the recovery USB drive to recover your computer.

To use a recovery USB drive, do the following:

Note: Ensure that your computer is connected to ac power.

1. Connect the recovery USB drive to the computer.
2. Turn on or restart the computer. Before the Windows operating system starts, repeatedly press the F12 key. The Boot Menu window opens.
3. Select the recovery USB drive as the boot device.
4. Select a preferred keyboard layout.
5. Click **Troubleshoot** to display the optional recovery solutions.
6. Select a corresponding recovery solution according to your situation. Then follow the instructions on the screen to complete the process.

Chapter 9. Replacing devices

This chapter contains the following items:

- “Static electricity prevention” on page 105
- “Disabling the built-in batteries” on page 105
- “Replacing the memory module” on page 106
- “Replacing the coin-cell battery” on page 108
- “Replacing the user-replaceable wireless-LAN card” on page 120
- “Replacing the hard disk drive or solid-state drive” on page 111
- “Replacing the keyboard” on page 115

Static electricity prevention

Static electricity, although harmless to you, can seriously damage computer components and options. Improper handling of static-sensitive parts can cause damage to the part. When you unpack an option or a CRU, do not open the static-protective package containing the part until the instructions direct you to install it.

When you handle options or CRUs, or perform any work inside the computer, take the following precautions to avoid static-electricity damage:

- Limit your movement. Movement can cause static electricity to build up around you.
- Always handle components carefully. Handle adapters, memory modules, and other circuit boards by the edges. Never touch exposed circuitry.
- Prevent others from touching components.
- When you install a static-sensitive option or CRU, touch the static-protective package containing the part to a metal expansion-slot cover or other unpainted metal surface on the computer for at least two seconds. This reduces static electricity from the package and your body.
- When possible, remove the static-sensitive part from the static-protective packaging and install the part without setting it down. When this is not possible, place the static-protective packaging on a smooth, level surface and place the part on it.
- Do not place the part on the computer cover or other metal surface.

Disabling the built-in batteries

Before replacing any FRU, ensure that you have disabled the built-in battery.

For Windows 10, disable Fast Startup before disabling the built-in battery.

To disable Fast Startup for Windows 10, do the following:

1. From the desktop, type `Power` in the search box on the taskbar, and select **Power Options**.
2. Click **Change what the power buttons do** on the left pane.
3. Click **Change settings that are currently unavailable** at the top.
4. If prompted by User Account Control (UAC), click **Yes**.
5. Clear the **Turn on fast startup** check box, and then click **Save changes**.

To disable the built-in battery, do the following:

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1. Turn off your computer and disconnect the ac power adapter and all cables from the computer.
2. Turn on your computer. When the logo screen is displayed, immediately press F1 to enter ThinkPad Setup.
3. Select **Config → Power**. The **Power** submenu is displayed.
4. Select **Disable built-in battery** and press Enter.
5. Select **Yes** in the Setup Confirmation window. The built-in battery is disabled and the computer turns off automatically. Wait three to five minutes to let the computer cool.

Replacing the memory module

Before you start, print these instructions. Read the important safety information first.

This topic only applies to the memory module that is seated in the memory slot. The memory module of your computer might be seated in the memory slot (figure 1) or soldered on the system board (figure 2). If the memory module is soldered on the system board, it cannot be replaced.

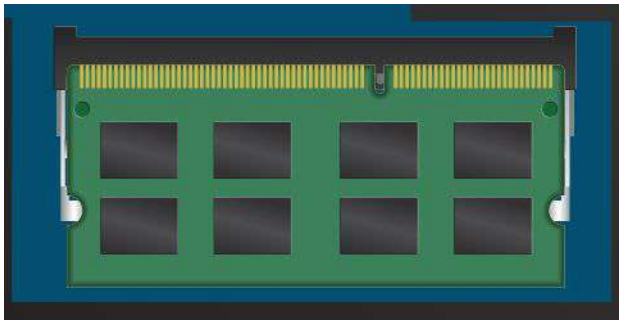


Figure 1. Memory module seated in the memory slot (replaceable)

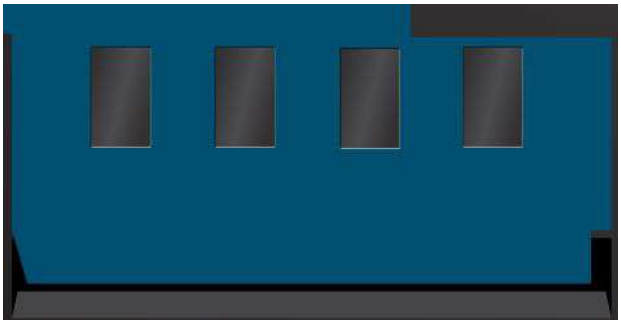


Figure 2. Memory module soldered on the system board (non-replaceable)

Increasing memory capacity is an effective way to make programs run faster. The operating speed of the memory module has dependency on the system configuration. In some conditions, the memory module in your computer might not be able to operate at the maximum speed.

To replace the memory module, read the following prerequisites and then the instructions.

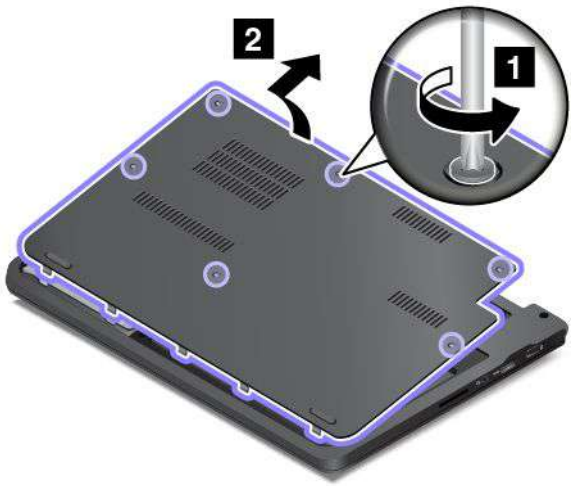
Attention: Before you start installing a memory module, touch a metal table or a grounded metal object. This action reduces any static electricity from your body. The static electricity could damage the memory module.

To replace a memory module, do the following:

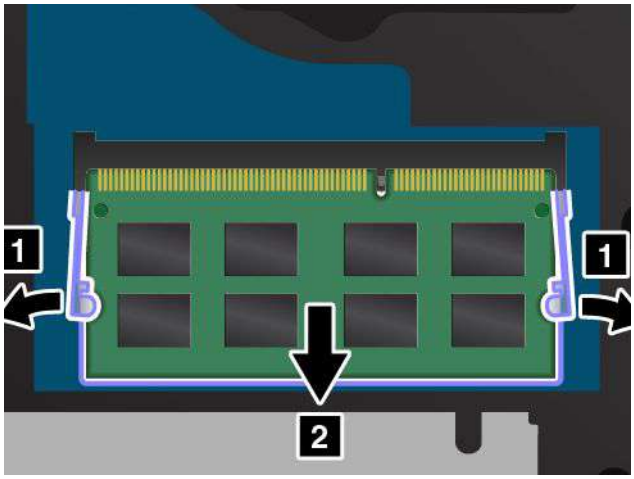
Note: Your computer might look slightly different from the following illustrations.

1. Turn off the computer; then disconnect the ac power adapter and all cables from the computer. Wait three to five minutes to let the computer cool.
2. Close the computer display, and turn it over.

3. Loosen the screws 1, and then remove the cover 2.

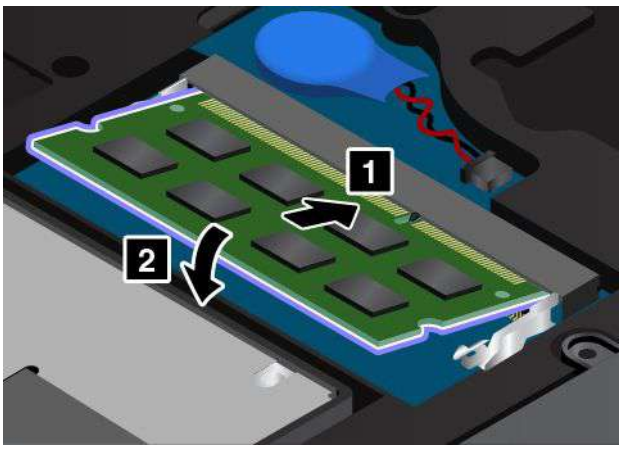


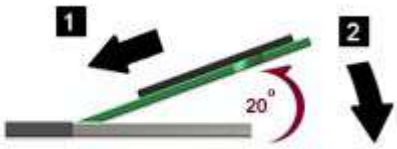
4. Press out on the latches on both edges of the socket at the same time 1, and then remove the memory module 2 to make room for the new one.



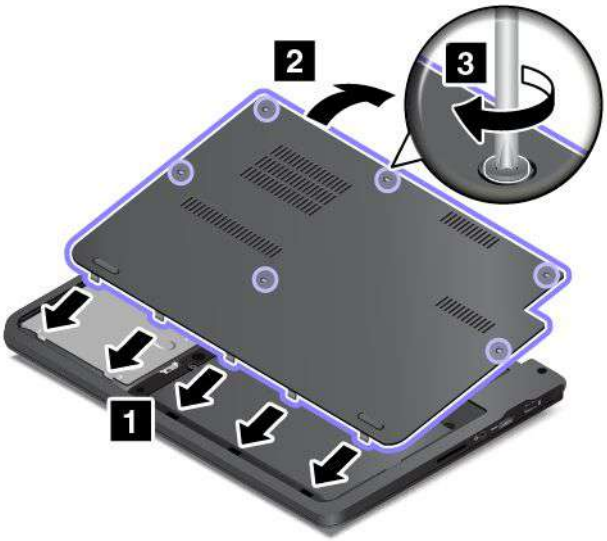
5. Find the notch on the contact edge side of the memory module you are installing. With the notched end of the memory module toward the contact edge side of the socket, insert the memory module 1 into the socket at an angle of about 20 degrees; then pivot the memory module downward until it snaps into place 2.

   Attention: To avoid damaging the memory module, do not touch its contact edge.





6. Install the cover 1 and pivot it downwards 2. Then tighten the screws 3.



7. Turn the computer over again. Connect the ac power adapter and all cables.

Replacing the coin-cell battery

Before you start, print these instructions. Read the important safety information first.

DANGER

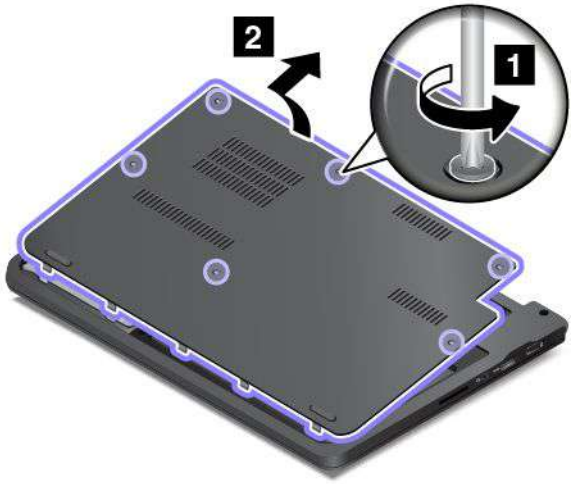
If the coin-cell battery is incorrectly replaced, there is danger of an explosion. The coin-cell battery contains a small amount of harmful substances. To avoid possible injury:

- **Replace only with a battery of the type recommended by Lenovo.**
- **Keep the battery pack away from fire.**
- **Do not expose it to excessive heat.**
- **Do not expose it to water or rain.**
- **Do not short-circuit it.**
- **Do not drop, crush, puncture, or subject to strong forces. Battery abuse or mishandling can cause the battery to overheat, which can cause gasses or flame to "vent" from the battery pack or coin cell.**

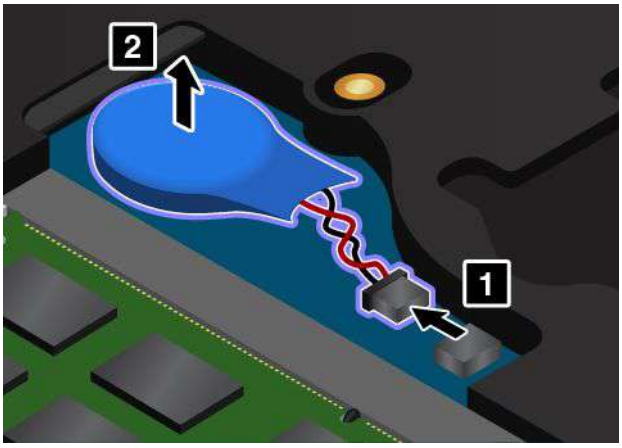
To remove the coin-cell battery, do the following:

Note: Your computer might look slightly different from the following illustrations.

1. Turn off the computer; then disconnect the ac power adapter and all cables from the computer. Wait three to five minutes to let the computer cool.
2. Close the computer display, and turn the computer over.
3. Loosen the screws 1, and then remove the cover 2.

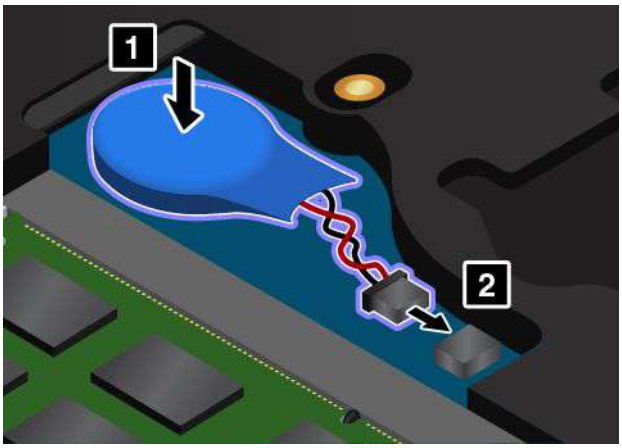


4. Detach the connector 1. Then remove the coin-cell battery 2.

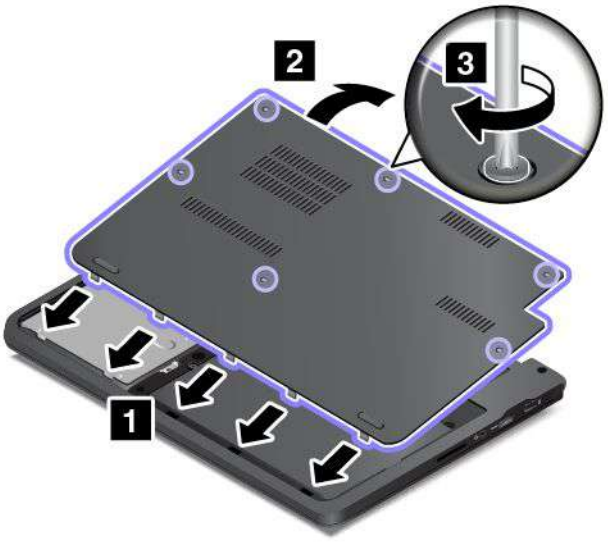


To install the backup battery, do the following:

1. Install the coin-cell battery 1. Then attach the connector 2.



2. Install the cover 1 and pivot it downwards 2. Then tighten the screws 3.



3. Turn the computer over again. Connect the ac power adapter and all cables.

4. After you install the coin-cell battery, reset the system date and time in the ThinkPad Setup program.

Replacing the hard disk drive or solid-state drive

Before you start, print these instructions. Read the important safety information first.

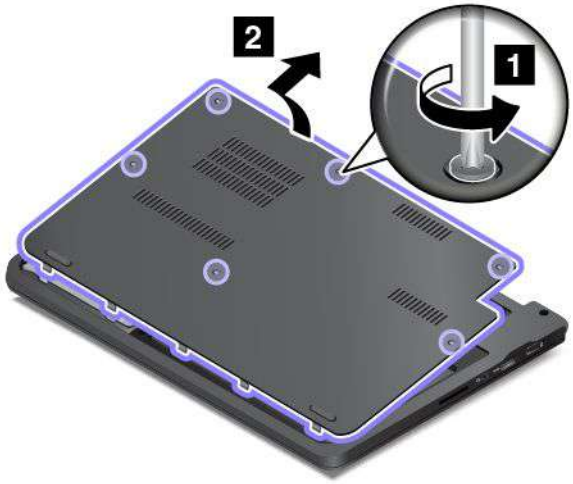
Attention: The hard disk drive or solid-state drive is very sensitive. Incorrect handling can cause damage and permanent loss of data. Observe the following guidelines:

- Replace the hard disk drive or solid-state drive only if you upgrade it or have it repaired. The connectors and slot of the hard disk drive or solid-state drive are not designed for frequent changes, or drive swapping.
- Do not drop the drive or subject it to physical shocks. Put the drive on a material, such as soft cloth, that absorbs any physical shocks.
- Do not apply pressure to the cover of the drive.
- Do not touch the connector.
- Before removing the hard disk drive or solid-state drive, make a backup copy of all the information on it, and then turn the computer off.
- Never remove the drive while the computer is operating, in sleep mode, or in hibernation mode.

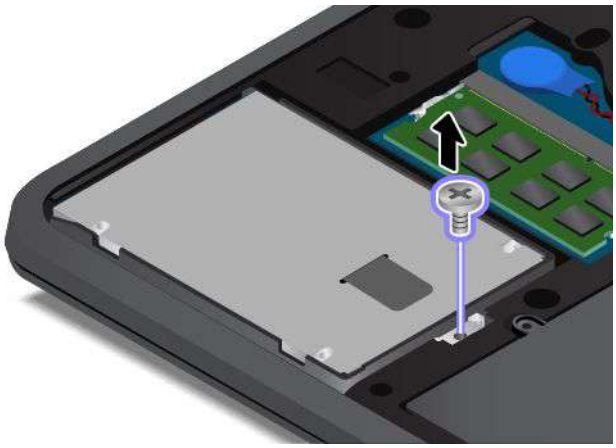
To replace the hard disk drive or solid-state drive, do the following:

Note: Your computer might look slightly different from the following illustrations.

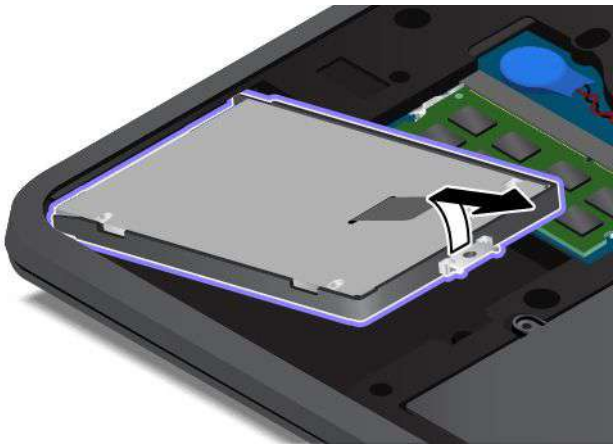
1. Turn off the computer; then disconnect the ac power adapter and all cables from the computer. Wait three to five minutes to let the computer cool.
2. Close the computer display, and turn it over.
3. Loosen the screws 1, and then remove the cover 2.



4. Remove the screw that secures the hard disk drive or solid-state drive.



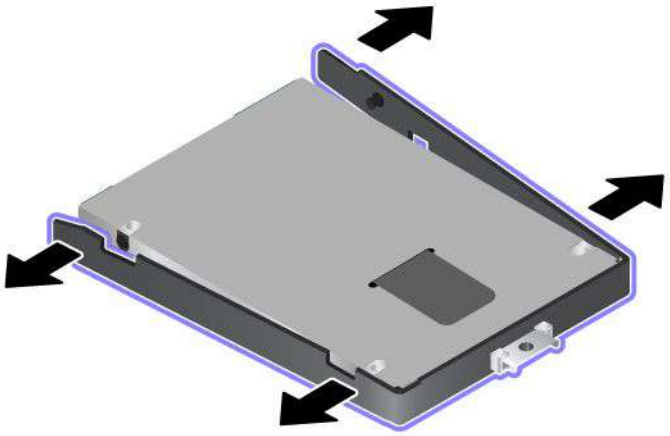
5. Take the black tab and lift the hard disk drive or solid-state drive.



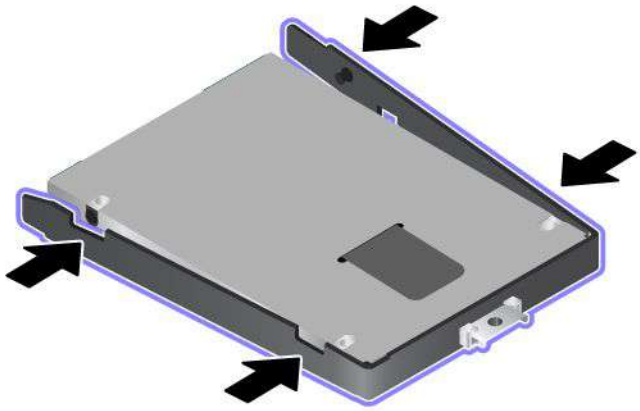
6. Gently take the hard disk drive or solid-state drive out of the drive bay to reveal the drive cable. Then disconnect the cable from the hard disk drive or solid-state drive.



7. Detach the bracket from the hard disk drive or solid-state drive.



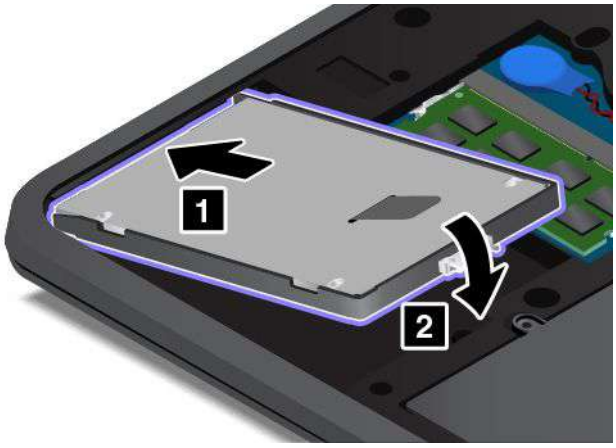
8. Attach the bracket to the new hard disk drive or solid-state drive.



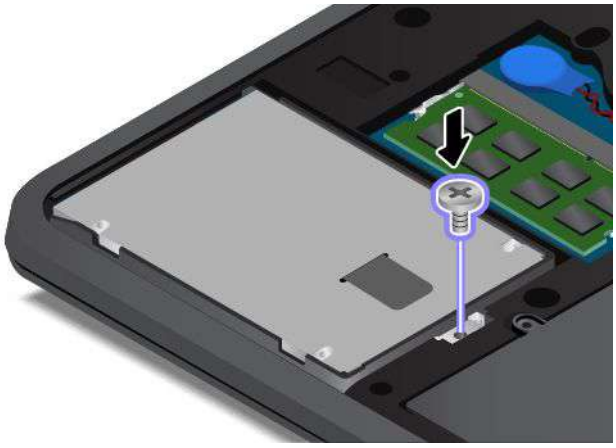
9. Connect the drive cable to the hard disk drive or solid-state drive.



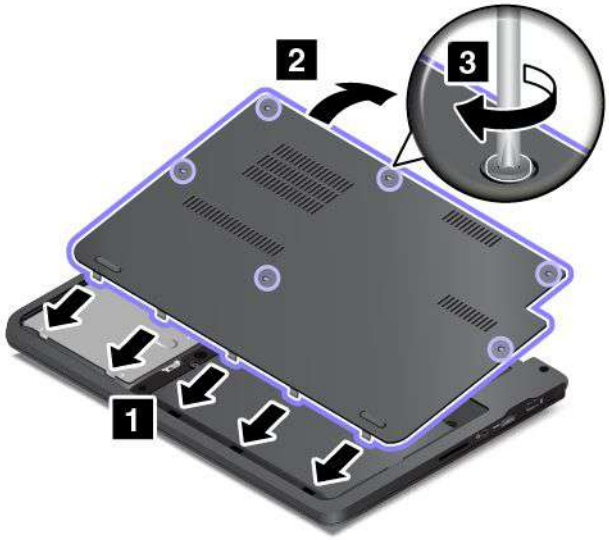
10. Place the new hard disk drive or solid-state drive into the hard disk drive or solid-state drive bay.



11. Reinstall the screw to secure the hard disk drive or solid-state drive.



12. Install the cover 1 and pivot it downwards 2. Then tighten the screws 3.



13. Turn the computer over again. Connect the ac power adapter and all cables.

Replacing the keyboard

Before you start, print these instructions. Read the important safety information first.

DANGER

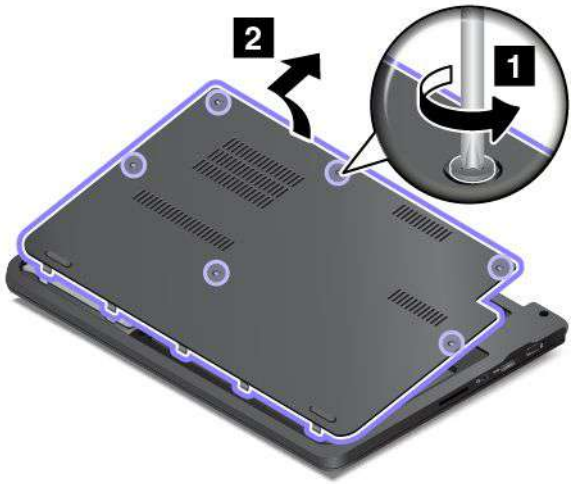
Electric current from power, telephone, and communication cables is hazardous. To avoid shock hazard, disconnect the cables before opening the cover of this slot.

Removing the keyboard

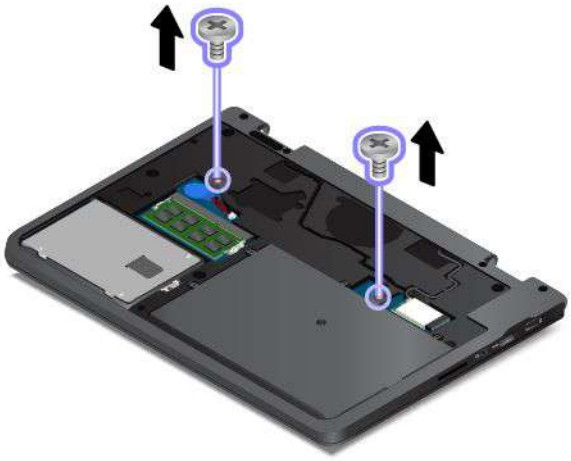
To remove the keyboard, do the following:

Note: Your computer might look slightly different from the following illustrations.

1. Turn off the computer; then disconnect the ac power adapter and all cables from the computer. Wait three to five minutes to let the computer cool.
2. Close the computer display, and turn it over.
3. Loosen the screws 1, and then remove the cover 2.



4. Remove the screws that secure the keyboard.



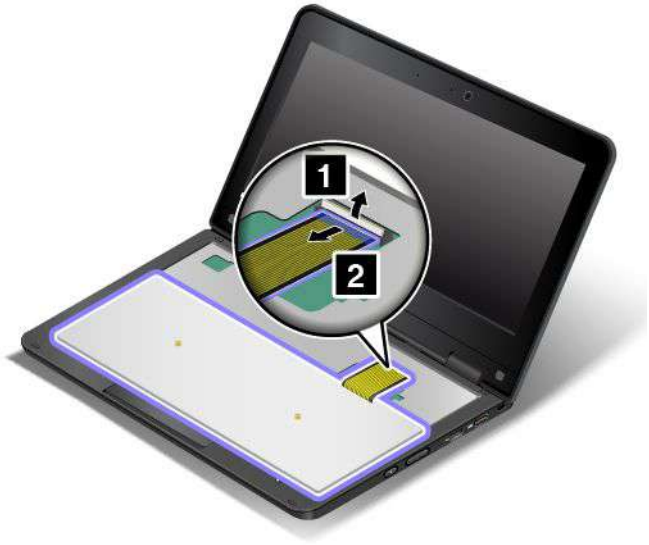
5. Turn the computer over and open the display.
6. Push hard in the direction shown by the arrows **1** to unlatch the front side of the keyboard.



7. Pivot the keyboard slightly upward as shown by the arrow 1. Then turn over the keyboard as shown by the arrow 2.



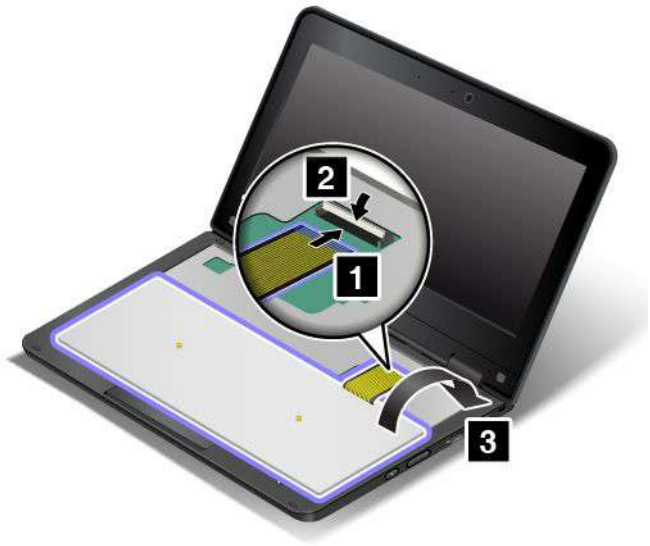
8. Detach the connector and remove the keyboard.



Installing the keyboard

To install the keyboard, do the following:

1. Attach the cable, and then turn over the keyboard.



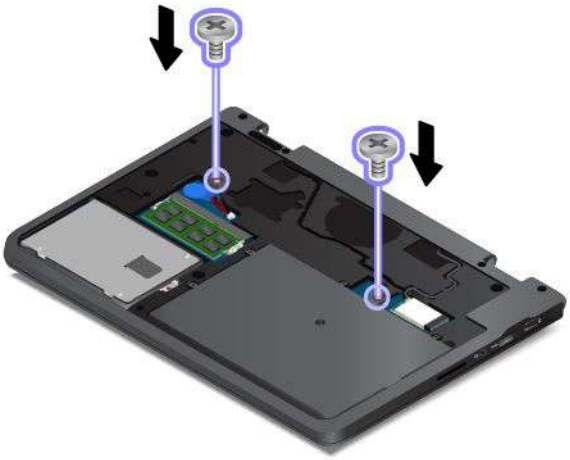
2. Insert the keyboard into the keyboard bezel as shown. Ensure that the front edge of the keyboard is under the frame of the keyboard bezel.



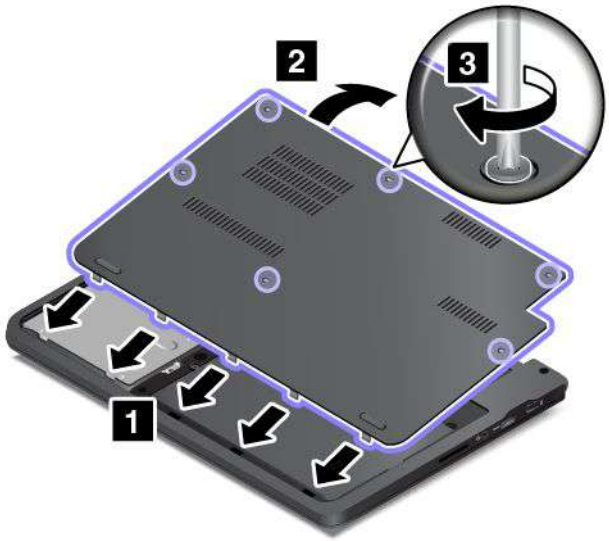
3. Slide the keyboard in the direction shown by the arrows, until the latches of the keyboard frame are hidden under the keyboard bezel



4. Close the display and turn the computer over. Then reinstall the screws.



5. Install the cover 1 and pivot it downwards 2. Then tighten the screws 3.



6. Turn the computer over again. Connect the ac power adapter and all cables.

Replacing the user-replaceable wireless-LAN card

Before you start, print these instructions. Read the important safety information first.

This topic only applies to the user-replaceable wireless-LAN card. Do not replace the preinstalled wireless-LAN card by yourself.

To distinguish a user-replaceable wireless-LAN card from a preinstalled wireless-LAN card, see “FCC ID and IC Certification number information” on page 9.

If the preinstalled wireless-LAN card needs replacement, contact Lenovo. For information about contacting Lenovo, see Chapter 10 “Getting support” on page 125.

DANGER

Electric current from power, telephone, and communication cables is hazardous. To avoid shock hazard, disconnect the cables before opening the cover of this slot.

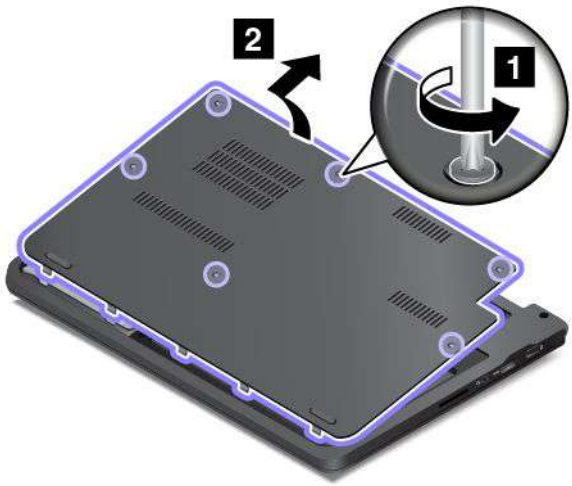
Attention: Before you start installing a user-replaceable wireless-LAN card, touch a metal table or a grounded metal object. This action reduces any static electricity from your body. The static electricity could damage the card.

To replace the user-replaceable wireless-LAN card, do the following:

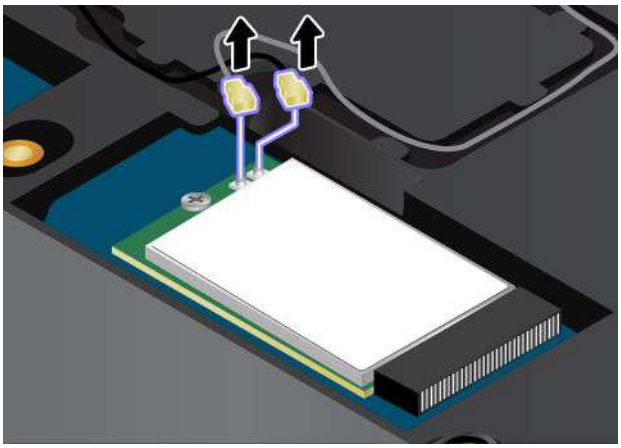
Note: Your computer might look slightly different from the following illustrations.

1. Turn off the computer; then disconnect the ac power adapter and all cables from the computer. Wait three to five minutes to let the computer cool.
2. Close the computer display, and turn the computer over.

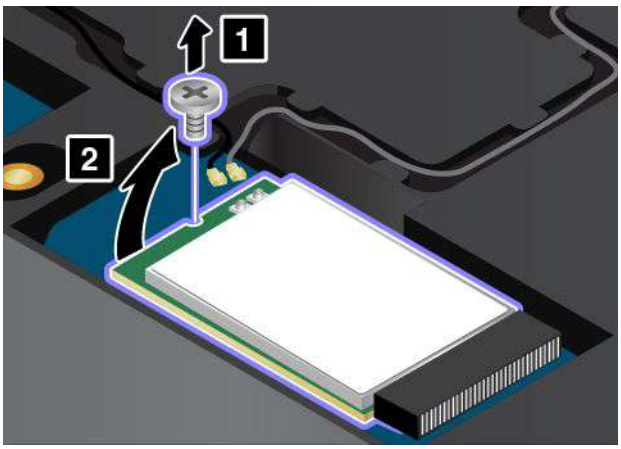
3. Loosen the screws 1, and then remove the cover 2.



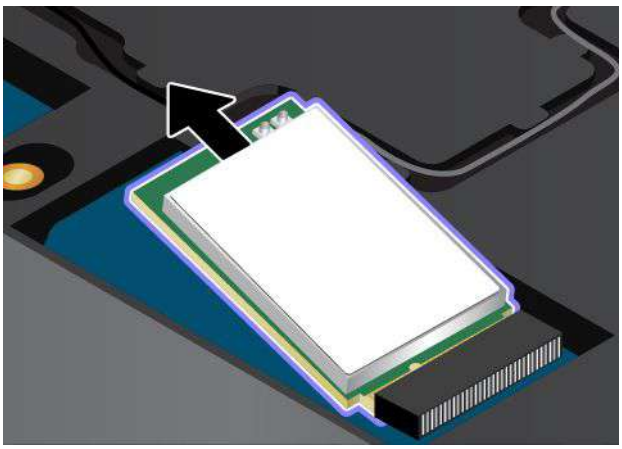
4. If a tool for removing connectors is included in the package with the new card, use it to disconnect the cables from the card. If no such tool is included, disconnect the cables by picking up the connectors with your fingers and gently unplugging them.



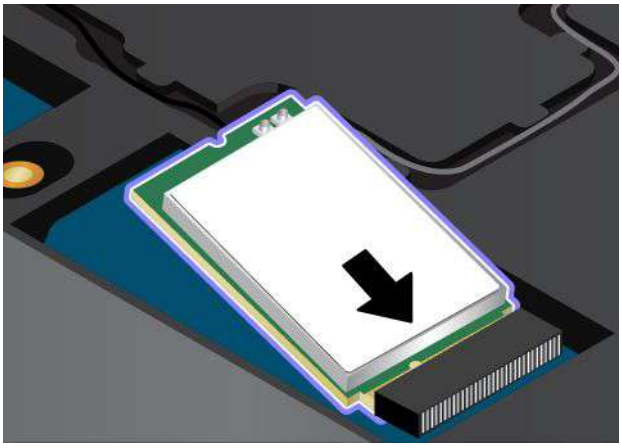
5. Remove the screw 1. The card pops up 2.



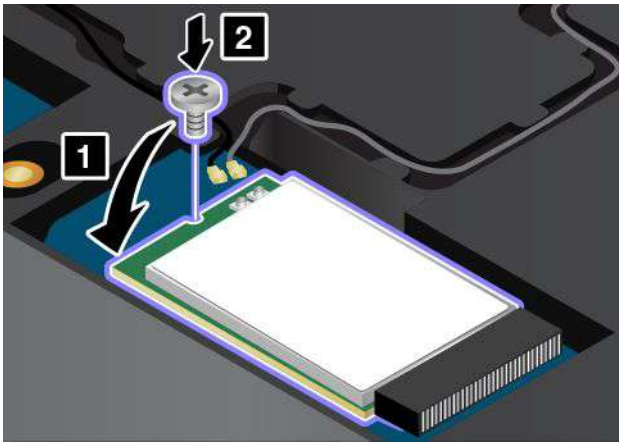
6. Remove the card.



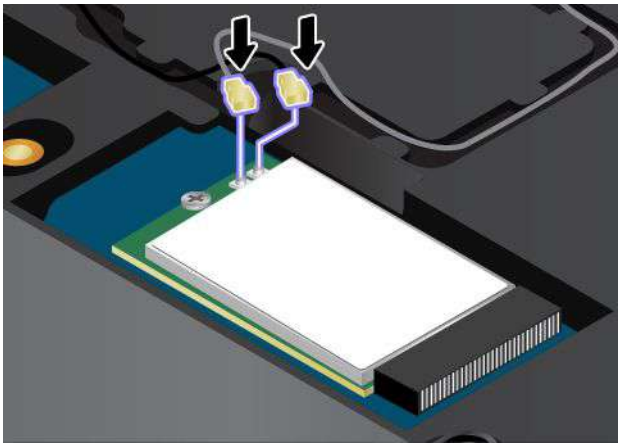
7. Align the notched edge of the new wireless-LAN card with the key in the slot. Then carefully insert the card into the slot at an angle of about 20 degrees.



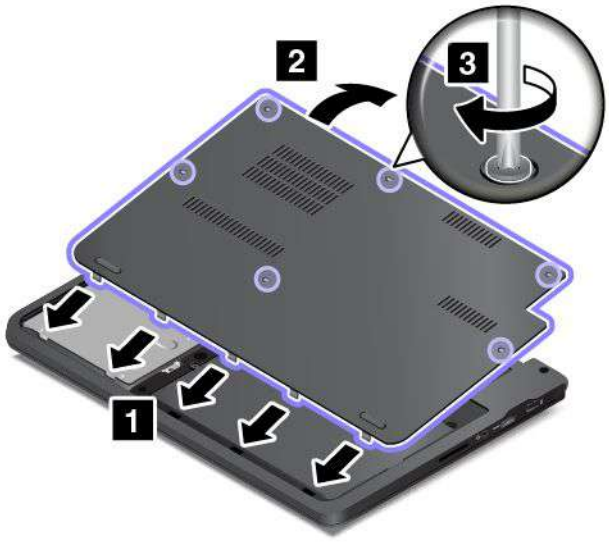
8. Pivot the new wireless-LAN card downward **1**, and then install the screw to secure the card in place **2**.



9. Connect the antenna cables to the new card. Be sure to attach the gray cable to the connector marked “MAIN” on the card, and attach the black cable to the connector marked “AUX”.



10. Install the cover 1 and pivot it downwards 2. Then tighten the screws 3.



11. Turn the computer over again. Connect the ac power adapter and all cables.

Chapter 10. Getting support

This chapter provides information about getting help and support from Lenovo.

- “Before you contact Lenovo” on page 125
- “Getting help and service” on page 125
- “Purchasing additional services” on page 127

Before you contact Lenovo

Often, you can solve your computer problems by referring to the information in the explanations of error codes, running diagnostic programs, or by consulting the Lenovo Web site.

Registering your computer

Register your computer with Lenovo at http://www.lenovo.com/register. For more information, see “Registering your computer” on page 17.

Downloading system updates

Downloading updated software might resolve problems you experience with your computer.

To download updated software, go to the following Web site and follow the instructions on the screen: http://www.lenovo.com/support

Recording information

Before you talk to a Lenovo representative, record the following important information about your computer.

Recording problem symptoms and details

Collect the answers to the questions below before you call for help. Then, you will be able to get help as quickly as possible.

- What is the problem? Is it continuous or intermittent?
- Is there an error message? What is the error code, if any?
- What operating system are you using? Which version?
- Which software programs were running at the time of the problem?
- Can the problem be reproduced? If so, how?

Recording system information

The serial number label is on the bottom of your computer. Record the machine type and the serial number.

- What is the name of your Lenovo product?
- What is the machine type?
- What is the serial number?

Getting help and service

If you need help, service, technical assistance, or just want more information about Lenovo products, you will find a wide variety of sources available from Lenovo to assist you. This section contains information

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about where to go for additional information about Lenovo and our products, what to do if you experience a problem with your computer, and whom to call for service should it be necessary.

Information about your computer and preinstalled software, if any, is available in the documentation that comes with your computer. That documentation includes printed books, online books, readme files, and help files. In addition, information about Lenovo products is available on the World Wide Web.

Microsoft Service Packs are the latest software source for Windows product updates. They are available through Web download (connection charges might apply) or through disc. For more specific information and links, go to http://www.microsoft.com. Lenovo offers technical assistance with installation of, or questions related to, Service Packs for your Lenovo-preloaded Microsoft Windows product. For information, contact the Customer Support Center.

Using diagnostic programs

Many computer problems can be solved without outside assistance. If you experience a problem with your computer, the first place to start is the troubleshooting information of your computer documentation. If you suspect a software problem, see the documentation, including readme files and help information systems, that comes with the operating system or program.

ThinkPad notebook computers come with a set of diagnostic programs that you can use to help you identify hardware problems. See “Diagnosing problems” on page 79 for instructions on using the diagnostic programs.

The troubleshooting information or the diagnostic programs might tell you that you need additional or updated device drivers or other software. You can get the latest technical information and download device drivers and updates from the Lenovo Web site at http://www.lenovo.com/support.

Lenovo Support Web site

Technical support information is available on the Lenovo Support Web site at:
http://www.lenovo.com/support

This Web site is updated with the latest support information such as the following:

- Drivers and software
- Diagnostic solutions
- Product and service warranty
- Product and parts details
- User guides and manuals
- Knowledge base and frequently asked questions

Calling Lenovo

If you have tried to correct the problem yourself and still need help, during the warranty period, you can get help and information by telephone through the Customer Support Center. The following services are available during the warranty period:

- Problem determination - Trained personnel are available to assist you with determining if you have a hardware problem and deciding what action is necessary to fix the problem.
- Lenovo hardware repair - If the problem is determined to be caused by Lenovo hardware under warranty, trained service personnel are available to provide the applicable level of service.

- Engineering change management - Occasionally, there might be changes that are required after a product has been sold. Lenovo or your reseller, if authorized by Lenovo, will make selected Engineering Changes (ECs) that apply to your hardware available.

The following items are not covered:

- Replacement or use of parts not manufactured for or by Lenovo or non-warranted parts

  Note: All warranted parts contain a 7-character identification in the format FRU XXXXXXX.
- Identification of software problem sources
- Configuration of UEFI BIOS as part of an installation or upgrade
- Changes, modifications, or upgrades to device drivers
- Installation and maintenance of network operating systems (NOS)
- Installation and maintenance of programs

For the terms and conditions of the Lenovo Limited Warranty that applies to your Lenovo hardware product, see “Warranty information” in the *Safety, Warranty, and Setup Guide* that comes with your computer.

If possible, be near your computer when you make your call in case the technical assistance representative needs to help you resolve a computer problem. Ensure that you have downloaded the most current drivers and system updates, run diagnostics, and recorded information before you call. When calling for technical assistance, have the following information available:
- Machine type and model
- Serial numbers of your computer, monitor, and other components, or your proof of purchase
- Description of the problem
- Exact wording of any error messages
- Hardware and software configuration information for your system

Telephone numbers

For a list of the Lenovo Support phone numbers for your country or region, go to http://www.lenovo.com/support/phone or refer to the *Safety, Warranty, and Setup Guide* that comes with your computer.

Note: Phone numbers are subject to change without notice. The latest phone numbers are available at http://www.lenovo.com/support/phone. If the number for your country or region is not provided, contact your Lenovo reseller or Lenovo marketing representative.

Finding ThinkPad options

If you want to expand the capabilities of your computer, Lenovo has a number of hardware accessories and upgrades to meet your needs. Options include memory modules, storage devices, network cards, port replicators or docking stations, batteries, power adapters, printers, scanners, keyboards, mice, and more.

You can shop at Lenovo 24 hours a day, 7 days a week directly over the World Wide Web. All you need is an Internet connection and a credit card.

To shop at Lenovo, go to:
http://www.lenovo.com/essentials

Purchasing additional services

During and after the warranty period, you can purchase additional services, such as support for Lenovo and non-Lenovo hardware, operating systems, and application programs; network setup and configuration

services; upgraded or extended hardware repair services; and custom installations services. Service availability and service name might vary by country.

For more information about these services, go to:
http://www.lenovo.com/essentials

Appendix A. Regulatory information

Wireless related information

Wireless interoperability

The wireless-LAN PCI Express Mini Card is designed to be interoperable with any wireless-LAN products that are based on DSSS, CCK, and/or OFDM radio technology, and are compliant to:

- The 802.11b/g Standard, 802.11a/b/g, 802.11n, or 802.11ac on wireless-LANs, as defined and approved by the Institute of Electrical and Electronics Engineers.
- The WiFi certification as defined by the Wi-Fi Alliance.

Note: Depending on the Bluetooth card and the operating system you use, some profiles might not be available.

A Bluetooth device is designed to be interoperable with any Bluetooth products that are compliant to Bluetooth Specification 4.0 as defined by the Bluetooth SIG. The following profiles are supported by Bluetooth devices:

- Audio Gateway
- AV
- Basic Image
- Dial-up Networking
- File Transfer
- Generic Access
- Service Discovery
- Serial Port
- LAN Access using PPP
- Personal Area Network
- Generic Object Exchange
- Generic Object Push
- Synchronization
- Headset
- Printer
- Human Interface Devices (Keyboard/Mouse)
- Handsfree
- PBAP (for the Windows 7 operating system only)
- VDP-Sync Profile (for the Windows 7 operating system only)

Usage environment and your health

This computer contains integrated wireless cards that operate within the guidelines identified by radio frequency (RF) safety standards and recommendations; therefore, Lenovo believes this product is safe for use by consumers. These standards and recommendations reflect the consensus of the worldwide scientific

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community, and result from deliberations of panels and committees of scientists, who continually review and interpret the extensive research literature.

In some situations or environments, the use of wireless devices might be restricted by the proprietor of a building or responsible representatives of an organization. For example, these situations and areas might include the following:

- On board of airplanes, in hospitals or near petrol stations, blasting areas (with electro-explosive devices), medical implants or body-worn electronic medical devices, such as pace makers.
- In any other environment where the risk of interference to other devices or services is perceived or identified as harmful.

If you are uncertain of the policy that applies to the use of wireless devices in a specific area (such as an airport or hospital), you are encouraged to ask for authorization to use a wireless device prior to turning on the computer.

Locating the UltraConnect wireless antennas

ThinkPad notebook computers feature an UltraConnect™ wireless antenna system built into the display for optimal reception, which enables you to establish wireless communications wherever you are.

Note: Your computer might look slightly different from the following illustration.



1 Wireless-LAN antenna (main)

2 Wireless-LAN antenna (auxiliary)

Wireless-radio compliance information

Computer models equipped with wireless communications comply with the radio frequency and safety standards of any country or region in which it has been approved for wireless use.

Brazil wireless-radio compliance information

Este equipamento opera em caráter secundário, isto é, não tem direito a proteção contra interferência prejudicial, mesmo de estações do mesmo tipo, e não pode causar interferência a sistemas operando em caráter primário.

This equipment is a secondary type device, that is, it is not protected against harmful interference, even if the interference is caused by a device of the same type, and it also cannot cause any interference to primary type devices.

Mexico wireless-radio compliance information

Advertencia: En Mexico la operación de este equipo estásujeta a las siguientes dos condiciones: (1) es posible que este equipo o dispositivo no cause interferencia perjudicial y (2) este equipo o dispositivo debe aceptar cualquier interferencia, incluyendo la que pueda causar su operación no deseada.

Locating wireless regulatory notices

For more information about the wireless regulatory notices, refer to the *Regulatory Notice* shipped with your computer.

If your computer is shipped without the *Regulatory Notice*, you can find it on the Web site at: http://www.lenovo.com/UserManuals

Certification related information

The following table contains information of the product name, compliance ID, and machine types.

Product name	Compliance ID	Machine types
ThinkPad 11e and ThinkPad Yoga 11e	TP00066A	20D9 and 20DA
	TP00066B	20E5, 20E6, 20E7, 20E8, 20ED, and 20EE

Export classification notice

This product is subject to the United States Export Administration Regulations (EAR) and has an Export Classification Control Number (ECCN) of 5A992.c. It can be re-exported except to any of the embargoed countries in the EAR E1 country list.

Electronic emission notices

The following information refers to the ThinkPad 11e and ThinkPad Yoga 11e computers, machine types 20D9, 20DA, 20E5, 20E6, 20E7, 20E8, 20ED, and 20EE.

Federal Communications Commission Declaration of Conformity

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult an authorized dealer or service representative for help.

Lenovo is not responsible for any radio or television interference caused by using other than specified or recommended cables and connectors or by unauthorized changes or modifications to this equipment. Unauthorized changes or modifications could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Responsible Party:
Lenovo (United States) Incorporated
1009 Think Place - Building One
Morrisville, NC 27560
Phone Number: 919-294-5900



Industry Canada Class B emission compliance statement

CAN ICES-3(B)/NMB-3(B)

European Union - Compliance to the Electromagnetic Compatibility Directive

This product is in conformity with the protection requirements of EU Council Directive 2004/108/EC on the approximation of the laws of the Member States relating to electromagnetic compatibility. Lenovo cannot accept responsibility for any failure to satisfy the protection requirements resulting from a non-recommended modification of the product, including the installation of option cards from other manufacturers.

This product has been tested and found to comply with the limits for Class B Information Technology Equipment according to European Standard EN 55022. The limits for Class B equipment were derived for typical residential environments to provide reasonable protection against interference with licensed communication devices.

EU contact: Lenovo, Einsteinova 21, 851 01 Bratislava, Slovakia



German Class B compliance statement

Deutschsprachiger EU Hinweis:

Hinweis für Geräte der Klasse B EU-Richtlinie zur Elektromagnetischen Verträglichkeit
Dieses Produkt entspricht den Schutzanforderungen der EU-Richtlinie 2004/108/EG (früher 89/336/EWG) zur Angleichung der Rechtsvorschriften über die elektromagnetische Verträglichkeit in den EU-Mitgliedsstaaten und hält die Grenzwerte der EN 55022 Klasse B ein.

Um dieses sicherzustellen, sind die Geräte wie in den Handbüchern beschrieben zu installieren und zu betreiben. Des Weiteren dürfen auch nur von der Lenovo empfohlene Kabel angeschlossen werden. Lenovo übernimmt keine Verantwortung für die Einhaltung der Schutzanforderungen, wenn das Produkt ohne Zustimmung der Lenovo verändert bzw. wenn Erweiterungskomponenten von Fremdherstellern ohne Empfehlung der Lenovo gesteckt/eingebaut werden.

Deutschland:

Einhaltung des Gesetzes über die elektromagnetische Verträglichkeit von Betriebsmitteln
Dieses Produkt entspricht dem „Gesetz über die elektromagnetische Verträglichkeit von Betriebsmitteln“ EMVG (früher „Gesetz über die elektromagnetische Verträglichkeit von Geräten“). Dies ist die Umsetzung der EU-Richtlinie 2004/108/EG (früher 89/336/EWG) in der Bundesrepublik Deutschland.

Zulassungsbescheinigung laut dem Deutschen Gesetz über die elektromagnetische Verträglichkeit von Betriebsmitteln, EMVG vom 20. Juli 2007 (früher Gesetz über die elektromagnetische Verträglichkeit von Geräten), bzw. der EMV EG Richtlinie 2004/108/EC (früher 89/336/EWG), für Geräte der Klasse B.

Dieses Gerät ist berechtigt, in Übereinstimmung mit dem Deutschen EMVG das EG-Konformitätszeichen - CE - zu führen. Verantwortlich für die Konformitätserklärung nach Paragraf 5 des EMVG ist die Lenovo (Deutschland) GmbH, Gropiusplatz 10, D-70563 Stuttgart.

Informationen in Hinsicht EMVG Paragraf 4 Abs. (1) 4:
Das Gerät erfüllt die Schutzanforderungen nach EN 55024 und EN 55022 Klasse B.

Korea Class B compliance statement

B급 기기(가정용 방송통신기자재)
이 기기는 가정용(B급) 전자파적합기기로서 주로 가정에서 사용하는 것을 목적으로 하며, 모든 지역에서 사용할 수 있습니다

Japan VCCI Class B compliance statement

この装置は，クラスB情報技術装置です。 この装置は，家庭環境で使用することを目的としていますが，この装置がラジオやテレビジョン受信機に近接して使用されると，受信障害を引き起こすことがあります。
取扱説明書に従って正しい取り扱いをして下さい。 VCCI-B

Japan compliance statement for products which connect to the power mains with rated current less than or equal to 20 A per phase

日本の定格電流が 20A/相 以下の機器に対する高調波電流規制
高調波電流規格 JIS C 61000-3-2 適合品

Japan notice for ac power cord

The ac power cord shipped with your product can be used only for this specific product. Do not use the ac power cord for other devices.

本製品およびオプションに電源コード・セットが付属する場合は、
それぞれ専用のものになっていますので他の電気機器には使用し
ないでください。

Lenovo product service information for Taiwan

台灣 Lenovo 產品服務資訊如下:
荷蘭商聯想股份有限公司台灣分公司
台北市內湖區堤頂大道二段89號5樓
服務電話：0800-000-702

Eurasian compliance mark



Модели, относящиеся к настоящей серии (семейству) продуктов и впервые выпущенные в обращение до 14 февраля 2013 года, сертифицированы по требованиям Системы сертификации ГОСТ Р и/или по требованиям единой системы сертификации Таможенного Союза, действовавшим в момент сертификации, и маркируются знаком соответствия ГОСТ Р.

Модели, относящиеся к настоящей серии (семейству) продуктов и впервые выпущенные в обращение после 14 февраля 2013 года, сертифицированы в единой системе сертификации Таможенного Союза на соответствие требованиям применимых Технических Регламентов и маркируются знаком EAC.

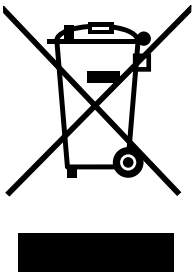
Brazil audio notice

Ouvir sons com mais de 85 decibéis por longos períodos pode provocar danos ao sistema auditivo.

Appendix B. WEEE and recycling information

Lenovo encourages owners of information technology (IT) equipment to responsibly recycle their equipment when it is no longer needed. Lenovo offers a variety of programs and services to assist equipment owners in recycling their IT products. For information on recycling Lenovo products, go to:
http://www.lenovo.com/recycling

Important WEEE information



The WEEE marking on Lenovo products applies to countries with WEEE and e-waste regulations (for example, the European WEEE Directive, India E-Waste Management & Handling Rules, 2011). Appliances are labeled in accordance with local regulations concerning waste electrical and electronic equipment (WEEE). These regulations determine the framework for the return and recycling of used appliances as applicable within each geography. This label is applied to various products to indicate that the product is not to be thrown away, but rather put in the established collection systems for reclaiming these end of life products.

Users of electrical and electronic equipment (EEE) with the WEEE marking must not dispose of end of life EEE as unsorted municipal waste, but use the collection framework available to them for the return, recycle, and recovery of WEEE and to minimize any potential effects of EEE on the environment and human health due to the presence of hazardous substances. For additional WEEE information go to:
http://www.lenovo.com/recycling

Recycling information for China

《废弃电器电子产品回收处理管理条例》提示性说明

联想鼓励拥有联想品牌产品的用户当不再需要此类产品时，遵守国家废弃电器电子产品回收处理相关法律法规，将其交给当地具有国家认可的回收处理资质的厂商进行回收处理。更多回收服务信息，请点击进入
http://support.lenovo.com.cn/activity/551.htm

Recycling information for Japan

Collecting and recycling a disused Lenovo computer or monitor

If you are a company employee and need to dispose of a Lenovo computer or monitor that is the property of the company, you must do so in accordance with the Law for Promotion of Effective Utilization of Resources. Computers and monitors are categorized as industrial waste and should be properly disposed of by an industrial waste disposal contractor certified by a local government. In accordance with the Law for Promotion of Effective Utilization of Resources, Lenovo Japan provides, through its PC Collecting and

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Recycling Services, for the collecting, reuse, and recycling of disused computers and monitors. For details, visit the Lenovo Web site at http://www.lenovo.com/recycling/japan.

Pursuant to the Law for Promotion of Effective Utilization of Resources, the collecting and recycling of home-used computers and monitors by the manufacturer was begun on October 1, 2003. This service is provided free of charge for home-used computers sold after October 1, 2003. For details, go to http://www.lenovo.com/recycling/japan.

Disposing of Lenovo computer components

Some Lenovo computer products sold in Japan may have components that contain heavy metals or other environmental sensitive substances. To properly dispose of disused components, such as a printed circuit board or drive, use the methods described above for collecting and recycling a disused computer or monitor.

Disposing of disused lithium batteries from Lenovo computers

A button-shaped lithium battery is installed inside your Lenovo computer to provide power to the computer clock while the computer is off or disconnected from the main power source. If you need to replace it with a new one, contact your place of purchase or contact Lenovo for service. If you need to dispose of a disused lithium battery, insulate it with vinyl tape, contact your place of purchase or an industrial-waste-disposal operator, and follow their instructions.

Disposal of a lithium battery must comply with local ordinances and regulations.

Disposing of a disused battery pack from Lenovo notebook computers

Your Lenovo notebook computer has a lithium ion battery pack or a nickel metal hydride battery pack. If you are a company employee who uses a Lenovo notebook computer and need to dispose of a battery pack, contact the proper person in Lenovo sales, service, or marketing, and follow that person's instructions. You also can refer to the instructions at http://www.lenovo.com/jp/ja/environment/recycle/battery/.

If you use a Lenovo notebook computer at home and need to dispose of a battery pack, you must comply with local ordinances and regulations. You also can refer to the instructions at http://www.lenovo.com/jp/ja/environment/recycle/battery/.

Recycling information for Brazil

Declarações de Reciclagem no Brasil

Descarte de um Produto Lenovo Fora de Uso

Equipamentos elétricos e eletrônicos não devem ser descartados em lixo comum, mas enviados à pontos de coleta, autorizados pelo fabricante do produto para que sejam encaminhados e processados por empresas especializadas no manuseio de resíduos industriais, devidamente certificadas pelos orgãos ambientais, de acordo com a legislação local.

A Lenovo possui um canal específico para auxiliá-lo no descarte desses produtos. Caso você possua um produto Lenovo em situação de descarte, ligue para o nosso SAC ou encaminhe um e-mail para: reciclar@lenovo.com, informando o modelo, número de série e cidade, a fim de enviarmos as instruções para o correto descarte do seu produto Lenovo.

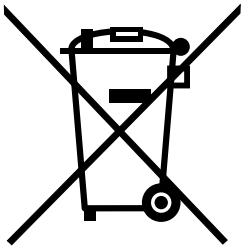
Battery recycling information for Taiwan



廢電池請回收

Battery recycling information for the European Union

EU



Notice: This mark applies only to countries within the European Union (EU).

Batteries or packaging for batteries are labeled in accordance with European Directive 2006/66/EC concerning batteries and accumulators and waste batteries and accumulators. The Directive determines the framework for the return and recycling of used batteries and accumulators as applicable throughout the European Union. This label is applied to various batteries to indicate that the battery is not to be thrown away, but rather reclaimed upon end of life per this Directive.

In accordance with the European Directive 2006/66/EC, batteries and accumulators are labeled to indicate that they are to be collected separately and recycled at end of life. The label on the battery may also include a chemical symbol for the metal concerned in the battery (Pb for lead, Hg for mercury, and Cd for cadmium). Users of batteries and accumulators must not dispose of batteries and accumulators as unsorted municipal waste, but use the collection framework available to customers for the return, recycling, and treatment of batteries and accumulators. Customer participation is important to minimize any potential effects of batteries and accumulators on the environment and human health due to the potential presence of hazardous substances. For proper collection and treatment, go to:
http://www.lenovo.com/lenovo/environment

Battery recycling information for the United States and Canada



US & Canada Only

Appendix C. Restriction of Hazardous Substances Directive (RoHS)

European Union RoHS

This Lenovo product, with included parts (cables, cords, and so on) meets the requirements of Directive 2011/65/EU on the restriction of the use of certain hazardous substances in electrical and electronic equipment (“RoHS recast” or “RoHS 2”).

For more information about Lenovo worldwide compliance on RoHS, go to:
http://www.lenovo.com/social_responsibility/us/en/RoHS_Communication.pdf

Turkish RoHS

The Lenovo product meets the requirements of the Republic of Turkey Directive on the Restriction of the Use of Certain Hazardous Substances in Waste Electrical and Electronic Equipment (WEEE).

Türkiye AEEE Yönetmeliğine Uygunluk Beyanı

Bu Lenovo ürünü, T.C. Çevre ve Orman Bakanlığı'nın “Atık Elektrik ve Elektronik Eşyalarda Bazı Zararlı Maddelerin Kullanımının Sınırlandırılmasına Dair Yönetmelik (AEEE)” direktiflerine uygundur.

AEEE Yönetmeliğine Uygundur.

Ukraine RoHS

Цим підтверджуємо, що продукція Леново відповідає вимогам нормативних актів України, які обмежують вміст небезпечних речовин

India RoHS

RoHS compliant as per E-Waste (Management & Handling) Rules, 2011.

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China RoHS

产品中有害物质的名称及含量

部件名称	铅（Pb）	汞（Hg）	镉（Cd）	六价铬（Cr（VI））	多溴联苯（PBB）	多溴二苯醚（PBDE）
印刷电路板组件	X	O	O	O	O	O
硬盘	X	O	O	O	O	O
光驱	X	O	O	O	O	O
LCD 面板（LED 背光源）	X	O	O	O	O	O
键盘	X	O	O	O	O	O
内存	X	O	O	O	O	O
电池	X	O	O	O	O	O
电源适配器	X	O	O	O	O	O
底壳、顶盖和扬声器	X	O	O	O	O	O

注：
本表依据SJ/T 11364的规定编制。

O：表示该有害物质在该部件所有均质材料中的含量均在 GB/T 26572标准规定的限量要求以下。

X：表示该有害物质至少在该部件的某一均质材料中的含量超出GB/T 26572 标准规定的限量要求。标有“X”的部件，皆因全球技术发展水平限制而无法实现有害物质的替代。印刷电路板组件包括印刷电路板（PCB）及其组件、集成电路（IC）和连接器。某些型号的产品可能不包含上表中的某些部件，请以实际购买机型为准。

图示：



在中华人民共和国境内销售的电子信息产品上将印有“环保使用期限”（EPuP）符号。圆圈中的数字代表产品的正常环保使用期限。

Appendix D. ENERGY STAR model information



ENERGY STAR® is a joint program of the U.S. Environmental Protection Agency and the U.S. Department of Energy aimed at saving money and protecting the environment through energy efficient products and practices.

Lenovo is proud to offer our customers products with the ENERGY STAR qualified designation. You might find an ENERGY STAR mark affixed on the computer or displayed on the power settings interface. Lenovo computers of the following machine types, if carry an ENERGY STAR mark, have been designed and tested to conform to the ENERGY STAR program requirements for computers.

20D9, 20DA, 20E5, 20E6, 20E7, 20E8, 20ED, and 20EE

By using ENERGY STAR qualified products and taking advantage of the power-management features of your computer, you can help reduce the consumption of electricity. Reduced electrical consumption can contribute to potential financial savings, a cleaner environment, and the reduction of greenhouse gas emissions.

For more information about ENERGY STAR, go to:
http://www.energystar.gov

Lenovo encourages you to make efficient use of energy an integral part of your day-to-day operations. To help in this endeavor, Lenovo has preset the following power-management features to take effect when your computer has been inactive for a specified length of time:

Power plan: Default

- Turn off the display: After 10 minutes
- Put the computer into sleep: After 20 minutes

To awaken your computer from sleep mode, press the Fn key on your keyboard. For more information about these settings, see the Windows Help and Support information on your computer.

The Wake on LAN function is enabled when your Lenovo computer is shipped from the factory, and the setting remains valid even when the computer is in sleep mode. If you do not need to have Wake on LAN enabled while the computer is in sleep mode, you can reduce the power consumption and prolong the time in sleep mode, by disabling the setting of Wake on LAN for sleep mode.

To disable the setting of Wake on LAN for sleep mode, do the following:

1. Go to Control Panel.
2. Click **Hardware and Sound → Device Manager**.
3. In the Device Manager window, expand **Network adapters**.
4. Right-click your network adapter device, and click **Properties**.

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5. Click the **Power Management** tab.
6. Clear the **Allow this device to wake the computer** check box.
7. Click **OK**.

Appendix E. Notices

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